

# **ACADEMIC SCHEMA 2018-19**



## **VISWAJYOTHI COLLEGE OF ENGINEERING & TECHNOLOGY**

Approved by the AICTE, Affiliated to  
APJ Abdul Kalam Technological University  
and Accredited by NBA(CE, CS, ECE, ME)

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**PRINCIPAL**

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**VICE PRINCIPAL**

**Mr. Somy P. Mathew**

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**ADMINISTRATIVE OFFICER**

**Mr. Sunny Jacob**

Phone : 0485 – 2262299, Mob. : 9447465399

e-mail : sunnyjcv@gmail.com

## PERSONAL INFORMATION

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Roll No. : \_\_\_\_\_ Registration No. : \_\_\_\_\_

Year : \_\_\_\_\_ Semester: \_\_\_\_\_ Branch \_\_\_\_\_

Father's Name: \_\_\_\_\_

Residential Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pin Code: \_\_\_\_\_

Campus Resident / Day Scholar: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Phone No. : \_\_\_\_\_

Phone No. : \_\_\_\_\_ (In case of the emergency)

Bank Account No.: \_\_\_\_\_

Vehicle No. \_\_\_\_\_

Engine No. \_\_\_\_\_

Passport No. \_\_\_\_\_

Library Card No. \_\_\_\_\_

Blood Group : \_\_\_\_\_

E-Mail ID : \_\_\_\_\_

## **College Anthem**

**Viswajyothi spread thy light  
In all darkness shine thy light  
We bow to thee your grace  
Shine down on us thy grace  
We raise our voices high  
To thee we pledge our lives  
Viswajyothi we sing your praise  
Viswajyothi long live your domain**

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## College Profile

Viswajyothi College of Engineering & Technology (VJCET) is yet another hallmark of the commitment and experience of the Catholic Diocese of Kothamangalam in the field of Education.

Established in the year 2001 as a self-financing Engineering College affiliated to Mahatma Gandhi University and later in 2015 affiliated to APJ Abdul Kalam Technological University, has grown manifolds and has earned reputation as a trend setter in Engineering & Management Education. The College is situated in a sprawling campus of 26 acres, nestled among lush greenery over a hillock on the side of State Highway No. 8, about 5 kms from Muvattupuzha en-route to Thodupuzha .

A highly committed Management Team with the noble vision of transforming Viswajyothi College of Engineering & Technology into an International Center of Excellence in Engineering & Management Education with competent and dedicated Faculty, scientifically planned infrastructural facilities, modern laboratories, workshops and full fledged teaching – learning set ups along with an excellent work culture and campus atmosphere has enabled VJCET to carve a niche for itself amongst the self-financing colleges in Kerala within a short span of time.

## Vision

**“Moulding Engineers par Excellence with Integrity, Fairness and Human Values”**

## Mission

- We commit to develop the institution into a Centre of Excellence of International Standards.
- We guide and mould our students in the attainment of intellectual and professional competence for successfully coping with the rapid and challenging advancements in technology and the ever changing world of business, industry and services.
- We help and support our students in their personal growth shaping them into mature and responsible individuals.
- We strive to cultivate a sense of social and civic responsibility in our students, empowering them to serve humanity.
- We promise to ensure a free environment where quest for the truth is encouraged.

## Chronicles of the College

- 1999 June 12 Inauguration of the Diocesan Technical Education Trust, Kothamangalam by H.E. Mar George Punnakkottil Bishop of Kothamangalam
- 1999 July 8 The first meeting of the Board of Trustees. Rev. Msgr. Thomas Malekudy declared as President of the Trust and Rev. Fr. Joseph Puthenkulam as the Secretary
- 1999 September 10 Application submitted to AICTE (All India Council for Technical Education) for sanction of an Engineering College under the Trust
- 2001 March 2 Letter of Viability regarding the same received
- 2001 July 9 Dr. C. N. Paulose was appointed as the Principal of the College
- 2001 July 13 AICTE Team visited Viswajyothi College for Inspection
- 2001 July 13 Sanction received from AICTE to start the College with 120 seats; 45 in Computer Science, 45 in Electronics and Communication and 30 in Information Technology
- 2001 July 18 Mahatma Gandhi University team visited the College for inspection
- 2001 July 24 Sanction received from the University
- 2001 October 17 College was blessed and inaugurated by H.E. Mar George Punnakkottil
- 2002 June 11 Additional seats sanctioned by AICTE in the 3 disciplines enhancing the number to 60 each
- 2002 June 24 College canteen was blessed by the manager Msgr.Thomas Malekudy
- 2002 July 10 B. Tech in Mechanical Engineering sanctioned
- 2003 August 27 Ladies Hostel started functioning in the Campus
- 2004 August 15 Electrical and Electronics Engineering (EEE) was sanctioned by the AICTE
- 2005 May 16 Boys Hostel started in the Campus
- 2005 June 16 Dr. P. K. Joselin was appointed as Principal
- 2006 July 1 Dr. Cyriac Thomas, former Vice-Chancellor of M.G. University was appointed as Dean and Chairman of the College
- 2006 August 25 Dr. V. George was appointed as Principal
- 2007 August 16 Dr. M. G. Grarius was appointed as Principal

## Academic Schema 2018-19

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2009 January 21	A Gymnasium started functioning for exclusive use of the staff and students
2009 November 30	M.Tech courses in CS and ECE were inaugurated
2010 January 25	MBA sanctioned by AICTE and Classes started with Dr. R. V. Jose as Head of the Department
2010 October 8	Accreditation to two departments (CS and ECE) by National Board of Accreditation received
2010 December 21	ISO Certification for the College received
2011 March 1	Started R&D Centre with Dr. K. Babu Joseph former Vice Chancellor of CUSAT, as the Dean of the Centre.
2011 August 2	Dr. K. T. Mathew was appointed as Principal
2011 August 16	B. Tech in Civil Engineering sanctioned
2011 September 1	P.G. course in Mechanical Engineering (IEM) started
2011 October 22	Received Minority status for the College
2012 May 19	Msgr. Thomas Malekudy, President of the Trust and Manager of the College retired
2012 May 20	Msgr. Francis Alappatt took over as Manager
2013 May 25	Rev.Dr.George Thanathuparambil took over as Director
2014 July 16	Dr. Francis C. Peter, former Vice Chancellor, Dr. K. N. Modi University, Rajasthan, appointed as Principal
2014 August 16	Sanctioned additional batches in Mechanical Engineering and Civil Engineering with a strength of 60 each
2015 May 23	Msgr. Dr. George Oliapuram took over as Manager
2015 July 17	Dr. Josephkunju Paul C. was appointed as Principal
2016 June 22	Dr. Kuncheria P. Isacc, VC, APJ Abdul Kalam Technological University, was the Chief Guest of Merit and Farewell day of 2016 Batch.
2016 July 23	Extension of Block of Men's Hostel (St. Thomas Block) was Inaugurated.
2016 December 8	Nano Technology Lab was blessed and inaugurated by Msgr. Dr. George Oliapuram
2017 May 30	Msgr. Dr. Cherian Kanjirakompil took over as Manager
2017 June 12	Dr. Alphonse Kannanthanam was the Chief Guest of Merit and Farewell day of 2017 Batch.
2017 June 20	Fablab was blessed by Msgr. Dr. Cherian Kanjirakompil
2018 June 9	Accreditation to four departments (CE, CS, ECE and ME) by National Board of Accreditation received
2018 June 13	Dr. T. P. Sethumadhavan was the Chief Guest of Merit and Farewell day of 2018 Batch.



# **VISWAJYOTHI**



Jesus Christ revealed himself  
as **the Light of the World - Viswajyothi**.  
Jesus said "I am the Light of the World".

We dedicate ourselves to Jesus Christ the light of the world,  
who dispels the darkness and illuminates our intellects, hearts  
and lives. We owe every success to his divine love and mercy.

## Board of Governors

Sl No.	Name	Designation	Mob. No.
1.	<b>Msgr. Dr. Cherian Kanjirakompil</b> (President, Diocesan Technical Education Trust & Manager)	President	9847891213
2.	<b>Rev. Fr. Thomas Malekudy</b> (Former Manager, 2001-2012)	Member	9447331165
3.	<b>Rev. Dr. George Oliapuram</b> (Former Manager, 2015-2017)	Member	9447663274
4.	<b>Adv. K.T. Thomas</b> (Vice President of the Trust)	Member	9446932112
5.	<b>Rev. Fr. Paul Nedumpurath</b> (Secretary of the Trust)	Member	9495023390
6.	<b>Adv. Francis George</b>	Member	9446411100
7.	<b>Mr. Luckachan Olickal</b> (Treasurer of the Trust)	Member	9946004446
8.	<b>Rev. Dr. George Thanathuparambil</b> (Secretary, Higher Edn. Corporate Educational Agency)	Member	9447128949
9.	<b>Mr. Isaac Joseph Kottukapilly</b> (Industry Expert)	Member	04862 222479 04862 222474
10	<b>Nominee of AICTE</b>		
11	<b>Nominee of DTE</b>		
12	<b>Nominee of KTU</b>		
13	<b>Nominee of MGU</b>		
14	<b>Dr. Josephkunju Paul C</b> (Principal)	Secretary	9495471288

## Advisory Board - VJCET

Sl. No	Name	Designation	Mob. No
1.	<b>Msgr. Dr. Cherian Kanjirakompil</b> (President of Diocesan Technical Education Trust & Manager)	President	9847891213
2.	<b>Rev. Dr. George Oliapuram</b> (Former Manager)	Member	9447663274
2.	<b>Rev. Fr. Thomas Malekudy</b> (Former Manager)	Member	9447331165
4.	<b>Rev. Fr. Paul Nedumpurath</b> (Secretary of the Trust)	Member	9495023390
5.	<b>Dr. Cyriac Thomas</b> (Former VC MG University, Former Member Minority Commission)	Member	9447136399
6.	<b>Prof. Job Kurien</b> (Former Dean and HOD Aeronautical Engg, IIT, Madras)	Member	9496591580
7.	<b>Prof T. L. Jose</b> (Former Director and Dean, EEE, NIIT, Calicut)	Member	9446784702
8.	<b>Dr. Paulose Jacob</b> (Former PVC and HOD, CSE, CUSAT)	Member	9847123534
9.	<b>Prof. Paul Pudusseray</b> (Director, Dept. of Education, Don Bosco University, Guwahati)	Member	9402168195
10.	<b>Mr. Isaac Joseph Kottukapilly</b> (Industry Expert)	Member	04862 222479 222474
11.	<b>Dr. Abu Sebastian</b> (Industry Expert, IBM Research, Zurich, Switzerland)	Member	0041562051580
12.	<b>Dr. Santha Joseph M.D.</b>	Member	9446410966
13.	<b>Rev. Dr. George Thanathuparambil</b> (Director)	Secretary	9447128949
14.	<b>Dr. Josephkunju Paul C</b> (Principal)	Member	9495471288

