



# BrainTreeHR Consulting Pvt. Ltd.

4. Your appointment and continuation in employment will be subject to your remaining medically fit. You are required to subject yourself for medical examination before the Medical Officer, specified in that regard, as and when called upon to do so.
5. **Notice period:** You are requested to give 30 days of notice period from the date of your resignation. This is not applicable if your service is terminated or suspended in case of any procedural violation during your service.
6. You will be a whole time employee in our Company and you will be working for the Establishment you are selected for and you shall devote yourself exclusively to the business of the Establishment. You will not engage yourself anywhere in any work, profession, trade or employment in any capacity either honorary or otherwise, while working in our establishment.
7. On joining the services, you may be required to sign a confidentiality agreement and you will be producing the following documents of the previous organizations.
  - a. Appointment letters
  - b. Relieving letters
  - c. Salary slips
  - d. Passport size photograph.
8. You will not at any time, without the consent of the undersigned, disclose or divulge or make public, except on legal obligation, any information about the business, affairs or secrets of our Company or that of the Establishment you will be working for, whether the same may be confined to you or become known to you in the course of your services and work in the establishment or otherwise, to any other individual or Institution or any customers, while working in the establishment or even after you leave our services.
9. If you conceive any new or advanced methods of improving the work or system in relation to the operation of the Establishment or its business, such developments will be fully communicated to the Establishment where you are sent to work and will remain the sole right / property of the Establishment.
10. You are employed to work on a 5-day week basis and you will be governed by Rules and Regulations of the BrainTreeHR Consulting Private Limited as is in force or as changed from time to time.