

VIVIAN TANG

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EDUCATION

University of Windsor

2020 - Present

Bachelor of Science - Honours Computer Science with Software Engineering Specialization, Minor in Mathematics

- Major: 97.75 Cumulative: 94.23
- AlphaKOR IT Excellence Award, Dean's List, President's Honour Roll (2020-2021)
- Relevant Courses: Introduction to Algorithms & Programming I & II, Object-Oriented Programming in Java

Vincent Massey Secondary School

2016 - 2020

OSSD, Specialist High Skills Major in Information & Communications Technology

- Academic Award
- 200 Point Award (Award for Academics, Sports, and Volunteering)
- Clubs, Services, Activities Award
- MVP Award 2020 (Swim Team)

SKILLS

- **Professional Skills:** Team Leadership, Project Management, Communication, Strong Self-Discipline
- **Software/Programs:** Arduino, Visual Studio Code, Microsoft Office, Windows OS, Canva
- **Programming Languages:** C, HTML, JavaScript, CSS, Java

EXPERIENCE

Teaching Assistant, University of Windsor

Sept. 2021 - Present

- COMP-1000 (Key Concepts in Computer Science)

Career Peer Advisor, University of Windsor

Sept. 2021 - Present

- Provided drop-in sessions on various career related topics, including resume, cover letter, career planning, job search, and interview skills
- Provided one-on-one resume and cover letter critique appointments
- Facilitated introductory workshops and class presentations on selected topics

Web Development Student, Kode With Klossy

Jul. - Aug. 2021

- Attained 60+ hours of intensive instruction in basic web development languages (HTML, JavaScript, CSS)
- Collaborated with 2 other students to create and demo weGive, a website for a mobile food bank, to increase awareness and education about food insecurity and solutions to the issue

Engineering Lab Technologist Assistant, University of Windsor

Sept. 2019 - Jan. 2020

- Prepared labs for undergraduate engineering students
- Hands on experience with various machinery, such as welding, metal cutting, and hydraulic press

Hostess, Mandarin Restaurant

Aug. 2018 - Jan. 2020

- Organized bills, table settings, and monitored wait times under pressure in a fast paced environment
- Answered calls, placed takeout orders, reservations, and addressed any questions customers had

Co-Chair, VMSS's Multicultural Dinner & Show

Sept. 2019 - Nov. 2019

- Volunteer (2017), Executive (2018), Co-Chair (2019)
- Organized volunteers for one of Vincent Massey Secondary School's biggest annual fundraising events
- Arranged weekly meetings and worked with my team to stay on task and on schedule, while motivating everyone to do their best work