## College Council

Sl. No	Name	Designation	Mob. No
1	<b>Dr. Josephkunju Paul C</b> (Principal)	Chairman	9495471288
2	<b>Mr. Somy P. Mathew</b> (Vice- Principal)	Convenor & Secretary	9048104565
3	<b>Dr. Geo Baby</b> (HOD-MBA)	Member	9847922281
4	<b>Dr. K. N. Ramachandran Nair</b> (HOD- CSE)	Member	9961387538
5	<b>Dr. B.Aruna</b> (HOD-EEE)	Member	9072964416
6	<b>Prof. Jose P Varghese</b> (HOD- ECE)	Member	9447811953
7	<b>Mrs. Anju Susan George</b> (HOD- IT)	Member	9846132699
8	<b>Mr. Vinoj K</b> (HOD- ME)	Member	9847411887
9	<b>Mrs. Shine George</b> (HOD- Civil)	Member	9495971178
10	<b>Mrs. Ann Neetha Sabu</b> (HOD- S&H)	Member	9495068321
11	<b>Dr. Pramodkumar M.</b> (Dean Academics, Associate Prof., ME, Staff Representative)	Member	9961188229
12	<b>Mrs. Smitha Cyriac</b> (Asst. Prof., ECE, Staff Representative)	Member	9447523022

**Courses Offered**

<b>Branch</b>	<b>Intake</b>
1. Civil Engineering (CE)- NBA Accredited	- B.Tech. – 120
2. Computer Science & Engg. (CSE)- NBA Accredited	- B.Tech. – 120 M.Tech. – 24
3. Electrical & Electronics Engg. (EEE)	- B.Tech. – 90
4. Electronics & Communication Engg. (ECE)- NBA Accredited	- B.Tech. – 120 M.Tech - 24
5. Information Technology (IT)	- B.Tech – 60
6. Mechanical Engg.(ME) - NBA Accredited	- B.Tech –120 M.Tech - 18
7. Management Studies	- MBA - 60

**Timings****Class Timings :**

8.55 a.m. - 12.45 p.m.  
1.45 p.m. - 4.15 p.m.

**Class Timings on First Friday :**

8.55 a.m. - 12.15 p.m.  
1.45 p.m. - 4.15 p.m.

**Office Timing :**

8.30 a.m. - 5.00 p.m.

**Library :**

8.30 a.m. - 8.00 p.m.

**CCC Timing :**

8.00 a.m. - 8.00 p.m.

**Staff list**

Sl.No.	Name	Designation	Mobile No.	E-mail ID
1	Dr. Josephkunju Paul C	PRINCIPAL	9495471288	josephkunju.paul@gmail.com
2	Mr. Somy P. Mathew	Vice Principal, Asst. Prof.- ECE	9048104565	somyrpm@gmail.com

**Department of Civil Engineering**

Vision	<b>“Building Professionally Competent and Motivated Engineers in the Arena of Civil Engineering with High Professional Ethics.”</b>
Mission	<p>1 To promote a better teaching learning process through academically proficient faculties, full - fledged laboratories and excellent infrastructure facilities.</p> <p>2 To equip the graduates with knowledge, research and practical skills in modern civil engineering practices and techniques.</p> <p>3 To inculcate knowledge of sustainability in various domains of Civil Engineering.</p> <p>4 To nurture Civil Engineers into ethically strong and responsible leaders to address global challenges through quality education</p>
PEOs	<p>Our Graduates</p> <p>1. Shall tackle the multiple responsibilities of analysis, design and construction of traditional and modern systems in compliance with various codes of practices and to meet the current technical challenges.</p> <p>2. Shall be proficient in the use of relevant software packages for planning, designing, scheduling, executing and controlling of civil engineering projects, with an urge for life-long learning.</p> <p>3. Shall function effectively with individual capabilities as well as with a collective strength as a professional team with good communication skills.</p>
PSOs	<p>Our Graduates shall have,</p> <p>1. Ability to utilize civil engineering principles and software that are appropriate to solve technical problems; prepare design and construction documents ; create structural systems; produce drawings, reports and quantity estimates related to the Civil Engineering domain.</p> <p>2. Ability to utilize modern surveying methods for land measurement and/ or construction layout and to conduct standardized field /laboratory tests related to Civil Engineering.</p>

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## Department of Computer Science & Engineering

Vision	<b>“Moulding socially responsible and professionally competent Computer Engineers to adapt to the dynamic technological landscape”</b>
Mission	<p>1. Foster the principles and practices of computer science to empower life-long learning and build careers in software and hardware development.</p> <p>2. Impart value education to elevate students to be successful, ethical and effective problem-solvers to serve the needs of the industry, government, society and the scientific community.</p> <p>3. Promote industry interaction to pursue new technologies in Computer Science and provide excellent infrastructure to engage faculty and students in scholarly research activities.</p>
PEOs	<p>Our Graduates</p> <p>1. Shall have creative and critical reasoning skills to solve technical problems ethically and responsibly to serve the society.</p> <p>2. Shall have competency to collaborate as a team member and team leader to address social, technical and engineering challenges.</p> <p>3. Shall have ability to contribute to the development of the next generation of information technology either through innovative research or through practice in a corporate firm.</p> <p>4. Shall have potential to build start-up companies with the foundations, knowledge and experience they acquired from engineering education.</p>
PSOs	<p>1. Ability to integrate theory and practice to construct software systems of varying complexity.</p> <p>2. Able to apply Computer Science skills, tools and mathematical techniques to analyze, design and model complex systems.</p> <p>3. Ability to design and manage small-scale projects to develop a career in a related industry.</p>

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22	Mrs. Remya Paul	Asst. Professor	9645956950	remyapaul25@gmail.com
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24	Mr. Sivadas T Nair	Asst. Professor	9447349948	t_sivadasnair@yahoo.com
25	Mrs. Soumya Mathew	Asst. Professor	8281297226	soumyansinto@gmail.com
26	Mrs. Alphonsa Kuriakose	Asst. Professor	9947594660	alphonsakuriakose2014@gmail.com
27	Mrs. Anu Jose	Asst. Professor	9497679807	meannie09@gmail.com
28	Mrs. Cinita Mary Mathew	Asst. Professor	7025110480	cinitamatthew@gmail.com
29	Mrs. Nimmy George	Asst. Professor	9744302845	nimmy4ever@gmail.com
30	Mr. James R Alex	System Engineer	9400690478	jralex@vjct.org
31	Mr. Lijo Mathew	Computer Programmer	9447751306	lijomathewsc@gmail.com
32	Mr. Sijo Jose	Computer Programmer	9446868058	sijojosephjose@gmail.com
33	Mr. Manoj Francis	Computer Programmer	9497326073	manoj.a.francis@gmail.com
34	Mrs. Neethu Joseph	Computer Programmer	9495675128	neethujoseph@gmail.com
35	Mr. George Sebastian	Computer Programmer	9895400117	georgeseb@gmail.com
36	Mrs. K G Sindhu	2nd Grade Instructor	9446932650	sindhukpillai@yahoo.com
37	Mrs. Sheeпа Cyriac	2nd Grade Instructor	9446746352	sheepac@yahoo.com
38	Mr. Sijo Mathew	Network Technician	9846932078	sijo@vjct.org
39	Mrs. Joicy K Jose	2nd Grade Instructor	9961139734	joicymartin@gmail.com
40	Mr. Jose Thomas	Hardware Technician	9447605869	josek83@yahoo.com
41	Mr. Justin Peter	Hardware Technician	9744768377	justinpeter000@gmail.com
42	Mr. Eldhose Paul K	Hardware Technician	9946405618	eldhosepaulk@gmail.com
43	Mr. Anoop C	Hardware Technician	9947667207	anoop@vjct.org

## Department of Electrical & Electronics Engineering

Vision	<b>“Mould globally competent Electrical and Electronics Engineers.”</b>
Mission	1. To provide the best academic ambiance. 2. To develop technical and soft skills to cope up with the emerging global scenario. 3. To enhance knowledge by industry and alumni interaction.
PEOs	1. Graduate shall have the fundamental and advanced knowledge, analytical and scientific skills to design technically and economically viable engineering solutions. 2. Graduate shall have the culture and attitude of team work, to help in upbringing socially committed Entrepreneurs engaged in lifelong learning. 3. Graduate shall have professional communication skills, social values and work ethics.
PSOs	1. Ability to apply fundamentals of Engineering in analyzing multidisciplinary issues, developing solutions with professional and ethical responsibilities and promoting conventional and unconventional methods for higher research. 2. Ability to apply Electrical engineering knowledge to perform circuit analysis, troubleshoot electrical machines and optimize power system designs by incorporating analog and digital controls.

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## Department of Electronics & Communication Engineering

Vision	<b>"Moulding Electronics Engineers with Professional Competence and Global outlook"</b>
Mission	<p>1. To create a vibrant academic ambience conducive for progressive learning</p> <p>2. Build up excellent infrastructure and lab facilities to train the students in the current &amp; emerging technology.</p> <p>3. Maintain well qualified faculty who are willing to upgrade their knowledge continuously</p> <p>4. Groom students towards successful careers by facilitating industry-institute relationships and value addition through regular skill-development programmes.</p>
PEOs	<p>Our Graduates shall be</p> <p>1. Suitably employed in allied industries/services with professional competency and knowledge of modern tools.</p> <p>2. Capable of developing economically viable, technically feasible eco friendly electronic systems.</p> <p>3. Capable of pursuing higher studies/research in the field of engineering and management.</p>
PSOs	<p>Our students shall be able to</p> <p>1. Design and modify embedded system based products which will find applications in the fields of Communication and automation.</p> <p>2. Develop algorithms for real life applications in signal &amp; image processing.</p> <p>3. Design efficient low power electronic circuits.</p>

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## Department of Information Technology

Vision	<b>“To be a centre of excellence in IT learning and provide value based training to mould students as successful IT professionals.”</b>
Mission	<ol style="list-style-type: none"> <li>1. To provide an intellectually stimulating and academically vibrant learning environment for students and train them in the basic as well as advanced concepts, knowledge, technology and skills of IT.</li> <li>2. To promote a nurturing and caring environment and prepare students to achieve their academic and career goals in a globally competitive marketplace.</li> <li>3. To mould students into ethical and competent professionals who will contribute to the betterment of the community.</li> </ol>
PEOs	<ol style="list-style-type: none"> <li>1. Graduates shall excel in programming skills, so as to make them professionally competent, innovative and socially uplifting the standard of life.</li> <li>2. Graduates shall have social values, sharpening their analytical skills to find solutions to the existing software problems.</li> <li>3. Graduates shall have positive attitude towards research and entrepreneurship.</li> </ol>
PSOs	<ol style="list-style-type: none"> <li>1. Shall have knowledge on smart technologies in the field of IT and are well equipped with cutting edge technologies and concepts.</li> <li>2. Shall bring in the advantages of technology into the society, so that it will accelerate the development and betterment of people.</li> </ol>

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## Department of Mechanical Engineering

