# COMPLAINT LETTER

2, Potnot street,

Thoraipakkam, Chennai – 27

Date: 27 November 2021

Mr. Wilson

Customer Relations Director, S.Y Company

Habrington street

Bangalore – 12

Subject: Complaint letter for receiving damaged product

Dear Sir,

My name is Sehwag, I am writing this letter to complain about the damaged product I received from your company.

I have ordered JBL C100tws on 22th November 2021. It was delivered to me on 26th Novmeber 2021. When I opened the courier the product was in a damaged condition. There was no bubble wrap around the product and the box of the product was torn. This was very disappointing to me as I have lot of trust in your company and this is the first time it has happened to me.

Therefore, I am requesting you to send a person to take this damaged product and deliver me the same product in a good state. And if you don’t have the stock of the product, please refund my amount for the same. I have attached receipts, delivery invoice and photos of the damaged product to this letter.

I look forward to your reply and please contact me at the above address or by phone 985488392.

Yours Sincerely,

Sehwag Vijay