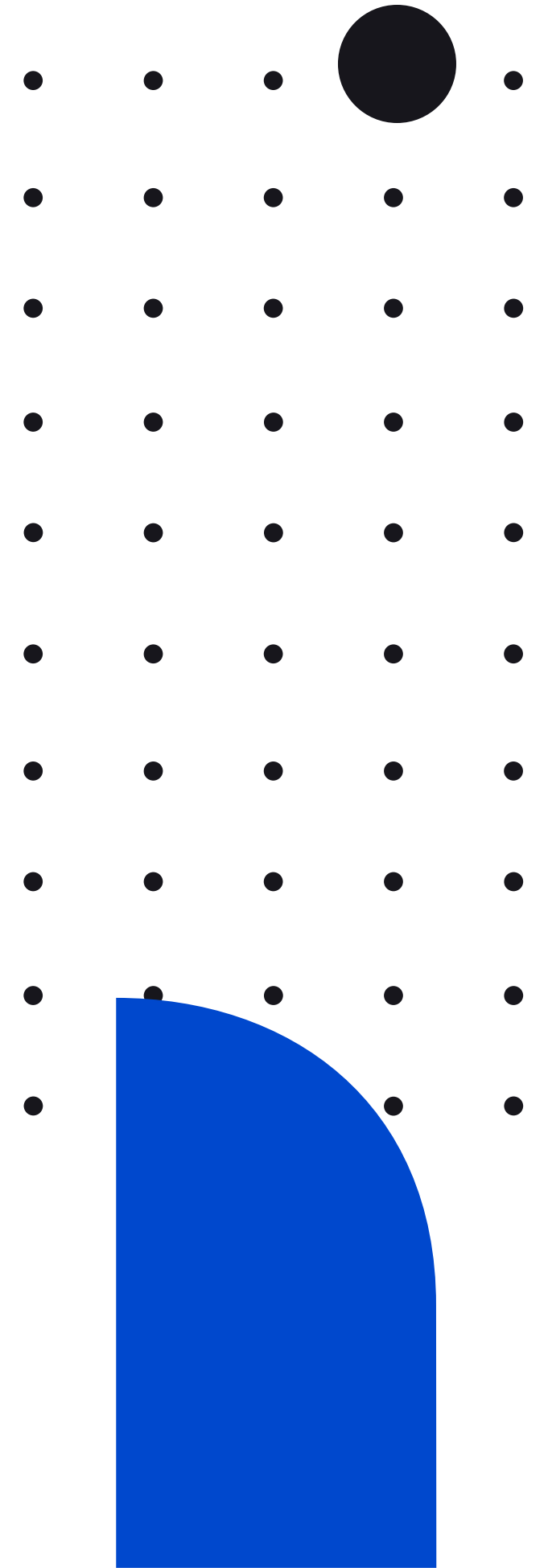# SPRINT KICK-OFF

MAVDEV x TXACC

Agenda

→ **Overview of Inception Analysis**

→ **Evaluation Table Review**

→ **Sprint Management**

→ **Q&A**

Overview of Inception Analysis

A quick review of the key components of the analysis performed during Inception

- Goals
- Root causes
- Scope and priorities
- Prototype
- Project risks

Overview of Inception Analysis

TXACC
TEXAS ASSOCIATION OF
CHARITABLE CLINICS

>70 **charitable clinic members**

>300,000

underserved Texans

Goals

A training platform

- Access learning materials
- Working templates
- How-to-guides
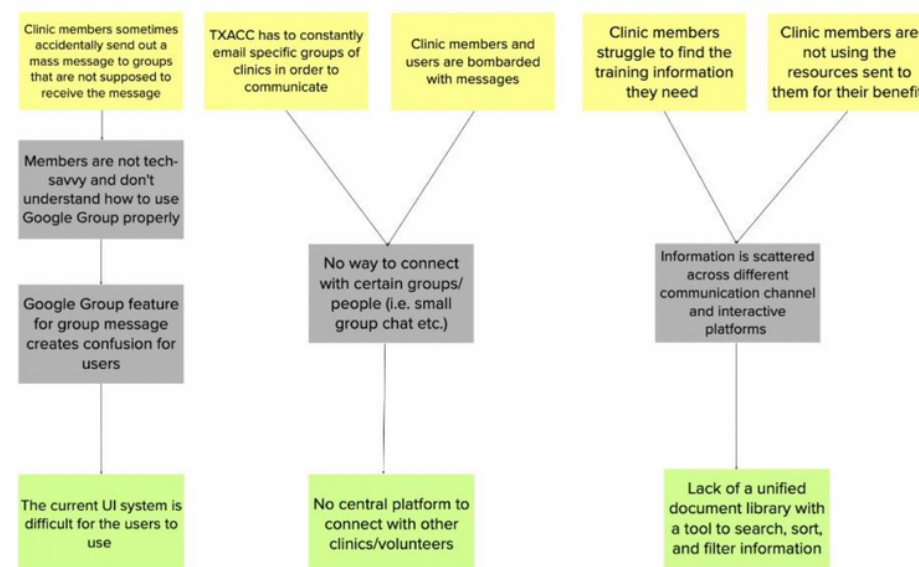- Live videos
- Presentations

