

Hello Folks,

If you are reading this document, you're probably at the last leg of your application process, THE VISA. We know you have been working hard for the past 6 months to have stepped in to this penultimate phase.

Many say that VISA approval is a matter of fate, though we don't deny it completely but we believe that precise and calculated preparation could enhance the VISA approval chances immensely. Below mentioned instructions is merely an attempt to fulfill this objective -

- **Getting Ready With The Documents**

A precise document work is mark of an organized candidate and each one should pay great detail of attention in preparation of the same.

- **I-20**

The original copy of the I-20 Form sent by the university has to be signed by YOU upon receiving. Please make sure you also mention date when you sign the I-20. Please verify that the start date of your course is in agreement to the season you're coming in this case August 2013. The earliest you can [apply](#) is 120 days before that date, and not before that. Please note its 120 days, not four months.

- **Admission Offer Letter and Financial Aid**

You would have received an Admission Offer Letter which you're required to carry in original. If you have an additional letter of Financial Aid/Scholarship/Grant, please make sure you have it in originals.

- **Passport**

There is no point in getting to the VISA office if you have forgotten this.

- **Photographs**

Please carry atleast 4 [photographs](#) with the dimensions (2in x 2in) as per US VISA Consular Services. Kindly confirm the requirement on their website for any last moment changes.

- **SEVIS & VISA Receipts**

In order to face a US Visa interview there are two fee payments to be made. The first one the [SEVIS](#) which is paid once and the other is VISA Interview Fee which is paid per interview. Please carry original receipts when you head towards the VISA interview.

- **GRE & TOEFL Score Cards**

Please carry your original GRE and TOEFL Score Cards. By original we mean the official score cards sent to you by ETS (generally on GREEN paperback) and not the score forwarding receipts (generally on WHITE paperback)

- **Undergraduate and/or Graduate Mark-Sheets (Score Cards in US)**

Please carry all the latest available original mark-sheets of your undergraduate program and/or post-graduate program and/or certifications that you may have attained or in pursuit.

- **Financial Documents**

Please make sure your financial documents are proper and carry no ambiguity. Here are some but not all of the approved documents that could be employed to prove your financial status -

**i) Bank Statement**

This document must be on the Bank Letterhead only and signed by the Branch Manager or In-Charge. This statement should clearly mention the following -- The name of the Account Holder- The precise amount of Liquid Assets in INR and converted in USD with the INR-USD conversion rate applied- This document should not be older than 180 days for best results. Please ascertain with the Embassy or Consular services.

**ii) Affidavit of Support**

The affidavit of support should clearly mention the sponsor's name, amount mentioned as in the bank statement and the willingness to support your stay in United States. It is a mandate to notarize this document.

**iii) Tax Returns**

Please carry your sponsor's original copy of tax returns for the past three years.

**iv) Pay Slips**

In-case, if you plan to sponsor yourself please carry your recent 3 - 6 pay-slips and employment offer letter.

**v) Movable Assets Statement**

In-case you and/or your sponsor wish to use any movable assets like Gold, Shares & Debentures, Kissan Vikas Patra, Recurring Deposits, Bonds, Life Insurance Policy, Mutual Funds, National Savings Certificate, Provident Fund, etc., Please carry all original certificates with you to prove your financial stability.

**vi) Immovable Assets Statement**

This financial document describes the surveyor's report on your/your sponsor's immovable property like land-ownership, home-ownership, etc.,

**vii) Chartered Accountant's Certificate/Statement**

This document should discuss in elaborate all the above details and should be attested by the Chartered Accountant. Facing the VISA Officer

- **Facing the VISA Officer**

Ask anyone and you will get the impression that the VISA officer is the most dreaded creature on the planet. But we feel otherwise! Following is a brief walk through of do's and don'ts during the VISA interview -

**i) Smile**

Never underestimate the potential of a good genuine smile. It can possibly create wonders to your interview. Carry one and you will surely be halfway there.

**ii) Greetings**

They say first impression is the best impression, starting a conversation with a joyous greeting builds a rapport with the Visa Officer.

**iii) Dress according to the occasion**

Prefer formals. Dress lightly and be sober. We refrain you from dressing pompously.

**iv) How to respond**

It is a mark of a civilized mind to speak when asked. Be precise and concise with your answers. Remember that, the Visa Officer is professionally equipped to analyze your answers and eventually make the call. Refrain from using abbreviations and/or acronyms. Be courteous, respectful and highly professional in your conversation. Maintain a proper eye contact that builds trust and confidence. Looking too much in to the officers eye can create a discomfort whereas looking away all the time may also lead to distrust and lack of confidence. Please be impromptu and try not to stammer so as to impress the Visa Officer about your clear ideas. Never memorize your answers because this is one of the most prominent aspects that you are judged upon. Nevertheless, it is a healthy practice to mentally prepare you for all the probable questions and random scenarios. Come what may please keep your cool at all times. Please be sure to answer to the abilities and knowledge understand the fact that whatever you say has been made a note of by the Visa officer and can be pulled out in subsequent visa interviews if any (H1, F1, L1, Green Card, Permanent Residency)

***Lastly, the Visa officer is there to grant the Visa and not to kill your dreams.***

**Disclaimer:** Visa rules & regulations are subject to change at any instant. This document is only meant to serve as a guideline. You are entitled to use them at your own discretion! For more precise information please contact [US Consular Services](#) and/or your [US Immigration Help](#).

### Few Important Links

- [Visa Locations](#)
- [Schedule your Visa](#)
- [Wait Times](#)
- [Documents Drop of Locations](#)
- [Track your Passport](#)
- [Change Document Delivery Address](#)
- [Check Status of Visa](#)
- [Pay your visa fee](#)
- [Visa Fee Payment Centers](#)