Vision	<b>“Moulding socially committed engineers capable of meeting the global challenges in the mechanical engineering stream”</b>
Mission	<ol style="list-style-type: none"> <li>1. To provide ample facilities to foster excellent ambiance for teaching learning process in the department.</li> <li>2. To enhance the creative ideas, analytical talents and soft skills in the students to cope up with the emerging trend in technical field.</li> <li>3. To enable the students to meet real life problems in mechanical engineering with a zeal to human and ethical values.</li> </ol>
PEOs	<ol style="list-style-type: none"> <li>1. Graduate will have strong base in Mathematics, Science, and Mechanical Engineering to face and handle the challenges in real world engineering problems in society and industry.</li> <li>2. Graduates will have a passion for Mechanical Engineering to select an area of specialization to pursue higher studies, to choose a career and lifelong learning in the management of industry, research and academics.</li> <li>3. Graduates will have basic knowledge in other disciplines, to tackle and co-ordinate inter-disciplinary real life problems</li> <li>4. Graduates will have soft skills, discipline, confidence, self esteem, self respect, teamwork skills, and strong adherence to ethical values in a social context.</li> </ol>
PSOs	<ol style="list-style-type: none"> <li>1. Students shall be competent, creative and imaginative mechanical engineers employable in fields of design, research, manufacturing, safety, quality, technical services.</li> <li>2. Students shall be able to progress through advanced degree, certificate programs or participate in continuing education in mechanical engineering, business, and other professionally related fields.</li> </ol>

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## Department of MBA

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2	Rev. Fr. Bestin Njaloor	Asst. Warden	9446719292	njaloor@gmail.com

**Ladies Hostel**

Sl.No.	Name	Designation	Mobile No.	E-mail ID
1	Rev. Sr. Lissy CMC	Warden	0485 2263150 9497804194	lissyvazhappillil@gmail.com
2	Rev. Sr. Princy CMC	Asst. Warden	8113953194	philojoseph70@gmail.com

**Student Council Office Bearers**

Faculty Advisors	Mr. Tijo Jose	9946549118
	Mrs. Tina Jose	9495675447
Chairman	Mr. Adarsh Mathew	8086911925
Vice Chairman	Ms. Ramya Krishnan R.	9495939478
General Secretary	Mr. Anandhu Krishna	9544461179
University Union Councillors	Ms. Reema Raju	9497281769
	Ms. Minnu Augustine	8921700471
Editor	Ms. Rani J Mary Kurian	9747240181
Arts Club Secretary	Mr. Mohid Antony Jimmy	9947311028
Sports Secretary	Mr. Akshay Chacko	7558093987
Lady Representatives	Ms. Vani Vavachan	9207128164
	Ms. Shalin Mary Kuriachen	9446325811

Sl.No.	Name & Address	Phone No.	Name of the Ward	Branch
1	<b>Dr. Josephkunju Paul C.</b> Principal	9495471288		
2	<b>Mr. Somy P. Mathew</b> Vice Principal (Secretary)	9048104565		
3	<b>Mr. Baby John</b> (President) Pedickattukunnel (H) Kadalikkad P O	9447157759 0485-2261161	Sourav Baby	S7-ME B
4	<b>Mr. Vincent Mathew Olickal</b> Olickal House, Vazhakulam P.O.,	9447988081	Neetha Vincent	S5 - ECE-A
5	<b>Mr. Noble John</b> Amamthuruthil(H), Madakkathanam P.O, Vazhakulam	9745170151 04862-200813	Daral Noble	S3CSE-B
6	<b>Mr. Suresh Antony</b> Panayaparambil (H) Vazhakulam	9447433276	Sherwin Suresh	S3CE-A
7	<b>Mr. Mathew John</b> Vadakkekudiyil (H) Vazhakulam	9447303843 0485-2260652	Johns Mathews	S3 IT
8	<b>Mr.Roy Sebastian</b> Kunnel House Vazhakulam	9747433520	Robin Roy	S1 EEE
9	<b>Mrs. Jeseentha Tomy</b> Adappoor House Vazhakulam	9947366114	Christy Tom	S1 CE A
10	<b>Mr. George V. Thottam</b> Thottathil House Arakkuzha P.O. Muvattupuzha	9745975712	Franklin George	S3 - MBA
11	<b>Mrs. Mini Suresh</b> Puthenpurayil House Muvattupuzha	9446443220	Lekshmi Suresh	PG CS1
12	<b>Dr. K N Ramachandran Nair</b>	9961387538	HOD - CSE	
13	<b>Prof. Jose P Varghese</b>	9447811953	HOD – ECE	
14	<b>Dr. B. Aruna</b>	9072964416	HOD – EEE	
15	<b>Mrs. Anju Susan George</b>	9846132699	HOD – IT	
16	<b>Mrs. Shine George</b>	9495971178	HOD – CE	
17	<b>Mr. Vinoj K</b>	9847411887	HOD – ME	
18	<b>Dr. Geo Baby</b>	9847922281	HOD - MBA	

**Staff nominated to various Activities/ Professional bodies 2018-19****INTERNAL QUALITY AUDIT CELL (IQAC)**

Sl. No.	Cell	Convenor	Co-ordinator
1	Students Assessment Record Monitoring Cell	Dr. Josephkunju Paul C.	Mrs. Shine George
2	Test & Retest Monitoring Cell		Mrs. Ann Neetha Sabu
3	Attendance Monitoring Cell		Mrs. Anju Susan George
4	Course File & Lab Manual Monitoring Cell		Dr. K N Ramachandran Nair
5	IIC and IEDC		Dr. K K Rajan
6	Exam Cell		Mr. Vinoj K.
7	Academic Advisory Committee		Dr. Pramod Kumar M
8	Research & Faculty Development Cell		Dr. Anishin Raj M M
9	Placement Cell		Mr. Mavin C.
10	Student Disciplinary Cell	Mr. Somy P. Mathew	Dr. Shunmugesh K
11	NPTEL, Spoken Tutorial & Guest Lecture Monitoring Cell		Dr. Sinnu Susan Thomas
12	Feedback Cell		Prof. Jose P. Varghese
13	Students Grievances and Ethics Monitoring Cell		Dr. Geo Baby
14	Library Committee	Prof. Paul Antony	Mrs. Brighty Jose
15	Project Monitoring Cell	Dr. Pramod Kumar M	Dr. Anishin Raj M M

**1. Academic Monitoring Committee**

1	<b>Rev. Dr. George Thanathuparambil</b>	<b>Director</b>
2	Rev. Fr. Paul Nedumburath	Secretary, DTET
3	Adv. Francis George	Executive Committee Member, Ex. MP
4	Dr. Josephkunju Paul C.	Principal
5	Mr. Somy P. Mathew	Vice Principal
6	Dr. Anoop C. K.	IQAC coordinator
7	Dr. Pramod Kumar M.	Dean Academics
8	Mr. Sunny Jacob	Administrative Officer
9	Mrs. Shine George	HOD CE
10	Dr. K. N. Ramachandran Nair	HOD CSE
11	Dr. B. Aruna	HOD EEE
12	Prof. Jose P. Varghese	HOD ECE
13	Mrs. Anju Susan George	HOD IT
14	Mr. Vinoj K.	HOD ME
15	Mrs. Ann Neetha Sabu	HOD S&H
16	Dr. Geo Baby	HOD MBA
17	Mr. Issac Joseph Kottukapilly	Industrialist
18	Mr. Amit Jolly	Student Representative
19	Mr. Jerin George	Student Representative (MBA)
20	Mr. Mridul George	Alumni Representative
21	Mr. Albin Jose	Alumni Representative (MBA)

## 2. Academic Advisory Committee (IQAC 7)

1	<b>Dr. Anoop C. K.</b>	CE
2	Mr. Andrews Jose	CSE
3	Mrs. Seethamma George	EEE
4	Mrs. Priya G. L.	ECE
5	Mrs. Salini Dev P. V.	IT
6	Dr. Shunmugesh K.	ME
7	Mr. Biju George	S&H
8	Prof. C. S. Hariharan	MBA

## 3. Academic Council

1	<b>Dr. Josephkunju Paul C.</b>	Principal
2	Mr. Somy P. Mathew	Vice Principal
3	Dr. Pramod Kumar M.	Dean Academics
4	Mrs. Shine George	HOD CE
5	Dr. K. N. Ramachandran Nair	HOD CSE
6	Dr. B. Aruna	HOD EEE
7	Prof. Jose P. Varghese	HOD ECE
8	Mrs. Anju Susan George	HOD IT
9	Mr. Vinoj K.	HOD ME
10	Mrs. Ann Neetha Sabu	HOD S&H
11	Dr. Geo Baby	HOD MBA
12	Mr. R. Anilkumar	KTU in charge
13	Prof. George Kuriakose	S&H

## 4. Academic Schema

1	<b>Mr. Somy P. Mathew</b>	Vice- Principal
2	Mrs. Smitha Jacob	EEE
3	Mr. John Odackal	S&H
4	Mr. Akash Paul Savio	ME

## 5. AICTE (Compliance Report & Grievance Redressal)

1	<b>Dr. Shunmugesh K.</b>	ME
2	Mr. Joe Mathew Jacob	CSE
3	Mr. Daniel A. V.	CE
4	Mrs. Remya Paul	CSE
5	Mrs. Seethamma George	EEE
6	Mrs. V. K. Vanitha Rugmoni	ECE
7	Mr. Prince Kurian	IT
8	Mr. Joby George	ME
9	Mr. Biju George	S&H
10	Mr. Sreenath Rajagopalan Nair	MBA

**6. Alumni Association**

1	<b>Mr. Jacob Mathai</b>	IT
2	Mr. Arun K. R.	ME
3	Mrs. Ritty Jacob	CSE
4	Ms. Anu Paul	CE
5	Mrs. Breeza Paulose	EEE
6	Mrs. Sani John	ECE
7	Mrs. Diana Baby	IT
8	Mrs. Ambily Jose	MBA

**7. Arts, Cultural Fest, Quiz & Debate Club**

1	<b>Mrs. Lekshmi M. S.</b>	ECE
2	Mr. Basil Baby	CE
3	Mrs. Soumya Mathew	CSE
4	Ms. Neena Skaria	EEE
5	Mrs. Ann Preetha Jose	IT
6	Mr. Rakesh Jose	ME
7	Mrs. Ancy Jose	S&H

**8. Attendance Monitoring Committee (IQAC 3)**

1	<b>Mr. Basil Baby</b>	CSE
2	Mr. Lins Paul Kuriakose	CE
3	Mrs. Mereya Baby	EEE
4	Mrs. Anita Thomas	ECE
5	Mrs. Tiny Molly V.	IT
6	Mr. Nibin B.	ME
7	Mrs. Viji George	S&H
8	Mr. Sreenath Rajagopalan Nair	MBA

**9. Bus & Transportation Committee**

1	<b>Mr. Sijumon Francis</b>	PRO
2	Mr. Tony Augustine	S&H

**10. Canteen Committee**

1	<b>Prof. Jose P. Varghese</b>	HOD ECE
2	Mr. Jojo P Kuriakose	S&H

**11. Career Guidance & Placement Unit (IQAC 9)**

1	<b>Prof. Jose P. Varghese</b>	HOD ECE
2	Mr. Mavin C.	Placement Officer
3	Ms. Rose Mary Xavier	CE
4	Mrs. Cinita Mary Mathew	CSE

5	Mrs. Neena Alex	EEE
6	Mrs. Femy John	ECE
7	Mr. Prince Kurian	IT
8	Mr. Akhil K. T.	ME
9	Mrs. Anitha Rajan	S&H
10	Mr. Nelson Mathew	MBA

