

TEAM MEETING

03/01/2022

Objectives



01 Stakeholder Analysis Rough Draft

02 Root Cause Analysis Rough Draft

- Review problem chain analysis
- Review solutions & constraints

03 Reminders

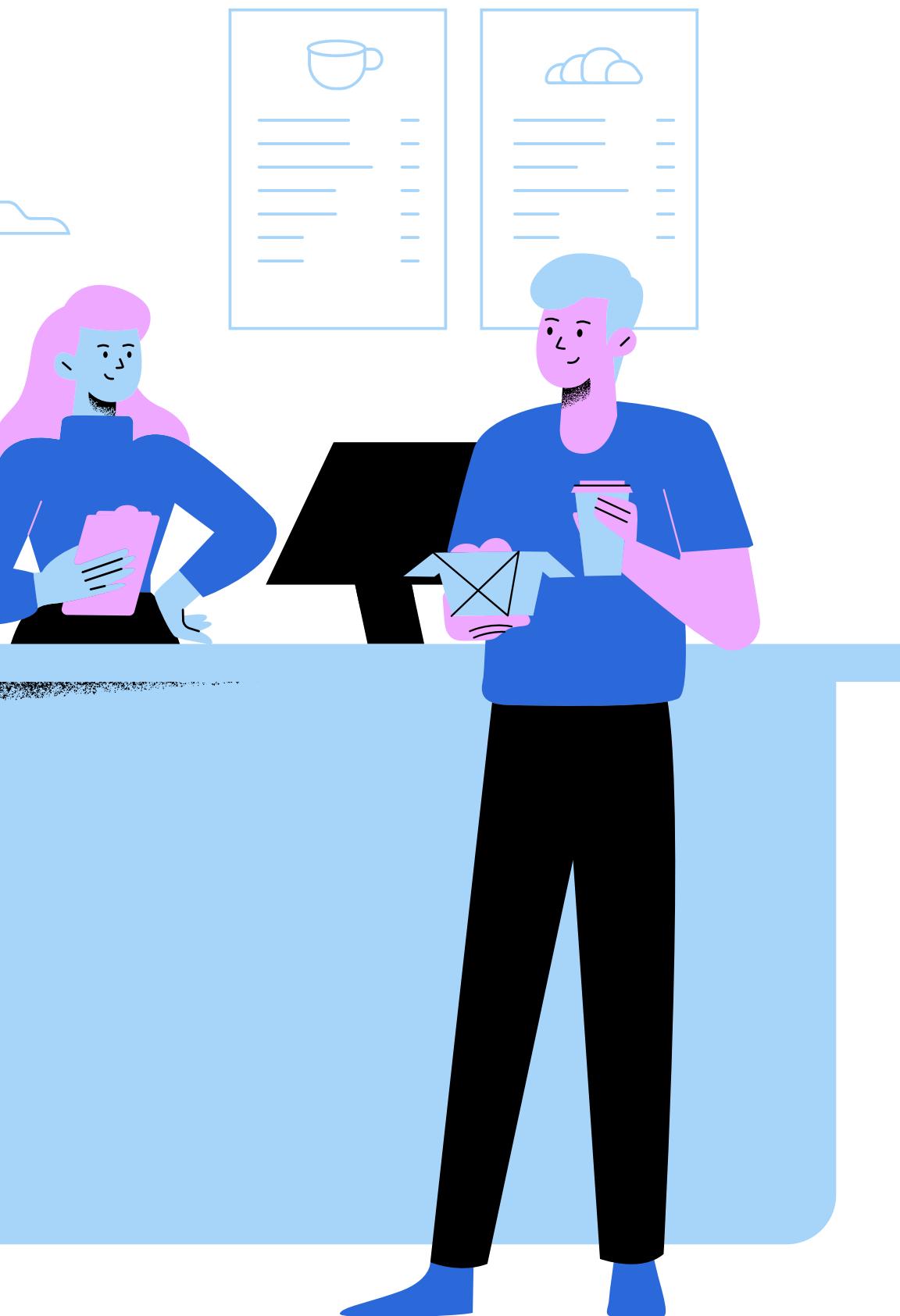


Stakeholder Analysis - Review

ROOT CAUSE ANALYSIS

- Q&A and
Review





Reminders

Things we need your help asap to complete:

- [Review our Questions for Clinics](#)
- [List of Clinics to Interview](#)
- [Sign-of Trello Board](#)

Sign-off Trello Board

Screenshot of a Trello board titled "Charter Deliverables". The board is organized into four lists: Not Started, In Progress, Ready for Review, and Signed Off. A red box highlights the "Ready for Review" list.

Not Started

- Questionnaire - Questions to ask clinics (Due Mar 1, 0/3 members)
- APPENDIX - Sample Input/Output Documents/Sample Data from Client (optional) (Due Mar 4, 0/1 members)
- APPENDIX - Empathy Map (optional) (Due Mar 11, 0/6 members)
- Additional To-Be Models (optional) (Due Mar 4, 0/4 members)
- User Stories & Functional Requirements (Due Mar 11, 0/6 members)
- Non-functional Requirements (Due Mar 11, 0/4 members)
- Prototype Iterations (+ Add a card)

In Progress

- APPENDIX - To-Be System Architecture (optional) (Due Mar 4, 2 members: AL, MG)
- To Be Concept Diagram (Due Mar 4, 0/4 members: MF, VS)
- APPENDIX - Stakeholder Analysis (Due Mar 1, 0/4 members: KB, MF, VS)
- Root Cause Analysis (Due Mar 3, 0/8 members: KB, MF, VS)

Ready for Review

- APPENDIX - Client Background and Overview (Due Mar 1, 0/5 members: KB, MF, VS)
- APPENDIX - Organizational Chart (optional) (Due Mar 1, 0/2 members: KB, MF, VS)
- APPENDIX - Systems Architecture Review Checklist (optional) (Due Mar 1, 0/1 members: AL, MG)
- Model As-Is Client Situation (Due Mar 1, 0/3 members: MF, VS)

Signed Off

- + Add a card

The board also shows a header with "Recent", "Starred", "Templates", "Create", "Search", "Power-Ups", "Automation", "Filter", and "Show menu". The "Signed Off" list has a "+ Add another list" button. The "Ready for Review" list has a "+ Add a card" button.

See you next
meeting!

