Jai prakash
(**DOB:-** *March, 19,2001*)

Ph. No 9716983094

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Address: J-626, Jahangir Puri, Delhi-110033

"I am seeking opportunities to join a company that can help me in enhancing my skills, strengthening my knowledge and realising my potential. I am willing to explore a wide variety of opportunities that can help me gain perspective."

Education & Qualifications

BA (hons) Political Science,
 College: -School of Open Learning (DU), passing year 2021

12th Standard,
 Board: - CBSE, Passing year 2018

Course / Certificates

Desktop publishing (DTP),
 NGO: - Gurukul, Jahangir Puri, passing year 2014

Industrial Training Institutes (ITI),
 Pusa campus Delhi, passing year 2021

Craft Instructor Training Scheme (CITS),
In CSA trade, NSTI Ludhiana (Punjab), passing year2022

Advanced Diploma (vocational) on "IT, Networking & Cloud", (On the Admission Process)

Along with this, I will also apply in **"A − Level" certificate,** for National Institute of Electronics & Information Technology (NIELIT),

Skills

Microsoft Excel (Best)

Microsoft PowerPoint & Word (Best)

English Typing
 (excellent)

Toad database management tool(Best)

SQL & PHP (Basic)

PC Hardware (Best)

Computer Networking (Basic)

Participation

National Cadet Corps (NCC): - join in 10th standard, participating many army camps, social works & trainings, I have NCC "A" & "B" certificates.

Demonetization: - On November 8, 2016, (to weed out black money from the country), helping the public & bank branch for easily to exchange the currency.

I develop and maintain effective relationships with others to motivate and support the team

Jai Prakash