## 12. Central Computing Facility

1	<b>Mrs. Alphonsa Kuriakose</b>	CSE
2	Mrs. Tiny Molly V.	IT

## 13. Centre for Research & Faculty Development / Consultancy/Continuing Education Cell (IQAC 8)

1	Dr. Sony Kurian	EEE
2	Dr. Lovely Mathew	S&H, Dean Consultancy
3	Dr. Anoop C. K.	CE
4	Dr. Anishin Raj M. M. (Dean - R & D)	CSE
5	Dr. Sinnu Susan Thomas	ECE
6	Dr. Karthikeyan B.	IT
7	Mr. Joby George	ME
8	Mrs. Rose Mary Baby	S&H
9	Dr. Anu George	MBA

## 14. College Website & Automation

1	<b>Mr. Basil Baby</b>	<b>Website in charge (CSE)</b>
2	Mr. Amel Austine	Automation in charge(CSE)
3	Mrs. Sindhu Jose	Asst. Website(CSE)
4	Mrs. Neenu Daniel	Asst. Automation(CSE)
5	Mr. Basil Baby	CE
6	Mr. Dileepkumar P.	EEE
7	Mrs. Sani John	ECE
8	Mrs. Tiny Molly V.	IT
9	Mr. Akhil K. T.	ME
10	Mrs. Manu Sebastian	S&H
11	Mr. Sreenath Rajagopalan Nair	MBA
12	Mr. Sanoj Saju	PTC
13	Mr. Sijo Jose	CSE
14	Mr. Manoj Francis	CSE

## 15. Community Service Cell/ NSS

1	Prof. Jose P. Varghese	HOD ECE
2	Mr. Sharone Varghese	EEE, Program Officer
3	Mr. Nibin B.	ME, Program Officer

4	Mr. Appu John	CE
5	Ms. Vineetha Thankachan	CE, Asst. Program Officer
6	Mr. Andrews Jose	CSE
7	Mrs. Nimmy George	CSE
8	Mrs. Anita Thomas	ECE, Asst. Program Officer
9	Dr. Sheela V. K.	IT

**16. Course File and Lab Manual Monitoring Committee (IQAC 4)**

1	<b>Mrs. Neenu Daniel</b>	CSE
2	Mrs. Ancy Genu George	CE
3	Mr. Dileepkumar P.	EEE
4	Mrs. Merlin Thomas	ECE
5	Mrs. Diana Baby	IT
6	Mr. Unnikrishnan T. G.	ME
7	Mrs. Manu Sebastian	S&H
8	Mrs. Ambily Jose	MBA

**17. CSI & Association for Computing Machinery (ACM)**

1	<b>Mrs. Arsha J. K.</b>	CSE
2	Mrs. Remya Paul	CSE
3	Mrs. Juliet A. Murali	IT

**18. Department Association**

1	<b>Mr. Appu John</b>	CE
2	Mr. Jobin Jose	CSE
3	Mrs. Mereya Baby	EEE
4	Mrs. Cuckoo Anitha Joseph	ECE
5	Mr. Santhanu P. Mohan	IT
6	Mr. Tijo Jose	ME
7	Mr. Nelson Mathew	MBA

**19. ECO Club / Photography / Nature Club/College Orchestra/Philatelic & Numismatic Club**

1	<b>Mr. Eldhose Paul</b>	ME
2	Mr. Krishnendu K.	ECE
3	Mr. Sreenath Rajagopalan Nair	MBA
4	Mr. Jojo P Kuriakose	S&H (Numismatic)
5	Mrs. Hanna S. Mattam	CE
6	Mr. Prince Kurian	IT

**20. E-Waste Management**

1	<b>Mr. Jacob Mathai</b>	IT
2	Mr. Sunny Jacob	Administrative Officer

3	Mr. James R. Alex	System Administrator
4	Mr. Mahesh Sankar	CE
5	Mr. Jose Thomas	CSE
6	Mr. Bijo Jose	EEE
7	Mr. Denny Joseph	ECE
8	Mr. Shaji A. Varghese	IT
9	Mr. Nixon George	ME
10	Mr. Jils Jolly	S&H
11	Mr. Regi Abraham	MBA
12	Mr. E. D. Ouseph (Jose)	Supervisor

**21. FAB Lab**

1	Dr. Anishin Raj M.M.(Dean - R & D)	CSE
2	Mr. Daniel A.V	CE
3	Mr. Vishnu Krishnan	CE Dept. Coordinator
4	Mr. Jobin Jose	CSE Dept. Coordinator
5	Mr. Sharone Varghese	EEE Dept. Coordinator
6	Mr. Krishnendu K	ECE
7	Mr. Manu Jose	ECE Dept. Coordinator
8	Dr. B. Karthikeyan	IT
9	Mr. Prince Kurian	IT Dept. Coordinator
10	Mr. Lovin Varghese	ME
11	Mr. Joby George	ME Dept. Coordinator

**22. Hostel Committee**

1	Dr. Geo Baby	HOD MBA
2	Dr. Sajan T. John	ME
3	Mr. Jerry Varghese	ME
4	Mr. Akhil K. T.	ME
5	Mr. Arun Raphael	ME
6	Mrs. Anu Rani Philip	ECE

**23. IEEE**

1	Mr. Anish M. Jose	ECE
2	Mr. Sivadas T. Nair	CSE
3	Mr. Babu T. Chacko	EEE

**24. IETE**

1	Mrs. Niji Mathews	ECE
2	Mr. Krishnendu K.	ECE

**25. Industry Institute Interaction Cell (IQAC 5)**

1	Mr. Daniel A. V.	CE
2	Mrs. Remya Paul	CSE

3	Mr. Jibil Joseph	EEE
4	Mr. Jibby Peter D'cruz	ECE
5	Mr. Jacob Mathai	IT
6	Mr. Rakesh Jose	ME
7	Mr. Jinit James	MBA
8	Mr. Mavin C.	Placement Officer

### **26. Innovation & Entrepreneurship Development Cell (IQAC 5)**

1	Mr. Robin K. Augustine	S&H
2	Mrs. Nisa Ann Mathew	CE
3	Mrs. Rini Simon	CSE
4	Mr. Jomu M. George	EEE
5	Mrs. Anu Rani Philip	ECE
6	Dr. Sheela V K	IT
7	Mr. Basil Baby	ME
8	Mr. Jinit James	MBA
9	Mr. Mavin C.	Placement Officer

### **27. ISTE**

1	Mr. Prince Kurian	IT
2	Mr. Krishnendu K.	ECE
3.	Mr. Appu John	CE
4	Mrs. Priya G. L.	ECE
5	Mrs. Mili Els Jose	CSE
6	Mrs. Sabitha Raju	CSE
7.	Mr. Santhanu P. Mohan	IT
8.	Mr. Lovin Varghese	ME

### **28. KTU**

1	Mr. R. Anilkumar	ECE
2	Mr. Dileepkumar P.	EEE
3	Mrs. Tintu Shine A. L.	CE
4	Mrs. Sabitha Raju	CSE
5	Mrs. Ranjini Surendran	ECE
6	Mr. Santhanu P. Mohan	IT
7	Mr. Frenosh K. Francis	ME
8	Mrs. Ashly Jacob	S&H
9	Dr. Anu George	MBA

### **29. KTU Internal Audit Cell**

1	Mr. R. Anilkumar	ECE
2	Mrs. Jerin Jose	CE
3	Mrs. Finu John	CE
4	Mr. Amel Austine	CSE
5	Mrs. Neenu Daniel	CSE
6	Mr. Dileepkumar P.	EEE

7	Mrs. Sonia Sunny	EEE
8	Mrs. Vanitha Rugmoni	ECE
9	Mrs. Vinija Kurian	ECE
10	Mrs. Juliet A. Murali	IT
11	Mr. Arun K.	ME
12	Mr. Nibin B.	ME
13	Mr. Robin K. Augustine	S&H
14	Mrs. Ambily Jose	MBA

**30. Library Committee (IQAC 14)**

1	<b>Dr. B. Aruna</b>	HOD EEE
2	Mrs. Jerin Jose	CE
3	Mrs. Silpa Joseph	CSE
4	Mrs. Mary Nirmala George	ECE
5	Mr. Jojo P. Kuriakose	S&H
6	Mrs. Juliet A. Murali	IT
7	Mr. Arun Raphel	ME
8	Mrs. Ambily Jose	MBA
9	Mr. Dileep Kumar P.	EEE

**31. NBA Accreditation Committee**

1	<b>Dr. Pramod Kumar M.</b>	ME,Convenor
2	Mr. Lins Paul Kuriakose	CE
3	Mr. Andrews Jose	CSE
4	Mr. Sharone Varghese	EEE
5	Mr. Anish M. Jose	ECE
6	Mr. Prince Kurian	IT
7	Mr. Tijo Jose	ME
8	Mrs. Anila Elizabeth John	S&H
9	Mr. Sreenath Rajagopalan Nair	MBA

**32. NPTEL, Spoken Tutorial & Guest Lecture Monitoring (IQAC 11)**

1	<b>Mr. Shibu K. R.</b>	CSE,NPTEL(In charge)
2	<b>Mr. Jacob Mathai</b>	IT,Spoken Tutorial & Guest Lecture Monitoring(In Charge)
3	Mr. Basil Baby	CE (NPTEL)
4	Mr. Vishnu Krishnan	CE
5	Mrs. Silpa Joseph	CSE (NPTEL)
6	Mrs. Mili Els Jose	CSE
7	Mrs. Sonia Sunny	EEE
8	Ms. Aryasree G.	EEE (NPTEL)
9	Mrs. Cuckoo Anitha Joseph	ECE (NPTEL)
10	Mrs. Manju Thomas	ECE

11	Mrs.Anu C. Kunjachan	ECE
12	Mrs. Salini Dev P. V.	IT (all)
13	Mr. Eldhose Kurian	ME (NPTEL)
14	Mr. Nidheesh K.	ME
15	Mr. Abin Paul	ME
16	Mrs. Deenu Baby	S&H (all)
17	Prof. C. S. Hariharan	MBA (all)

### **33. Project Monitoring Committee (IQAC 15)**

1	Dr. Karthikeyan B.	IT
2	Mr. Daniel A. V.	CE
3	Mrs. Dona Jose	CSE
4	Mrs. Neena Alex	EEE
5	Mrs. Mary Nirmala George	ECE
6	Mr. Arun K. R.	ME
7	Prof. C. S. Hariharan	MBA

### **34. Review Committee for Performance Evaluation**

1	Rev. Dr. George Thanathuparambil	Director
2	Dr. Josephkunju Paul C.	Principal
3	Dr. Pramod Kumar M.	Dean Academics
4.	External Expert	
4	HOD of concerned Department	

### **35. Series Test (IQAC 2)**

1	Dr. Sajan T. John	ME
2	Mrs. Soumya Rani P. Thomas	CE
3	Mr. Vishnu Krishnan	CE
4	Mrs. Bency Cleetus	CSE
5	Mrs. Rini Simon	CSE
6	Mrs. Jis Jose	EEE
7	Ms. Seena Paul	EEE
8	Mrs. Vinija Kurian	ECE
9	Mrs. Minu George	ECE
10	Mrs. Diana Baby	IT
11	Mr. Rakesh Jose	ME
12	Mrs. Ashly Jacob	S&H
13	Prof. C. S. Hariharan	MBA

