

- d) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following: -
- i) Cancellation of admission
 - ii) Suspension from attending classes
 - iii) Withholding/withdrawing scholarship/fellowship and other benefits
 - iv) Debarring from appearing in any test/examination or other evaluation process
 - v) Withholding results
 - vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vii) Suspension/expulsion from the hostel
 - viii) Rustication from the institution for a period ranging from 1 to 4 semesters
 - ix) Expulsion from the institution and consequent debarring from admission to any other institution.
 - x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

2.3 LIBRARY

- a) Strict and absolute silence shall be observed in the library.
- b) External books and other personal belongings should not be taken inside the library.
- c) Library users are strictly prohibited from taking the borrowed and stamped books again inside the library.
- d) Number of books that can be borrowed is limited to 6 for final year Engineering students, 4 for all other Engineering students and 2 for the students of Management Studies.
- e) Membership cards are not transferable.
- f) In case of library cards being lost, the matter should be immediately reported to the Librarian in writing. New library cards will be issued after paying the fine.

- g) Books and periodicals should be handled with care. The members will be responsible for any damages and disfigurations caused to the books borrowed by them.
- h) All the books should be returned on the date marked on the label affixed on the back page of the book. Absence from college will not be an excuse for not returning the book on time.
- i) If a member damages or disfigures a book or periodical, he/ she will have to replace it or pay the cost of the article. In case one book in a set is damaged, the whole set will have to be replaced.
- j) Reference books, Newspapers, Magazines, and Journals should not be taken out.
- k) The library timings and details of fine structure are displayed on the library notice board.
- l) No student should lend either the borrower's card or the books they have borrowed from the library to fellow students or outsiders.
- m) The following conditions are to be followed for the renewal of books.
 - a. The book has to be produced in the library for renewal.
 - b. More than one renewal will not be allowed.
- n) Requirement of new books may be intimated to the librarian through the concerned HOD.

2.4 PLACEMENT & TRAINING CELL

The Placement and Training cell monitors the employment opportunities, caters to enhance the employability of students and arrange campus interviews. Our Campus recruitment program starts right from the penultimate semester. The students aspiring for higher studies are encouraged to undergo GATE/ CAT, GRE and GMAT exams. Besides, in campus IELTS course and IDP overseas education fair is conducted.

The Placement Training & Counselling Cell offers career guidance and support for graduating students on educational and job placement. The training division of the PTC implements need based professional, personal development and value-added training programs for the benefit of the student community and faculty. Counselling helps students explore vocational– educational possibilities and in resolving personal or social problems, if any.