A communication platform

- Discussion rooms
- Group chats
- Surveys
- Polls

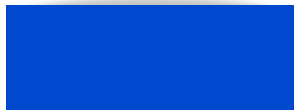# Overview of Inception Analysis

Root Causes

- The current UI System is difficult for the users to use
- No central platform for clinics to connect with each other
- Lack of a unified library with search and filter tool
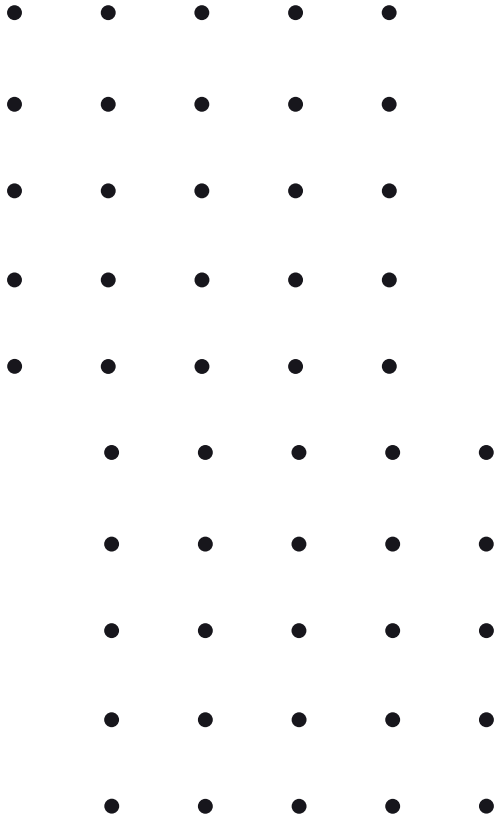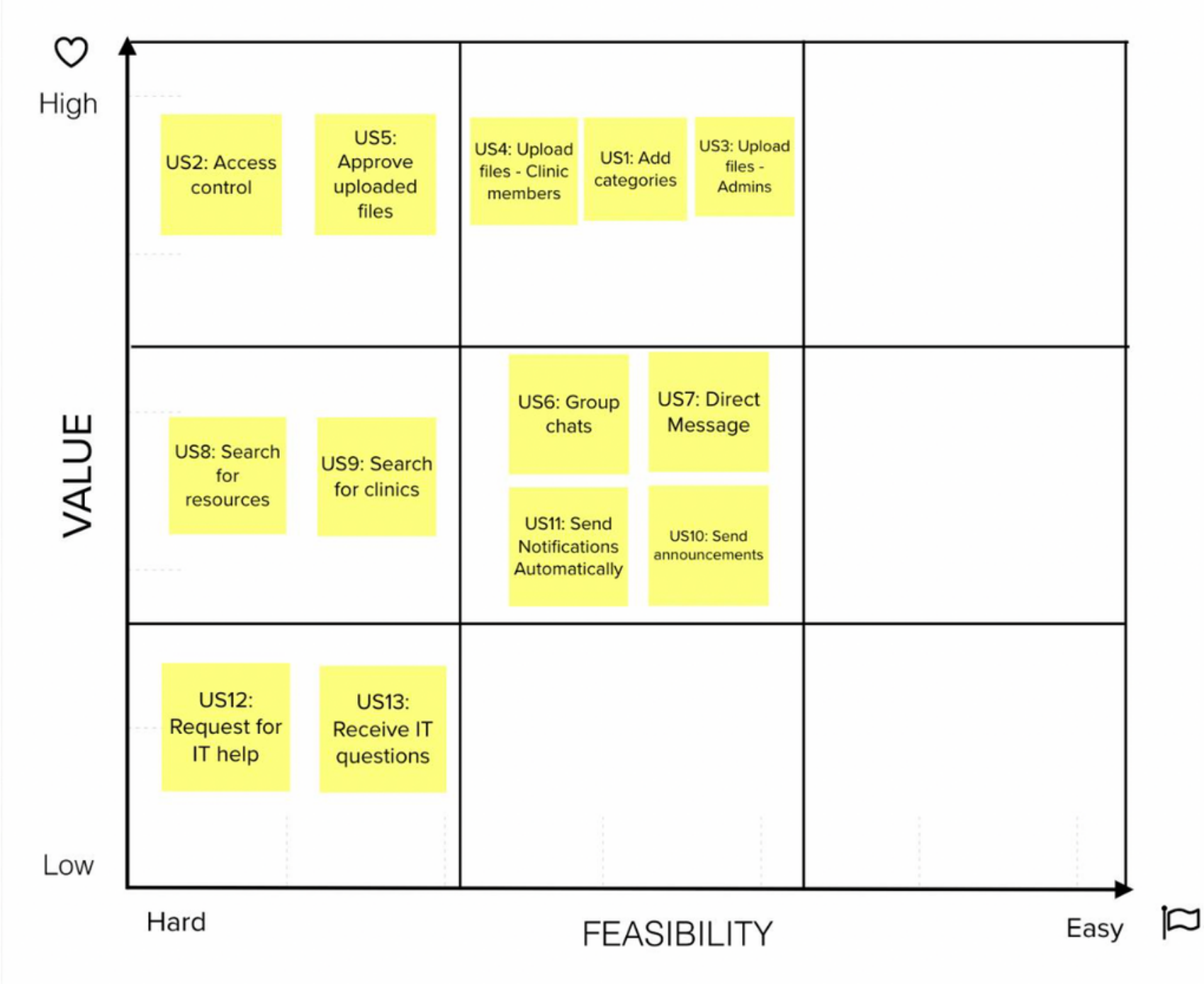