### **36. Semester Plan & Academic Year Plan**

1	Mr. Somy P. Mathew	Vice Principal
2	Mrs. Shine George	HOD CE
3	Dr. K. N. Ramachandran Nair	HOD CSE
4	Dr. B. Aruna	HOD EEE

5	Prof. Jose P. Varghese	HOD ECE
6	Mrs. Anju Susan George	HOD IT
7	Mr. Vinoj K.	HOD ME
8	Mrs. Ann Neetha Sabu	HOD S&H
9	Dr. Geo Baby HOD	MBA

**37. Solar Power Plant**

1	Mr. Jomu M. George	EEE
2	Mr. Sijumon Francis	PRO
3	Mr. Sabu Valiamattom	EEE

**38. Sports & Games**

1	Mr. Avirachan K. P.	Phy. Edn.
2	Mr. Santhanu P. Mohan	IT
3	Mrs. Nivya Mary Abraham	CE
4	Mrs. Anu Jose	CSE
5	Mrs. Seethamma George	EEE
6	Mr. Jibby Peter D'cruz	ECE
7	Mr. Unnikrishnan T. G.	ME
8	Mr. Biju George	S&H

**39. Staff Editor - Magazine**

1	Mrs. Amrutha S.	CE
2	Mr. Akash Paul Savio	ME

**40. Staff Welfare Committee**

1	Prof. George Kuriakose	S&H
2	Mrs. Minu C. Joy	CE
3	Mrs. Ritty Jacob	CSE
4	Mrs. Seethamma George	EEE
5	Mrs. Smitha Cyriac	ECE
6	Mrs. Jesline Joseph	IT
7	Mr. Abraham Antony	ME
8	Mr. Midhun Jose	MBA

**41. Students Assessment Record Monitoring Committee (IQAC 1)**

1	Dr. Sheela V. K.	IT
2	Mrs. Soorya R.	CE
3	Mrs. Arsha J. K.	CSE
4	Dr. Sony Kurian	EEE
5	Mrs. Priya G. L.	ECE
6	Mr. Eldhose Kurian	ME
7	Mrs. Ansu Ann Abraham	S&H

8	Prof. C. S. Hariharan	MBA
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**42. Student Disciplinary Committee (IQAC 10)**

1	Mr. Babu T. Chacko	EEE
2	Mr. Lins Paul Kuriakose	CE
3	Mrs. Soorya R.	CE
4	Mr. Joe Mathew Jacob	CSE
5	Mrs. Dona Jose	CSE
6	Mrs. Cini K.	EEE
7	Mr. Krishnendu K.	ECE
8	Mrs. Rose Mary Kuruvithadam	ECE
9	Mr. Jacob Mathai	IT
10	Mrs. Ann Preetha Jose	IT
11	Mr. Frenosh K. Francis	ME
12	Mr. Lovin Varghese	ME
13	Mr. Tony Augustine	S & H
14	Mrs. Anila Elizabeth John	S & H
15	Mr. Midhun Jose	MBA
16	Mrs. Ambily Jose	MBA

**43. Students Feedback Committee (IQAC 12)**

1	Mr. Sivadas T. Nair	CSE
2	Mrs. Rose Maria Jose	ECE
3	Mrs. Jerin Jose	CE
4	Mrs. Sindhu Jose	CSE
5	Mrs. Jane Maria S.	EEE
6	Mrs. Manju Thomas	ECE
7	Mr. Santhanu P. Mohan	IT
8	Mr. Martin Jose	ME
9	Dr. Anu George	MBA
10	Mrs. Jinta Jose	S & H
11	Mr. Lijo Mathew	Software Section (CSE)
12	Mr. George Sebastian	Software Section (CSE)

**44. Students' Grievance Redressal / Appeal Committee**

1	Mrs. Shine George	HOD CE
2	Dr. K. N. Ramachandran Nair	HOD CSE
3	Dr. B. Aruna	HOD EEE
4	Prof. Jose P. Varghese	HOD ECE
5	Mrs. Anju Susan George	HOD IT
6	Mr. Vinoj K.	HOD ME
7	Mrs. Ann Neetha Sabu	HOD S&H
8	Dr. Geo Baby	HOD MBA

**45. Students' Senate / Student Council Advisors**

1	<b>Mr. Tijo Jose</b>	ME
2	Mrs. Tina Jose	CE

**46. Students Welfare/ Counselling Centre (IQAC 13)**

1	<b>Dr. Vidyeswari V.</b>	MBA
2	Mrs. Bijimol Joseph	CE
3	Mr. Shibu K. R.	CSE
4	Mrs. Cini K.	EEE
5	Mrs. Niji Mathews	ECE
6	Mrs. Jesline Joseph	IT
7	Dr. Pramod Kumar M.	ME
8	Mrs. Ambily Jose	MBA

**47. Technical Fest**

1	<b>Mr. Vinoj K.</b>	HOD ME
2	Mr. Vishnu Krishnan	CE
3	Mrs. Mayadevi P. A.	CSE
4	Mr. Jomu M. George	EEE
5	Mrs. Minu George	ECE
6	Mrs. Diana Baby	IT
7	Mr. Jerry Varghese	ME
8	Mr. Nelson Mathew	MBA

**48. Time Table**

1	<b>Mrs. Ranjini Surendran</b>	ECE
2	Mr. Ajo Issac John	ME
3	Mr. Basil Baby	CE
4	Mrs. Mayadevi P. A.	CSE
5	Mrs. Breeza Paulose	EEE
6	Mrs. Manju Thomas	ECE
7	Mrs. Juliet A. Murali	IT
8	Mr. Martin Jose	ME
9	Mrs. Ansu Ann Abraham	S&H
10	Mrs. Dany Sebastian	S&H
11	Prof. C. S. Hariharan	MBA

**49. University Examination (IQAC 6)**

1	<b>Mr. Jomu M. George</b>	EEE
2	Mrs. Smitha Cyriac	ECE
3	Mrs. Anu Rani Philip	ECE
4	Mr. Jacob Mathai	IT

5	Mr. Arun Raphael	ME
6	Mr. Tony Augustine	S&H
7	Mrs. Liz Emmanuel	MBA

### 50. Women's Grievance Redressal Forum (Women's Cell)

1	<b>Mrs. Merlin Thomas</b>	<b>ECE</b>
2	Mrs. Devina Vipinan	CE
3	Mrs. Arsha J. K.	CSE
4	Mrs. Cini K.	EEE
5	Mrs. Rose Maria Jose	ECE
6	Mrs. Salini Dev P. V.	IT
7	Mrs. Jinta Jose	S&H
8	Dr. Anu George	MBA

### Anti-Ragging Squad 2018-19

SI No	Name	Designation		Mobile No.
1	Mr. Babu T. Chacko	Asst. Professor, EEE	Co-ordinator	9656154572
2	Dr. Sajan T John	Asso. Professor, ME	Gents Hostel	9847334344
3	Mr. Arun Raphael	Asst. Professor, ME	Gents Hostel	9496348721
4	Mrs. Anu Rani Philip	Asst. Professor, ECE	Ladies Hostel	9495849063
5	Ms. Vineetha Thankachan	Asst. Professor, CE	Ladies Hostel	9746615581
6	Mr. Lins Paul Kuriakose	Asst. Professor, CE	Member	9847101711
7	Mrs. Soorya R.	Asst. Professor, CE	Member	9447762078
8	Mr. Joe Mathew Jacob	Asst. Professor, CSE	Member	9497818504
9	Mrs. Dona Jose	Asst. Professor, CSE	Member	9567846525
10	Mrs. Cini K.	Asso. Professor, EEE	Member	9447251284
11	Mr. Krishnendu K.	Asst. Professor, ECE	Member	9496803292
12	Mrs. Rose Mary Kuruvithadam	Asst. Professor, ECE	Member	9497187376
13	Mrs. Ann Preetha Jose	Asst. Professor, IT	Member	9946641293
14	Mr. Jacob Mathai	Asst. Professor, IT	Member	9495987336
15	Mr. Frenosh K. Francis	Asst. Professor, ME	Member	9447837325
16	Mr. Lovin Varghese	Asst. Professor, ME	Member	9496461040
17	Mrs. Anila Elizabeth John	Asst. Professor, S&H	Member	9446673574
18	Mr. Tony Augustine	Asst. Professor, S&H	Member	9495323234
19	Mr. Midhun Jose	Asst. Professor, MBA	Member	9847111394
20	Mrs. Ambily Jose	Asst. Professor, MBA	Member	9567252362

Sl No	Name	Designation	Mobile No.
1	Dr. Josephkunju Paul C.	Principal	9495471288
2	Mr. Somy P. Mathew	Vice Principal	9048104565
3	Mrs. Shine George	HOD - CE	9495971178
4	Dr. K. N. Ramachandran Nair	HOD - CSE	9961387538
5	Dr. B. Aruna	HOD - EEE	9072964416
6	Prof. Jose P. Varghese	HOD - ECE	9447811953
7	Mrs. Anju Susan George	HOD - IT	9846132699
8	Mr. Vinoj K.	HOD - ME	9847411887
9	Mrs. Ann Neetha Sabu	HOD - S&H	9495068321
10	Dr. Geo Baby	HOD - MBA	9847922281
11	Rev. Fr. Thomas Kottarathil	Warden - Gents Hostel	9496821040
12	Rev. Sr. Lissy	Warden -Ladies Hostel	9497804194
13	Mr. Vinu V.	Sub Inspector of Police Vazhakulam	9497980499
14	Mr. Jordy Varghese	President Avoly Grama Panchayath	9946006703
15	Mr. Shajan P. J.	Representativ Non Teaching Staff	9447181124
16	Mr. Baby John	PTA President	9447157759
17	Mr. Sijumon Francis	PRO	9496500336
18	Mr. Adarsh Mathew	Chairman - Students Council	8086911925
19	Ms. Ramya Krishnan R.	Vice Chairperson Students Council	9495939478
20	Mr. Anandhu Krishna	General Secretary Students Council	9544461179
21	Mr. Mathew Raj (S1 ME B)	First Year Boy Representative	9497023278
22	Ms. Reshma Shaji (S1 CS A)	First Year Girl Representative	
23	Mr. Sharone Varghese	NSS Co-ordinator	9895784663
24	Mr. Johnson P. Augustine	Media Representative Area Manager - Deepika	9349599057

**Faculty Advisors (Group Tutors) 2018-19**

Sl No.	Class	Name of Faculty	Class Room	Inter Com	Mobile No.
<b>CIVIL ENGINEERING</b>					
1	S1&2 CEA	Mr. Appu John	D 103	704	9747977173
2	S1&2 CEB	Ms. Devina Vipinan	D 104	704	9446926657
3	S3&4 CEA	Ms. Tina Jose	D 208	701	9495675447
4	S3&4 CEB	Ms. Ancy Genu George	D 209	704	9562390073
5	S5&6 CEA	Ms. Vineetha Thankachen	D 305	704	9746615581
6	S5&6 CEB	Ms. Tintu Shine A. L.	D 307	705	9746839239
7	S7&8 CEA	Ms. Rosemary Xavier	D 408	702	9745760823
8	S7&8 CEB	Mr. Daniel A. V.	C 325	703	9895143580

