

Mr. VIVEK P

ADDRESS FOR COMMUNICATION:

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S.R.K.V(PO), PERIYANAICKENPALAYAM,
COIMBATORE-641020.



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OBJECTIVE:

To have a growth oriented and challenging career, where I can contribute my knowledge and skills to the organization and enhance my experience through continuous learning and team work. . I pride myself for my ability and willingness to work hard in creating a cordial working atmosphere and contributing overall organization development.

PERSONAL ATTRIBUTES:

Highly organized, efficient, hardworking and able to excel in any environment. Dedicated and committed, willingly to take on challenging roles, tough assignments and work on tight deadline.

KEY SKILLS:

1. Strong interpersonal and communication skills at all levels.
2. Strong verbal and written skills.
3. A positive and enthusiastic team player.
4. Strong customer services experience.

CURRICULAM VITAE

5. Good administration, organisational, analytical and co-ordination skills.
6. A high level of professionalism, discipline and dedication to achieving tasks on time and to a high standard.
7. Able to work under pressure.
8. Presentable, Honest, Reliable, Goal oriented and co-operative person.

EDUCATIONAL QUALIFICATION:

COURSE	UNIVERSITY/ BOARD	INSTITUTION	YEAR OF PASSING	CGPA/%
B.E- Automobile engineering	Anna University Chennai	Tamilnadu College Of Engineering ,Coimbatore- 641659.	2013-2017	7.6%
Higher Secondary	Matriculation Board	G.S.R. Matric. Higher. Secondary School, Coimbatore-641020.	2013	87.8%
SSLC	Matriculation Board	G.S.R. Matric. Higher. Secondary School, Coimbatore-641020.	2011	90.2%

WORK EXPERIENCE:

Organization : Merryland International School (British Curriculum), Abudhabi.

Designation : IT SUPPORT Staff ;Since June 2022.

Roles & Responsibilities:

- Installing and configuring computer hardware, software, systems, networks, printers, and scanners
- Monitoring and maintaining computer systems and networks
- Responding in a timely manner to service issues and requests
- Providing technical support across the company (this may be in person or over the phone)
- Setting up accounts for new users
- Repairing and replacing equipment as necessary
- Testing new technology
- Possibly training junior staff
- Maintaining all the computer systems and networks periodically.
- Fixing new switches in racks and cable management.

SOFTWARE SKILLS:

- Designing Software: CATIA V5 R20
- Others: Windows OS, MS Office.
- Core Java and Advanced java
- Basic Oracle Database queries
- Basic Html and css.

PROJECT DETAILS:

1. **Main Project:** EXPERIMENTAL INVESTIGATION OF AN PERFORMANCE AND EMISSION OF COPPER COATED S.I ENGINE FUELLED WITH OXY HYDROGEN BLEND.
2. **JAVA Project:** Project done for Hotel billing using JAVA with storing Daily billing information in oracle Database.

3. **JAVA Project:** A small project developed for Garment Sectors where customers can select garments for various age and gender categories and followed by billing and storing those information in Oracle database.

CERTIFICATIONS:

- Completed Java and Advanced Java full course from STRAVAN TECHNOLOGIES Bengaluru (60Hours)
- Won 1st place in “DESIGN AND FABRICATION OF MINI BIKE RACING EVENT” conducted by Karpagam College Of Engineering, Malumichampatty, Coimbatore.
- Won BEST TEAM AWARD in “DESIGN AND FABRICATION OF MINI BIKE RACING EVENT” conducted by S.N.S College Of Engineering, Coimbatore.

LANGUAGES KNOWN:

- **ENGLISH** : READING, WRITING, SPEAKING
- **TAMIL** : READING, WRITING, SPEAKING
- **MALAYALAM** : SPEAKING
- **HINDI** : I CAN ABLE TO UNDERSTAND

STRENGTH:

- Positive attitude, Team oriented, Quick learning and Hardworking.

PERSONAL DETAILS:

1. Father's name : PERIANNAN. R(Late)
2. Mother's name : HEMA.R
3. Date of Birth : 26.02.1996

CURRICULAM VITAE

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| 4. Age | : 26 |
| 5. Sex | : Male |
| 6. Nationality | : Indian |
| 7. Native | : Coimbatore |
| 8. Marital Status | : Married |

PASSPORT DETAILS:

- Passport Number :P8174617
- Place of issue :Coimbatore, Tamil Nadu , India
- Date of issue :21/02/2017
- Date of expiry :20/02/2027

HOBBIES:

- Reading , listening to music.
- Socializing, travelling and meeting new people.
- Going for a long drive and visiting new places.

DECLARATION:

I, P.VIVEK do hereby declare that all the above furnished information are true to the best of my knowledge and belief.

Your's faithfully,

X

P. VIVEK