Solutions

- Utilize a **communication platform** that <u>unifies the communication</u> pipelines and information sharing process between TXACC and clinic members.
- Utilize a **CMS** to store information that can be <u>easily organized, updated, sorted, and searched</u> with an <u>engaging and easy-to-navigate UI/UX</u>
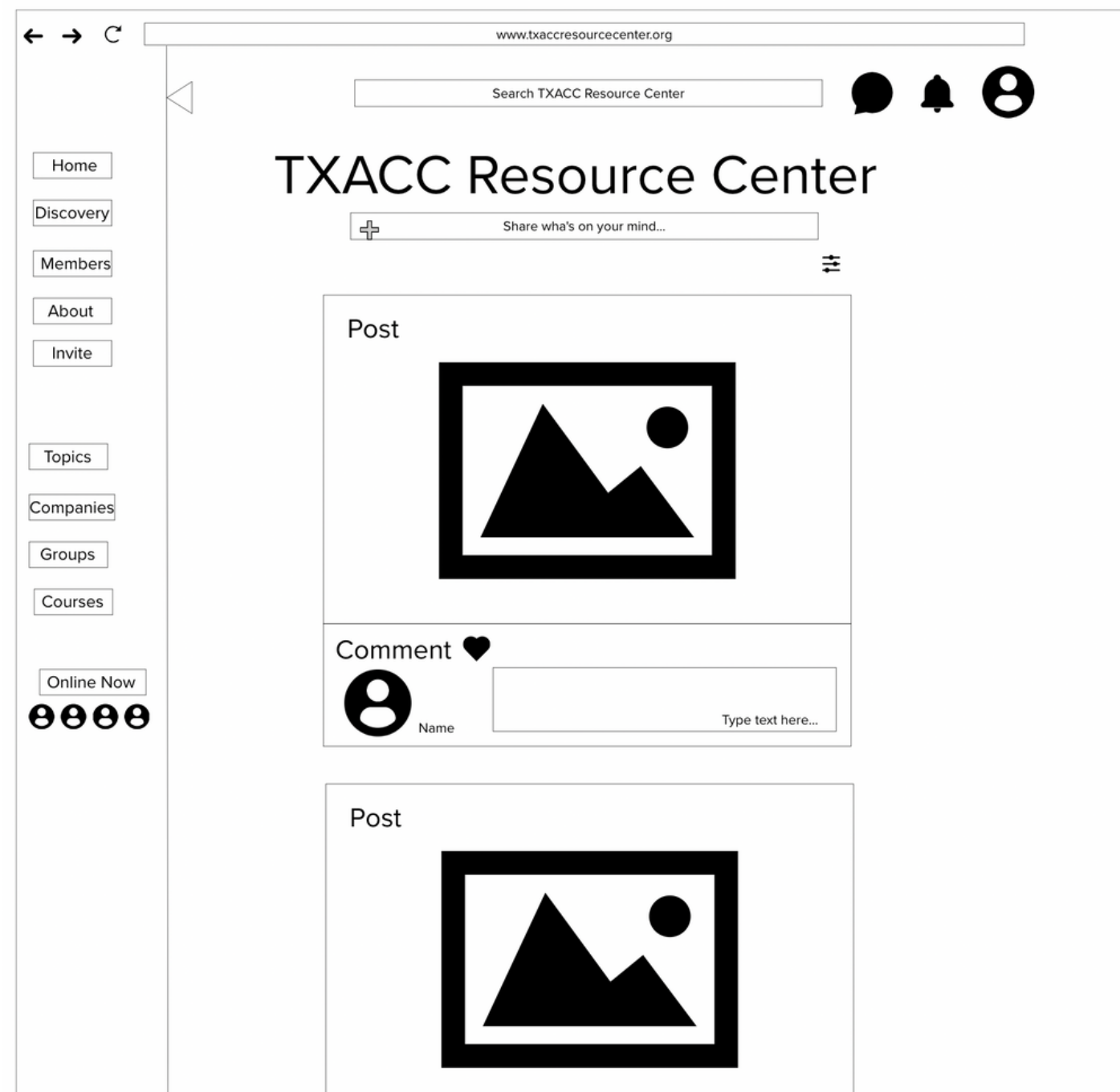
Overview of Inception Analysis