<b>COMPUTER SCIENCE &amp; ENGINEERING</b>					
1	S1&2 CS A	Ms. Alphonsa Kuriakose	C 323	301	9947594660
2	S1&2 CS B	Ms. Nimmy George	C 324	301	9744302845
3	S3&4 CS A	Ms. Remya Paul	D 217	303	9545956950
4	S3&4 CS B	Ms. Anu Jose	C 207	302	9497679807
5	S5&6 CS A	Ms. Silpa Joseph	D 401(A)	303	9495543913
6	S5&6 CS B	Ms. Mili Els Jose	D 401(B)	303	9447240274
7	S7&8 CS A	Mr. Joe Mathew Jacob	C 313	302	9497818504
8	S7&8 CS B	Ms. Cinita Mary Mathew	C 314	302	7025110480
9	S1 M.Tech	Ms. Neenu Daniel	D 303	304	9633333614
10	S3 M.Tech	Mr. Jobin Jose	D 216	302	9645679379

<b>ELECTRICAL &amp; ELECTRONICS ENGINEERING</b>					
1	S1&2 EE A	Ms. Smitha Jacob	C105	603	9446943261
2	S3&4 EE A	Ms. Seethamma George	C102	602	9447612874
3	S3&4 EE B	Dr. Sony Kurian	C104	602	9447925215
4	S5&6 EE A	Ms. Jane Maria S.	B 102	602	9946305217
5	S5&6 EE B	Ms. Seena Paul	B 304	602	9048532747
6	S7&8 EE A	Ms. Breeza Poulose	B 113	607	9745547851
7	S7&8 EE B	Ms. Neena Alex	B 112	607	9447728045

<b>ELECTRONICS &amp; COMMUNICATION ENGINEERING</b>					
1	S1&2 EC A	Mrs. Anitta Thomas	B 305	202	9496825096
2	S1&2 EC B	Mrs. Lekshmi M.S	B 307	203	9446485935
3	S3&4 EC A	Mr. Jibby Peter D'cruz	C 222	206	9605855308
4	S3&4 EC B	Mr. Anish M. Jose	B 203	206	9447122163
5	S5&6 EC A	Mrs. Anu C. Kunjachan	C 212	205	9633360844
6	S5&6 EC B	Mrs. Anu Rani Philip	C 213	202	9495849063
7	S7&8 EC A	Mrs. Mary Nirmala George	C 214	205	9995316660
8	S7&8 EC B	Mrs. Femy John	C 215	205	9496337784
9	S1 M.Tech	Ms. Minu George	C 307	205	9605563309
10	S3 M.Tech	Mrs. Rose Maria Jose	D 303	202	9447803377

<b>INFORMATION TECHNOLOGY</b>					
1	S1&2 IT	Mr. Jacob Mathai	A 104	402	9847972818
2	S3&4 IT	Dr. Sheela V.K.	A 105	401	9447048524
3	S5&6 IT	Mrs. Salini Dev P. V.	B003(R&D)	401	9947954907
4	S7&8 IT	Mrs. Ann Preetha Jose	B112(R&D)	401	9946641293

<b>MECHANICAL ENGINEERING</b>					
1	S1&2 ME A	Mr. Basil Baby	C 309	502	9497277132
2	S1&2 ME B	Mr. Jerry Varghese	C 307	502	8281685253
3	S3&4 ME A	Dr. Shunmugesh K.	D 413	504	9947929956
4	S3&4 ME B	Dr. Sajan T. John	C 306	502	9847334344
5	S5&6 ME A	Mr. Joby George	C 304	502	9496365557
6	S5&6 ME B	Mr. Abraham Antony	C 305	501	9495321699
7	S7&8 ME A	Mr. Akhil K. T.	D 420	504	9496285256
8	S7&8 ME B	Mr. Arun K. R.	D 421	504	9747953565

<b>MBA</b>					
1	T1	Mr. Midhun Jose	D 218	801	9847111394
2	T4	Mr. Sreenath Rajagopalan Nair	D 314	801	9539084494

## Rules & Regulations

### AICTE - NOTIFICATION ON ANTI RAGGING

**Sub: Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.**

**F.No.37-3/Legal/AICTE/2009**

**What constitutes Ragging:** - Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

**Actions to be taken against students for indulging and abetting ragging in technical institutions Universities including Deemed to be University imparting technical education:-**

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
2. For every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
3. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
4. a) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
  - (i) Cancellation of admission
  - (ii) Suspension from attending classes
  - (iii) Withholding/withdrawing scholarship/fellowship and other benefits
  - (iv) Debarring from appearing in any test/examination or other evaluation process
  - (v) Withholding results
  - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - (vii) Suspension/expulsion from the hostel
  - (viii) Rustication from the institution for a period ranging from 1 to 4 semesters
  - (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
  - (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

**DISCIPLINE**

- 1) All the students should maintain 100% attendance as far as possible.
- 2) Leave or absence due to.

- (I) Sickness (ii) Attending family functions. (iii) Unavoidable requirements should not exceed 25% of the attendance.
- 3) For sanction of medical leave, application should be submitted to the Principal along with medical certificate recommended by the Group Tutor within 5 working days. Only such medical leave will be considered for condonation of shortage of attendance.
- 4) Prior sanction should be obtained from the Principal by those students who are eligible for duty leave. After the duty such students should apply for duty leave within 5 working days to the Principal.
- 5) Any student indulging in ragging (any kind of physical or mental harassment) will be expelled from the college and could be sent to prison for 2 years, (as per the Kerala Prohibition of ragging ordinance 1997).
- 6) Misbehaviour towards opposite sex, use of threat or violence against the members of staff or fellow students will be considered as a very serious case of misconduct.
- 7) Smoking, use of drugs and liquor are strictly prohibited.
- 8) Students are required to maintain not only good academic progress but also high discipline in the campus.
- 9) Political activity is banned in the college campus. The members of the college community are not allowed to act on behalf of political parties or communal organizations.
- 10) Students shall not stick or distribute any posters, notices etc. which will adversely affect the discipline and smooth functioning of the college.
- 11) Students are not allowed to bring Mobilephones to the College.
- 12) Students who have committed acts of indiscipline and obtained punishment will not be considered for the Placement. They are also not eligible for "Good" conduct certificate.
- 13) Students should not loiter inside the campus after the commencement of class.

All students should wear uniform on all regular working days except Wednesdays and Saturdays. Students are not allowed to alter the uniform without prior permission from Principal. Student should wear identity card, belt and decent footwear. Use of slippers and flip flops as footwear is not allowed.

All the boy students are strictly advised to come to the campus in tucked-in style for shirt, while wearing pants and shirts. Low waist pants / Jeans, T-Shirts should be avoided in the campus.

On Wednesdays and Saturdays, all girl students are strictly advised to wear only churidar with dupatta on both sides. Sleeveless /short sleeve dresses are not allowed. Leggings and Jeggings should be strictly avoided in the campus. Saree can be worn with prior permission on special occasions.

Uniform is compulsory for all internal examination and university examination days.

- 14) Separate uniforms are prescribed for lab classes and workshop classes.
- 15) Damaging furniture, defacing the walls and premises, repeated absence from the class with out leave, mis behaviour in class, general neglect of studies and of other duties will be considered as serious offences and will be dealt with appropriately.
- 16) In no case shall furniture or equipment belonging to the college be removed from its respective places without prior permission from the authorities.
- 17) Students should keep the class rooms neat and tidy. Do not throw bits of papers, chocolate wrappers etc. inside class rooms or verandahs. Deposit such used articles inside the waste bins placed on the verandhas.
- 18) Eatables are strictly prohibited inside the classroom.
- 19) Use the Special zone marked for parking motor bikes and cars inside the campus.
- 20) It is mandatory for the students and the staff using 2 wheelers to wear helmets.

## **LIBRARY**

- 1) Strict and absolute silence shall be observed in the library.
- 2) Books and other personal belongings should not be taken inside the library.
- 3) Membership cards are not transferable.
- 4) Not more than 2 books may be borrowed at a time.
- 5) Requirement of new books may be intimated to the librarian through the concerned HOD.
- 6) In case of library cards being lost, the matter should be immediately reported to the Librarian in writing. New library cards will be issued after paying the fine.
- 7) Library users are strictly prohibited from taking the borrowed and stamped books again inside the library.

- 8) Books and periodicals should be handled with care. The members will be responsible for any damages and disfigurations caused to the books borrowed by them.
- 9) All the books should be returned on the date marked on the label affixed on the back page of the book. Absence from college will not be an excuse for not returning the book on time.
- 10) If a member damages or disfigures a book or periodical, he/ she will have to replace it or pay the cost of the article. In case one book in a set is damaged, the whole set will have to be replaced.
- 11) Reference books, News papers, Magazines, and Journals should not be taken out.
- 12) The library timings and details of fine structure are displayed on the library notice board.
- 13) No student should lend either the borrower's card or the books they have borrowed from the library to fellow students or outsiders.
- 14) The following conditions are to be followed for the renewal of books.
  - a) The book has to be produced in the library for renewal
  - b) More than one renewal will not be allowed

#### **FACULTY ADVISORS (CLASS TUTORS /GROUP TUTORS)**

Every Class is entrusted to the care of one faculty called class tutor. The class tutors monitor the progress of the students at a closer level. He/she will maintain a record of the academic progress of the students and shall have a closer interaction with the students and provide guidance and counselling. The class tutors can call for a meeting of the students during assigned hours or at the convenience of both faculty and students. He/she can have a meeting of the parents if needed. Normally the guidance and counselling provided by a tutor may include:

- ✿ Giving information concerning career opportunities and availability of educational/instructional resources.
- ✿ Helping students to cope with any difficulties in learning
- ✿ Solving personal problems if any
- ✿ Providing help to improve interpersonal relationship and serving as a bridge between parents and the institution.

A record pertaining to the details of each student, guidance and counselling provided by the class tutors from time to time are to be maintained by them.

## Kerala Technological University (KTU) B.Tech program Salient Features/ Guidelines

### 1. Admission to Bachelor of Technology / B.Tech. / B.Tech. (Honours)

- a. Eligibility for admission to the B.Tech., programme, admission policy and procedure shall be decided from time to time by following the guidelines issued by the Government of Kerala and the Government of India and other statutory body such as AICTE.
- b. Subject to Clause 1(a), Admission to B.Tech., shall be based on the guidelines given by the State and Central Governments on reservation. Candidates for admission to B.Tech., programme shall have passed the Higher Secondary Examination, Kerala or 12th Standard V.H.S.E., C.B.S.E., I.S.C or any other examination considered equivalent to the above mentioned ones. Other eligibility criteria for admission is currently prescribed by the Government of Kerala through Government orders which is based on the entrance examination conducted by the Commission for Entrance Examinations, Government of Kerala and the marks in the qualifying examination subject to the relaxations allowed for backward classes and other communities as specified from time to time.
- c. The Branches of study and number of students admitted are to be based on the approval by the All India Council for Technical Education and the Kerala Technological University.
- d. Notwithstanding all that is stated above, the admission policy may be modified from time to time by the University, particularly to confirm to directions from the Government of Kerala and the Government of India.
- e. The B.Tech., / B.Tech. (Honours) programme is a credit based programme. The duration of the B. Tech / B. Tech (Honours) programme will normally be four academic years spanning 8 semesters. The maximum duration shall be six academic years spanning 12 semesters.
- f. For lateral entry to B.Tech/B.Tech (Hons.) programme only diploma holders shall be admitted subject to other eligible conditions prescribed by the Govt. of Kerala from time to time.

