

CAREER OBJECTIVE:

To work as a **Data Analyst/Assistant** for a leading manufacturing company of global lifestyle consumer product and analyse business data to identify and improve business opportunities and growth. Now looking for a suitable **Data Analyst/Assistant** position with an ambitious company.

PROFILE HIGHLIGHT:

- Having overall 4.6 +yrs. experience as **Data Analyst**, currently working for **Randstad India Pvt Ltd** deployed at **3M India Pvt Ltd. July 2017 - till date.**
- Worked as a **Data Assistant at Technosoft Global Services Pvt. Ltd.** and duration **9 Month** deployed at **QuintilesIMS.** (Sept 2016- Jun 2017).
- Previous Employment as a **Data Analyst at HIGHWAVE Infotech Pvt. Ltd (Bangalore)** and duration **6 Month.** (Aug 2015-Feb 2016).
- Good in **MYSQL Database and Data Management System.**
- Expertise in Excel i.e. **FORMULAS, VLOOKUP, HLOOKUP, Pivot Table** etc.
- Quick learner with ability to understand job requirements ideas, concepts, methods, and technologies
- Excellent verbal and written communication skills with strong organizational and time management abilities.

TECHNICAL SKILLS:

- Proficient in Manipulating and Analysing Clinical and Sales Data.
- Ensured data integrity and detected data errors and misuse.
- **MYSQL Database.**
- Design, develop and enhance BI reports of moderate complexity to support the business requirements
Used Power BI, Power Pivot to develop data analysis prototype, and used Power View Power Map to visualize reports

PROFESSIONAL EXPERIENCE:

3M India(Client) -Data Conditioner

July 2017– till date

Working as Data Analyst mainly involved in Power BI tool and (GTMS).

Project 3	POS-Point of sale Reporting Tool.
Technology and Tool Used	GTMS Data validation -Reporting tool, Salesforce, MS Excel - Tracker to generate report

	JIRA,
Project detail	This Project is basically about to analyse the sales data i.e Primary sales and secondary sales. Using BI tool generate the report and submitting to higher level.
Roles & Responsibilities	Responsible for resolving rejection reasons in POS files, including creating new cross references and deleting files.

QuintilesIMS (Client) -Data Assistant		Sep 2016– June2017
Worked as Data analyst mainly involved in Clinical data Management system.		
Project 2	BIOGEN-ESTEEM	
Technology Used	MYSQL-To Retrieve the PRO pages from Fortis Database Application. MS Excel - Tracker to generate report Esteem Database.	

Project detail	This Project is used to analyse the patient Health related issues by submitting PRO forms into Esteem Database. Information of different patient suffering from different kind of diseases all over the world is Stored in Db which is used for R & D purpose for manufacture of Drugs and medicine.
Roles & Responsibilities	<ul style="list-style-type: none"> • Entering the data into Infosario Outcome Database. • Performing Quality Checks. • Enrolment of patient's data in <u>database</u>. • Data entry (Double data entry). • Conduct Data Review. • Write and resolve the Clarification.

Project 1	Amgen-ONYX
Technology Used	VEEVA Vault- Electronic Data Capture. Amgen- e clinical Database. MS -Excel – Tracker for maintain the Project report JIRA - A tool for issue tracking, and project management

Project detail	This Project contains Financial Disclosure form which have information of sub-investigator, study coordinator, Principal investigator as their job role which need to match with information in Db. On Matching the name and role corresponding date need to be enter into Database.
Roles & Responsibilities	<ul style="list-style-type: none"> • Entering the data into CTMS Database. • Performing Quality Checks. • Submitting the Completed report to project manager. • Assist in the maintenance of Data Management Study files.

Highwave Infotech Pvt Ltd -Data Analyst	Aug 2015– Feb 2016
<p>Worked as Indexer. Analyze complete Game Rules and Statistics break down the game in a way that lets our coaches and players learn the game at an even higher level.</p>	