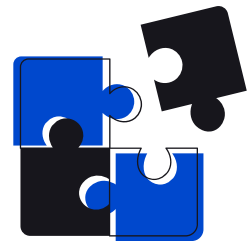## Scope and Priorities

Overview of Inception Analysis

Prototype

Mighty Network Demo:

https://network-7285842.mn.co/landing?
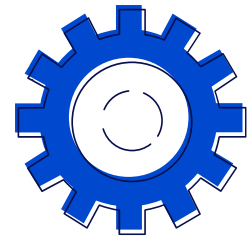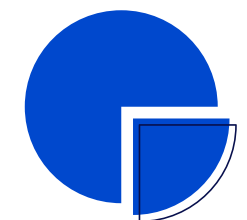from=https%3A%2F%2Fnetwork-
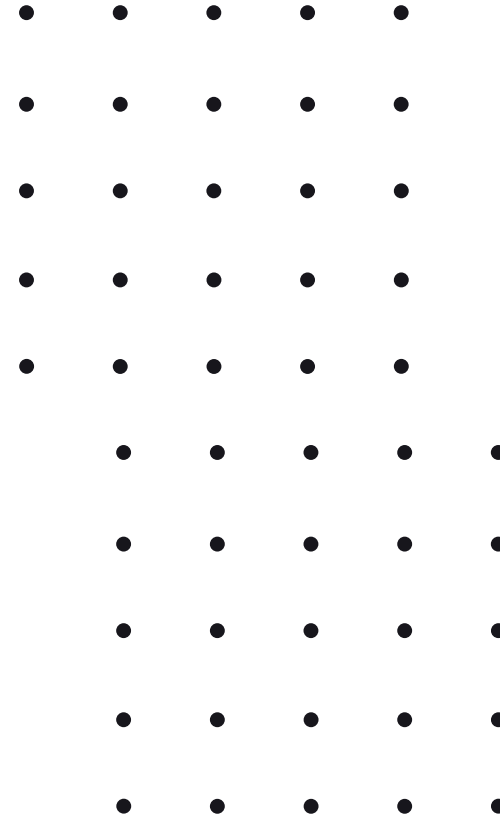7285842.mn.co%2Ffeed

Project Risks and Uncertainties

Lack of the ability for customization in the chosen packaged solutions

Variation in the technical or development experience of TXACC's clinic networks (end-users)