### 2. Examination

- a. At the end of the semester, end semester examination will be conducted in all lecture based courses offered in the semester and will normally be of three hours duration, unless otherwise specified. Supplementary examinations shall be conducted during summer vacation after the even semester examination and before the commencement of the next odd semester, for students who are eligible and have registered for the same.

- b. Students, who have completed a course but could not write the end semester examination for valid reasons like illness or personal exigencies, are allowed to write the supplementary examination or the end semester examination at the next opportunity and earn the credits without having to register for the course again provided they meet other eligibility criteria.
- c. The main eligibility criteria for the end semester examination are attendance in the course, internal marks and no pending disciplinary action. The minimum attendance for appearing for the end semester examination is 75% in each course. Further, the internal evaluation marks in the course should be 45% or above. Students who do not meet these eligibility criteria are awarded an FE grade and have to register for the course again.
- d. Students who could not write the end semester examination due to health reasons or other exigencies can register for the supplementary examination, with the approval of the principal provided they have 45% or above marks in the internal evaluations for the course. Candidates who received F grade can also write the supplementary examination. Grades awarded in the supplementary examination will be taken as the end semester grades in these courses.

### **3. Eligibility for Award of Degree**

The award of B. Tech. / B. Tech. (Honours) degree shall be based on the recommendation of the Academic Committee and the approval of the Board of Governors and in accordance with the academic regulations, if any, issued for the said purpose by the University.

#### Award of B. Tech. Degree

A student will be eligible for the award of B. Tech. Degree of the University on satisfying the following requirements.

- i) Earned credits for all the core courses and the Project.
- ii) Earned the required minimum credits as specified in the curriculum for the branch of study.
- iii) No pending disciplinary action.

### **4. Fee charged by the University**

Fee charged for the programme shall be decided by the University from time to time and informed to all concerned for compliance.

### **5. Discipline of the student – Action against breach of discipline**

Every college shall have a Student's Welfare Committee and a Disciplinary Action Committee, constituted by the Principal of the college. Each college should have a Grievance Redressal and Appeals

Committee constituted by the Principal to address the grievances of the students and to consider their appeals on any decisions made by the college. Details on the constitution and terms of reference are outlined in 7-x, 7-y, and 7-z.

**6. Breach of guidelines and unfair practices in Examinations These are viewed seriously and appropriate actions are to be taken by the colleges as detailed in 7-x.**

- a. Language of Instruction and Examination.

Unless otherwise stated, the language of instruction and examinations shall be English.

- b. Academic Calendar.

The University shall publish in its website the academic calendar for every academic semester indicating the commencement of the semester and beginning of instruction. It will specify the course registration and enrolment dates, the schedule for mandatory internal tests for theory courses, dates by which laboratory/practical evaluations are to be completed, date for finalization of internal marks, last instruction day in the semester, planned schedule of end semester examinations and result declaration as well as approved holidays falling within the semester. Schedules for the supplementary examinations and result declaration dates are to be included in the calendar. Summer course schedule and result declaration have also to be indicated in the calendar. Additionally colleges may publish their academic calendar, in line with the University academic calendar, indicating other schedules and events they plan to conduct during the semester.

- c. Branches of B. Tech. Programmes.

The Branches of B. Tech. /B. Tech. (Honours) programme offered by the University are listed separately at the end of this Ordinance

- d. B. Tech. Programme Structure

- i) B. Tech. / B. Tech. (Honours) programme in all branches of study is structured on a credit based system following the semester pattern with continuous evaluation allowing flexibility for students to decide on the duration of programme completion.
- ii) The duration for the B. Tech. /B. Tech. (Honours) programme in all branches of study, will normally be 8 semesters.
- iii) The maximum duration shall be six academic years spanning 12 semesters.
- iv) Each semester shall have 72 instructional days, followed by end semester examinations.

- v) A student can opt for B.Tech. (Honours) at the end of the fourth semester.
- vi) The curriculum of any branch of the B. Tech. programme is designed to have a minimum of 180 academic credits and 2 additional pass/fail credits, for the award of the degree.
- vii) The University follows Credit System and Credits are apportioned among the following knowledge segments.

### **B.Tech. Programme.**

Knowledge Segments	Credits
Basic Sciences	10 [8 Theory + 2 Labs]
Mathematics	16
Humanities	9
Basic Engineering	29 [25 Theory + 4 Labs]
Professional Engineering	89 [80 Theory + 9 Labs]
Electives	15
Seminar	2
Comprehensive Viva	2
Design Project	2
Project	6
Total Academic Credits:	180
Student's Activities	2 [Audit-Pass/Fail]
Total credits for B.Tech. Degree	182

Credits are assigned to courses based on the following general pattern.

One credit for each lecture hour per week for one semester

One credit for each tutorial hour per week for one semester

One credit for each laboratory/ practical session of 2 or 3 hrs, per week for one semester

- viii) In a semester normally up to six lecture based courses and three laboratory/practical courses, carrying a maximum credit of 26, could be offered.

- ix) University may allow students to transfer credits they have earned at other Universities and Academic Institutions, as per the guidelines given by the Academic Committee and approved by the Board of Governors.

- x) Student Activities Points:

To be an engineer capable of competing globally, in addition to technical knowledge and skills, students should develop excellent soft

skills, nurture team work and leadership qualities and have an entrepreneurial and trail blazing outlook. To achieve this, in addition to academics, students are to actively engage in co-curricular and extra-curricular activities. For such activities, points are allotted. On getting a minimum of 100 activity points the student passes the course and earns 2 credits which do not count for the CGPA but mandatory for the award of the degree. Listing of these activities and the maximum points that could be earned by engaging in them are given at the end of this document. Additional activities could be included in the list with the approval of the Academic Committee.

- e. Curriculum, List of Courses and Syllabi
  - i) Every branch of study in the B.Tech., programme will have a curriculum, list of courses, syllabi and course plans approved by the Academic Committee of the University.
  - ii) Courses are categorized as Core Theory (CT), Core Practice (CP) and Electives (EL).
  - iii) Each course has a course number. Course number includes the offering department or knowledge segment code and a three digit number. Knowledge segment code is used when a course is offered by any one or more departments with the same course content and syllabus. Details on this are given under Rule, RU-1.

f. Faculty Advisor/Counsellor

All students shall have faculty advisors whose role will be:-To guide and help students on academics To monitor their progress in academics and advise them To counsel them and hand-hold them in any difficulty

g. Course Registration and Enrolment

It is mandatory for students to register for the courses they want to attend in a semester. Students admitted freshly to the first semester, are advised to register for all courses listed for the semester. However they do not have to enroll for the semester. All other students are required to register and enroll for the courses they desire to take in the coming semester. They have to enroll for these courses at the beginning of the new semester, based on the previous semester results. This allows them to make changes in the list of courses already registered for. Before enrolment, students should clear all dues including any fees to be paid and should not have any disciplinary issues pending. The dates for registration and enrolment will be given in the academic calendar. Any late registration or enrolment, allowed up to 7 working days from the stipulated date, will attract a late fee. A student can withdraw from a course or substitute one

already registered by another on valid reasons with the approval of the faculty advisor. However this has to be done within seven working days from the commencement of the semester. The maximum number of credits a student can register for in a semester is limited to 28 instead of the 26.

h. Course Completion and Earning of Credits

Students registered and later enrolled for a course have to attend the course regularly and meet the attendance rules of the university [RU-2] and appear for all the internal evaluation procedures for the completion of the course. Credits for the course are earned only on getting a pass grade in the composite evaluation. For students admitted under lateral entry scheme, credits for the first and second semester courses are deemed to have been earned from the Diploma programme. Their eligibility criteria for registering for higher semester courses will be same as that for the B.Tech programme.

i) Core courses, Prerequisites and Electives

All courses listed in the curriculum, other than the electives, are core courses. Earning credits in the core courses is mandatory for the B. Tech. degree. For electives, failure to earn credits does not necessarily require repeating the course. Instead another approved elective is permitted as a replacement course by the faculty advisor concerned. For some courses there could be a prerequisite course completion requirement for registration.

J) Summer Courses

Students who could not earn the required minimum credits at the end of the second or fourth semester have two options to continue with the studies. They may register again for the courses, when they are offered in the next academic year. However, there is also a provision to run summer courses in failed courses for these students who may register and attend the course and write the final examination. This provision is only for students who have got 45% or more in the internal evaluation for the courses they attended in the regular semester. Students should have 75% attendance in the summer course to write the examination. For the final grading their internal evaluation marks obtained in the regular semester in which they had undergone the course shall be applicable. Summer courses are to be conducted for a minimum of 20 contact hours for each course. Summer courses are to be offered only at the end of the second and fourth semesters for the courses covered till that semester. They will be conducted either by all colleges or only by some, depending on the number of students registering for them. Details of summer courses

planned will be announced by the colleges after the declaration of the even semester results. Final examination for summer courses will be conducted by the University. Based on the availability of faculty and the number of students opting for courses, it will be the prerogative of the colleges to decide on the summer courses to be offered.

#### Options for the fifth and higher semesters

For higher semesters, i.e., fifth semester onwards, summer courses are not offered. Failed students who have less than 45% marks in internal assessments have to register again for the course in the regular semester in which it is offered and complete the course as per the regulations and appear for the end semester examination. Failed students having 45% marks or more in internal assessments have the option to register again for the course as mentioned above or register only for the end semester examination without attending the course again. A separate registration format will be available for this. This option is available in all semesters.

The summer courses shall be considered as independent course and students have to register for this course. This provision of summer courses may be extended to students who have got FE grade due to (I) shortage of attendance (ie, having attendance less than 75%) and (ii) shortage of internal evaluation marks (ie, having IA marks less than 45%) with the following conditions.

- i. The students shall have minimum 50% attendance in the specified course of the regular semester. They have to register for the summer course and obtain 75% attendance.
- ii. The students shall have a minimum 35% IA marks in the regular semester. During the summer course the student will get a chance to improve the IA marks by writing one IA make up test during the summer course. This will replace the lower of the two marks got in the regular semester. However the IA marks shall be limited to 50%.

#### k) Contact Courses

If a student has to earn credits only just for one course to qualify for the degree after completing eight semesters of study, the college concerned may offer a contact course on a written request by the student. The contact course is considered as fresh registration and is to be offered by the teacher concerned who shall conduct the internal evaluation procedures and allot the marks as per the regulations. Minimum contact hours for the course shall be 20. The final examination will be conducted by the college and shall be monitored by the external academic auditor. Question paper for the examination will be given by the Controller of Examination. No grade above C shall be given for a contact course.

I) Academic Assessment/Evaluation

Academic Evaluation of Courses

University follows a continuous academic evaluation procedure.

Academic evaluation procedure and corresponding weights are as follows:-

- a). For theory courses: -Normally 1/3rd weightage for internal evaluation and 2/3rd for end semester examination.

