IDS Infotech Ltd.
Corporate Office: C-138, Phase VIII, Industrial Area, Mohali-160 059, India TRAVEL EXPENSES STATEMENT

Place	of Visit .		e forested	Control of the Contro				· .			
*Purp	ose of V	lisit	,	*******		**********			* .		
		of Travel and								•••••	
Date	Time	DEPARTURE Station		Date	Time	ARRIVAL Station		Mode of Travel		Actual Amount	
_						310	LuOII			Rs./Forex	
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	7									Average	
S. No.		Date		Particulars of Expenses			Details of Supports attached			Amount Rs./Forex	
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						•	1	×	TOTAL		
c. 1	ocal Co	nveyance (a	s per d	details	overleaf						
		al charges an									
		re on Telepho		Ī	d .				**************	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
i) Laundry, Coolie, Tips etc.											
ii) Daily Allowance : Days				******	. @	00000000000000			*************		
		wance : Days									
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Amour	nt of Bill .	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				Ac	vance Dra	wn Rs./F	orex		
assec	for Rs./	Forex					Baland	38			
Signat	ignature of Employee				Group Head					Accounts	
Date											

DETAILS OF LOCAL CONVEYANCE

S. No.	Date	Purpose	From (Place)	To (Place)	Mode of Travel Vehicle No.	Kms.	Amount Rs./Forex
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