Affect multiple area of business

Evaluation Table Review

1. **Mighty Network**

2. **Wordpress**

3. **Honeycommb**

Evaluation Table

	Alternative 1: Mighty Networks	**Alternative 2**: Wordpress	**Alternative 3**: Honeycommb
Advantages	• Unlimited members/ hosts/ moderators • Cloud based • Zoom integration • Easy UI	• Highly customizable • Low / no code • Meets all needs	• Awesome UI/UX • Very customizable • Lots of features
Disadvantages	• Small storage space, will cost more to add storage (Engagement boosts) • Some features locked behind paywall, but not be important?	• Longer Dev time • Harder to maintain • Scaling is costly	• TOO many features probably, which can be overwhelming • No numbers on storage limit/members limit
Budget	Implementation cost: N/A Recurring cost: • Community Plan - $33/month • Business Plan - $99/month	Implementation cost: N/A Recurring cost: • Business Plan - $300/yr • Atom Chat – $384/yr • Blue Host – $60/yr • Domain - $10/yr • Extra Pluggins - $300/yr	Implementation cost: N/A Recurring cost: • Web App - $89/month • Full Suite - $300/month
Questions/Unknowns	• What does it look like? • Why are there no pictures?	• Is CMS included? • Is it mobile-friendly?	• What are the limits of the system? • Are there additional costs for scaling?

Sprint Management

Sprint Management

Timing

Length per sprint

5-7 days

Start day

Varied

End day

Mostly on Friday (except Sprint 1, which is on Tuesday)

Meeting

Each sprint includes:

Analyze, Test/Feedback, Deploy (Sign-off) and Training
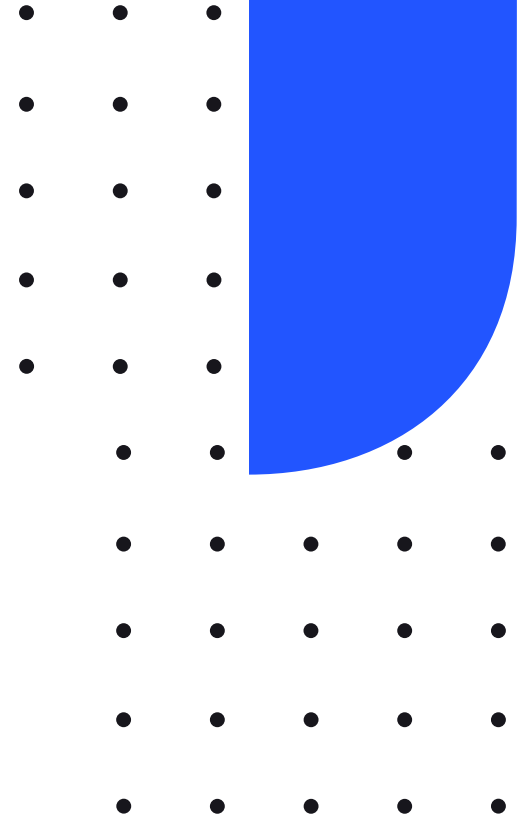
Meetings:

- Tuesday, 9:30 - 10:30 AM - Joe & Umera
- Thursday, 9:30 -10:30 AM (Optional) - Umera or Karolina
- Friday, 2:00 - 3:00 PM - Joe & Umera
- Additional days TBD

Sprint 1

- Analyze: Fri
- Test: next Mon
- Sign-off and Training: Tues

Other Sprints

- Analyze: Tues
- Test: Thurs (same week)
- Sign-off and Training: Fri (same week)

Sprint Management

Meeting

april 2022

SUN	MON	TUE	WED	THU	FRI	SAT
		SET UP			**SPRINT 1** 1 MEETING	2
3	4	✅ **SPRINT 2** 5 🎓 MEETING	6	7	🎓 ✅ 8	9
10	11	**SPRINT 3** 12 MEETING	13	14	🎓 ✅ 15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Legend:
- MEETING — Start Sprint - Analyze
- 📋 — Test/Feedback
- ✅ — Deploy/ Sign-off
- 🎓 — Training

Sprint 1
- Analyze: Fri
- Test: next Mon
- Sign-off and Training: Tues

Other Sprints
- Analyze: Tues
- Test: Thurs (same week)
- Sign-off and Training: Fri (same week)

