Team Meeting

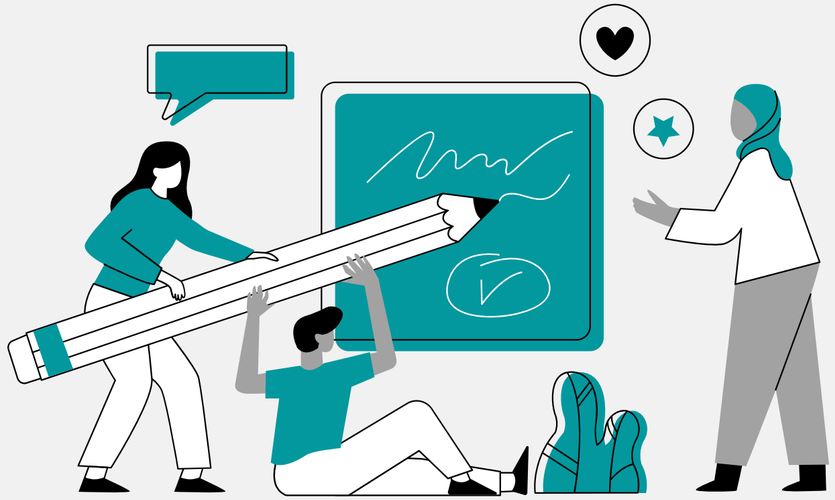
05/10/2022

Agenda

- Onboarding module
- User and Dev Guide
- User Acceptance Form

Onboarding Module

- Is extracted from user guide + Knowledge check section
- Can make as a requirement for newly joined clinic members
- Need to discuss: a) How to require for completion and b) How to keep track of completion



Contents

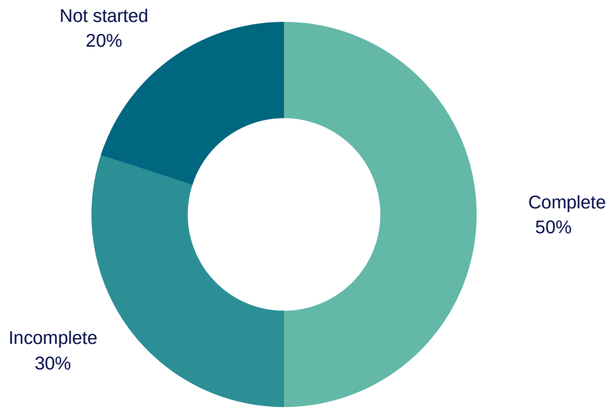
1. **Log In**
2. **Edit Profile**
3. **Where to find support**

How to send out the Onboarding Module?

- By email
- By invitation
- Via Chat

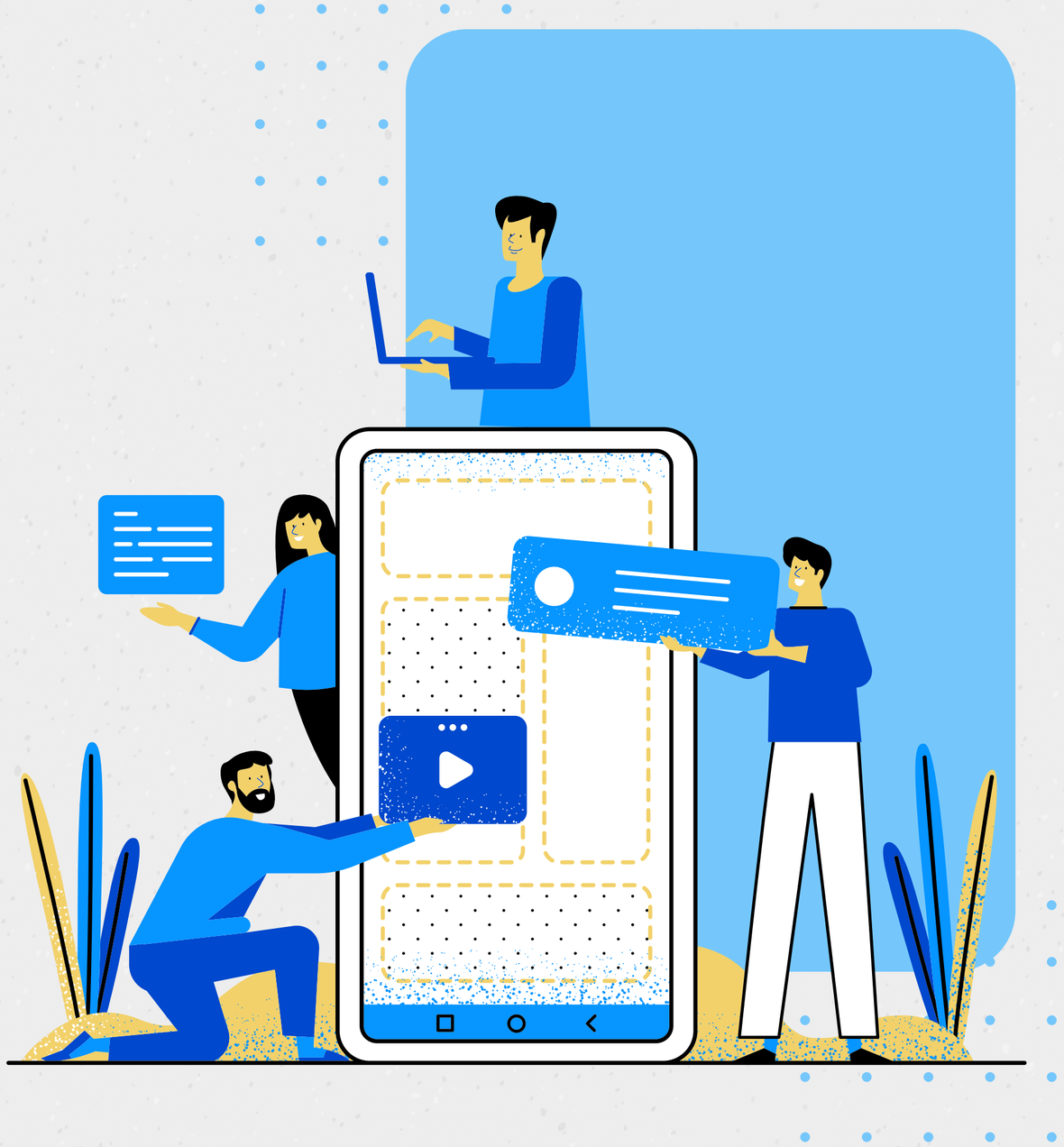
How to keep track of completion?

- User: Comment + Email/Chat (?)
- Admin: Excel (?)



User and Dev Guide

User Acceptance Form

Link: https://utexas.box.com/s/u3q76h0zszg16zcyje6np6z1dvj063bv

See you at our final meeting!