printabulls

Sprint Management

Communication

Zoom

For weekly meetings and Q&A sessions
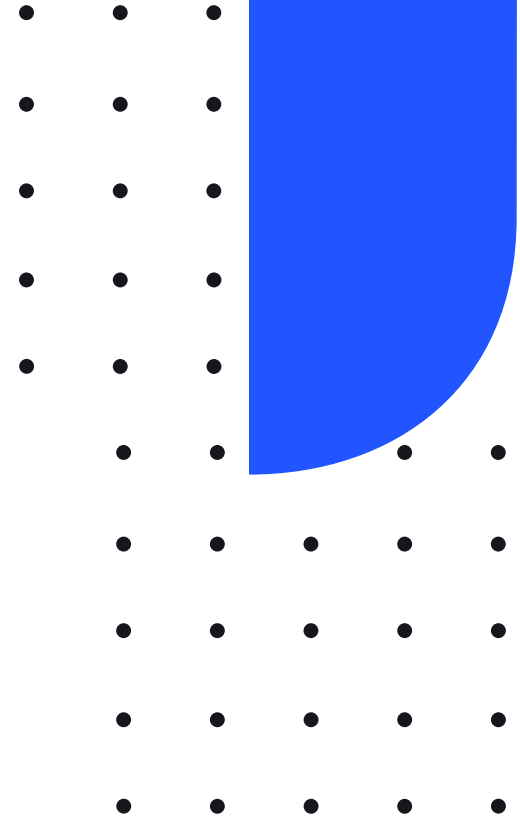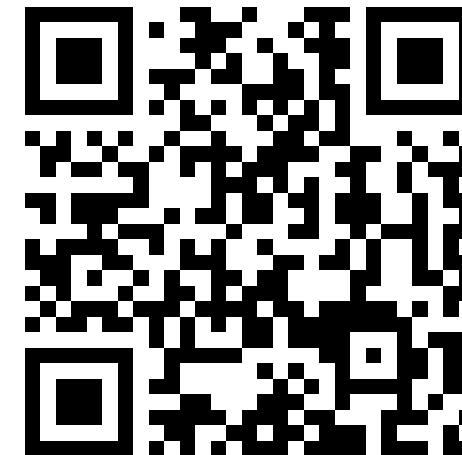
GroupMe

For informal communication
and questions

Email

For deliverables

Trello

Link:

https://trello.com/b/r8DXAHG0

From Testing to UAT

Review how we test:

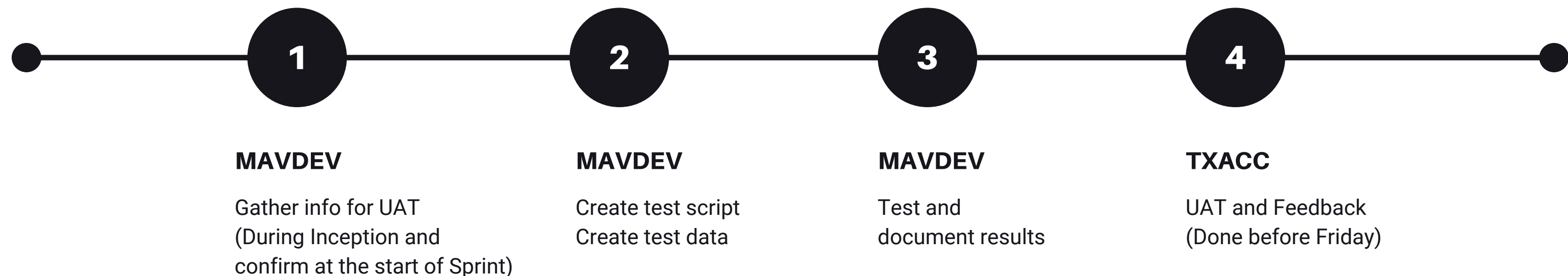https://utexas.box.com/s/y9voisdvxfw8 96qbqprpfqc4rupimc4u

What is (User Acceptance Criteria) UAT?

Testing criteria clients use to define whether a newly created feature meet the requirements.

How does UAT work? When to perform UAT?

- Team creates a list of UAT based on conversations with clients (under each user story card of Trello)
- After team done with testing, clients review test results and perform their own test to give feedback (usually done *before Friday*)
- Test script for clients to perform UAT will be provided by the team (this test script will be a brief version of our test script)

1	**2**	**3**	**4**
MAVDEV	**MAVDEV**	**MAVDEV**	**TXACC**
Gather info for UAT (During Inception and confirm at the start of Sprint)	Create test script Create test data	Test and document results	UAT and Feedback (Done before Friday)

Training

Live training

Occurs on Friday - the end of
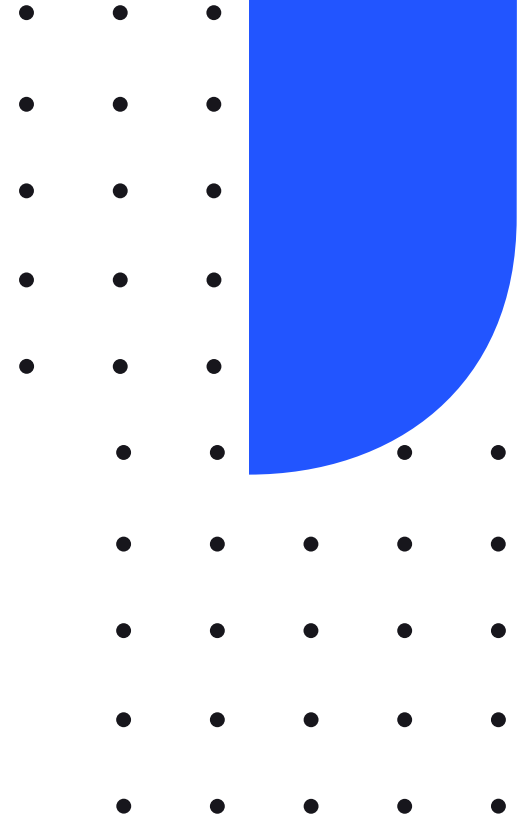Sprint

Documentation - User Guidelines

- For admins (Developer guidelines)
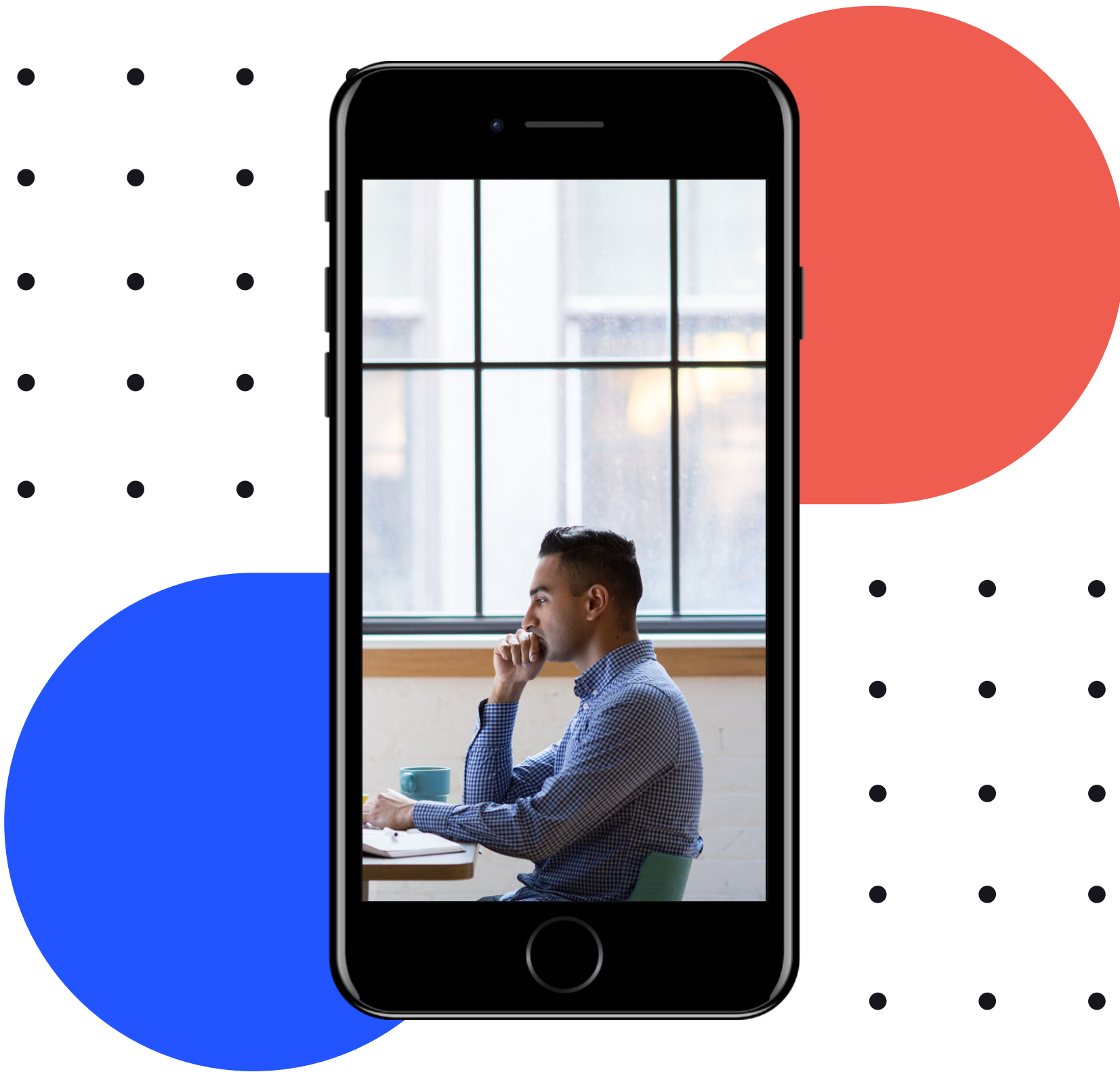- For clinic members (User guidelines)

Recording

Record of live training or video
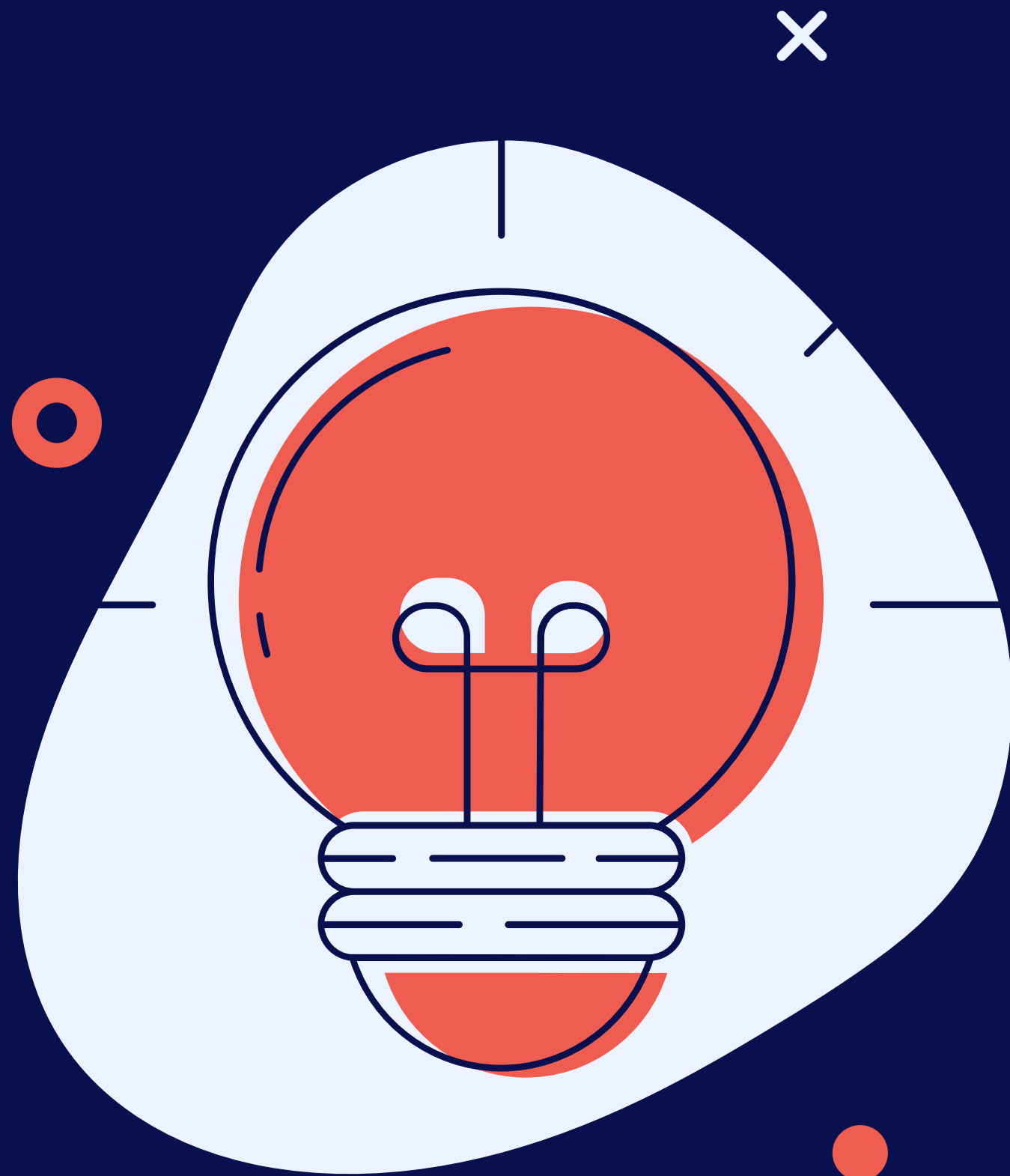(TBD)

Course module on Mighty Network

TBD

Q&A

Make it happen.

MAVDEV x TXACC