For convenience, the maximum marks for internal evaluation and end semester examination for theory courses are fixed as 50 and 100 respectively unless otherwise specified through internal circulars for any particular examination.

**Scheme of evaluation is as follows.**

- i) Two internal tests each of 20 marks and of one hour duration. (Internally by the College)
- ii) Tutorials/Assignments/Mini Projects carrying 10 marks. (Internally by the College)
- iii) End Semester examination carrying 100 marks. (Conducted by the University)

All the above evaluations are mandatory requirements to earn credits.

Students who have missed either the first or the second test can register with the consent of the faculty and the Head of the Department (HOD) concerned for a re-test which shall be conducted soon after the completion of the second test, but before the end semester examination.

The re-test will cover both first and second test course plans. Those who have missed both the tests are not eligible to appear for the end semester examination. However if one misses both tests due to medical reasons or other personal exigencies, based on genuine evidence, a single test of 2 hour duration for 40 marks will be conducted covering the whole syllabus, before the end semester examinations. Decision on this will be taken by the Principal and verified by the external academic auditor.

- b) For Laboratory /Practical /Workshop courses

- I) Practical records /Outputs 60 marks (Internally by the College)

- ii) Regular class Viva 10 marks (Internally by the College)

- iii) Final written test/quiz 30 marks (Internally by the College)

30 marks for final written test /quiz in the evaluation of laboratory /practical courses in 3 to 8 semesters shall be awarded by conducting one end semester internal practical examination.

All the above assessments are mandatory to earn credits. If not, the student has to complete the course/assessments during his free time in consultation with the faculty members. On completion of these, grades will be assigned. In case the Practical /Laboratory/Workshop courses are not completed in the semester, grade I (incomplete) will be awarded against the course and the final grade will be given only after the completion of the course/assessments.

c) Comprehensive Examination

As students appear for placements from seventh semester onwards, comprehensive examination is to be completed in the sixth semester. This examination will be a written cum oral examination covering broadly all courses so far completed [RU-5].

d) Seminar

Each student has to give a seminar on a professional topic of current interest in consultation with the faculty member in charge of the seminar in the Department. The seminar will be evaluated based on RU-6

e) Design Project

Each student or a group of students has to take up a design project. The project topic could be arrived at in consultation with any faculty member in the department. The Evaluation of the project is to be done in two stages. Two project progress evaluations each carrying 20 marks and a final report evaluation and presentation of the project for 60 marks. The project supervisor and two other faculty members from the same or any other department, nominated by the Head of the Department form the evaluation board.

f) Final Semester Project

Students, either individually or in a small batch not exceeding four, have to do a project approved by their faculty supervisor.

Evaluation scheme is given below:-

- i) Two progress assessments 20% by the faculty supervisor/s
- ii) Final Project Report 30% by the Assessment Board
- iii) Project presentation and Viva 50% by the Assessment Board

If the project work is not completed satisfactorily, the student has to put in more work and appear again for assessment on a specified date, not earlier than one month after the first evaluation. If the student fails in the project, a fresh registration for the project for one semester is mandatory.

The project assessment board shall consist of the following members.

**Chairman** : Head of the Department

**Members** : Project supervisor/s of the student

One faculty member from the Department

One faculty member from a sister Department

An external expert, either from an academic/research institute or industry

**m) Eligibility to Continue**

A student has to earn a minimum number of credits in a semester to be eligible to register for the new courses offered in the next semester. In 1,2&3 semesters if this requirement is not met, the student is to be forewarned and allowed to continue to the next semester. However to register in the 4th,,6th&8th semesters this requirement will be strictly implemented. Summer courses are offered to those who do not satisfy this norm after the 2nd, as well as 4th, semesters. Students who do not meet this requirement are not permitted to register for new courses in the higher semesters . They have to register for the failed courses in normal semesters in which they are offered subject to the limitations imposed by the ordinances and course timetable.

Action plan, for dealing with course arrears in theory courses at the end of each semester to continue with the programme, is given below. Faculty advisors shall monitor advice and support the students in this. Students should be informed about the minimum cumulative credits requirement to register for higher semester courses.

**Eligibility Criteria for Registering for Higher Semester Courses**

Semester(1)	Allotted credits(2)	Cumulative credits(3)	Minimum cumulative credits required to register for courses in Columnn (1) (4)
First	24	24	Not applicable
Second	23	47	Not insisted
Third	24	71	Not insisted
Fourth	23	94	26 credits from S1&S2
Fifth	23	117	Not insisted
Sixth	23	140	71 credits from S1 to S4
Seventh	22	162	Not insisted
Eight	18	180	117 credits from of S1 to S6

**n) Course Committees and Class Committees**

These committees are to be in place in each college affiliated to the University.

a) Course Committee

This is for common courses (electives are excluded) offered to students admitted for the B. Tech. programme irrespective of their branch of study. Each of such courses will have a course committee constituted by the Principal of the college.

The chairman of the course committee shall be a senior faculty member not offering the course.

Members:-

- i) All teachers offering the course.
- ii) Four student representatives nominated by the Principal.
- b) Class Committee

Beginning from the third semester, all branches of study will have class committees for every semester constituted by the respective Heads of Departments.

The chairman of the committee shall be a senior faculty member who does not offer any course during that semester.

Members:-

- i) All faculty members teaching courses in that semester.
- ii) Two student representatives nominated by the head of the Department.

The course committees and class committees shall meet at least thrice in a semester – the first at the beginning of the semester, the second and the third after the first and the second internal tests respectively. Both committees should monitor the conduct of the courses, adherence to the course plan and time schedule, completion of the syllabus, standards of internal tests, evaluation process and difficulties faced by the students and take suitable remedial actions at the appropriate time. At the end of the semester, the committee should meet without student representatives to review the conduct of the course and finalize the internal assessment marks and approve them.

o) Eligibility for writing the end semester examination and for grading

Students with 45% or more marks in internal assessment in a course shall only be permitted to write the end semester examination in that course. Those with less than 45% internal marks shall be awarded FE grade and have to register for the course again.

A student should have a minimum of 45% marks in the end semester examination to be eligible for grading in a course. Otherwise he/she will

be considered to have failed in the course and an F grade will be awarded. Internal marks given to the students who got 45% marks or more in the end semester examination shall be regulated in line with the end semester examination performance. Internal mark percentage shall not exceed 25% over the end semester mark %.

(For example if the end semester mark % is 45, then the maximum internal mark % is to be  $45+25 = 70\%$ .)

In case the student writes the supplementary examination, the mark got in that will be taken into consideration for regulating the internal marks.

Those who have more than 45% marks in the end semester examination are awarded the grade based on both internal assessment and end semester examination marks. A student earns credits for a course if the grade is P or above.

p) Award of Grades

Grading is based on the % marks obtained by the student in a course, as given in 7q. The grade card will only give the grades against the courses the student has registered.

Semester grade card will give the grade for each registered course, Semester Grade Point Average (SGPA) for the semester as well as Cumulative Grade Point Average (CGPA).

q) Grades and Grade Points

Grades and Grade Points followed by the University is as follows.

Grades	Grade Point (GP)	% of Total Marks obtained in the course
O (Outstanding)	10	90% and above
A+ (Excellent)	9	85% and above but less than 90%
A (Very Good)	8.5	80% and above but less than 85%
B+ (Good)	8	70% and above but less than 80%
B (Above Average)	7	60% and above but less than 70%
C (Average)	6	50% and above but less than 60%
P (Pass)	5	45% and above but less than 50%
F (Fail)	0	Less than 45%
FE	0	Failed due to eligibility criteria
I		Course Incomplete

SGPA and CGPA are calculated based on the above grading norms and are explained at the end of this document.

i) Academic Auditing

The University shall have a detailed academic auditing procedure in place comprising of an internal academic auditing cell within the colleges and an external academic auditing for each college. The internal academic auditing cell in each college shall oversee and monitor all the academic activities including all internal evaluations and examinations. This cell is to prepare academic audit statements for each semester at regular intervals. These reports are to be presented to the external academic auditor approved by the University, who will use it as a reference for his independent auditing and for the final report to the University.

Academic auditing shall cover:-

- i) Course delivery covering syllabus, adherence to course plan, quality of question papers for internal examinations, internal evaluation, laboratory experiments, practical assignments, mini projects and conduct of practical classes and their evaluation.
- ii) Co-curricular and Extra-curricular activities available for students, their organization and the mechanism of monitoring of activities points earned by the students.
- iii) Academic functioning of the college encompassing students, faculty and college administration covering punctuality, attendance, discipline, academic environment, academic accountability, academic achievements and benchmarking.

s) Break of Study

A student may break study for a maximum duration of two semesters, preferably in one academic year, to initiate start-up ventures, product development etc. This is however permitted only on successfully completing the courses listed out in the first four semesters. Request for this with ample evidence to the seriousness of the venture should be forwarded to the college principal for approval. [RU-3]

Break of study on serious health reasons is also permitted with the approval of the college Principal. [RU-3]

All such cases of break of study are to be reported to the University. In both the cases, the maximum duration for completing the B. Tech. programme will still be twelve semesters.

t) Revaluation and Grade Improvement

There is no provision for improving the grade. The students can apply for revaluation of the answer books of the end semester examination after

the results are declared. The final mark awarded will be the best of the two marks. If the difference in marks obtained in revaluation and the original valuation is more than 15% of the maximum marks, it will be sent for third valuation. The final mark will then be the average of the closest of the two marks obtained in the three valuations to the advantage of the student or the mark obtained in the original valuation whichever is higher. The Controller of Examination shall examine such cases and conduct proper enquiry to see whether any of the examiners has inadvertently responsible for negligent valuation of answer script and recommend for suitable action.

There is no provision for improving the grades. The student can apply for revaluation of the end semester examination after the results are published. The answer scripts already valued by two examiners will not be revalued again.

u) Grade Cards

Students who have written the end semester examination will be given the grade cards for the registered courses, in every semester by the University. On earning the required credits for the degree, the University will issue the final consolidated grade sheet for the B. Tech programme including CGPA

v) B. Tech Degree

B.Tech. degree will not have any classifications like distinction or first class. The grade card and degree certificate of students admitted under lateral entry scheme will indicate so.

w) B. Tech. (Honours)

Accredited departments in institutions, having at least two post graduate programmes, may offer B. Tech. (Honours). It should be noted that students with a CGPA above 8 at the end of the fourth semester and having no credit arrears only are eligible for this option. As only selected institutions may have this provision, students cannot demand this or move later to an institute where this is available. Students have to earn 12 additional credits to get B. Tech (Honours). Furthermore their CGPA at the end of the programme should be 8 or higher. Those who opted for B. Tech (Honours) but unable to earn the required additional credits in 8 semesters or whose final CGPA is less than 8 shall automatically fall back to the B. Tech. programme. However, additional course credits and the grades thus far earned by them will be shown in the grade card but not included for the CGPA.

x) Academic Discipline and Malpractices in Examinations

Every student is required to observe discipline and decorous behaviour. Any act of indiscipline, misbehaviour and unfair practice in examinations will be referred to the Disciplinary Action Committee (DAC). Malpractices in examinations shall be viewed seriously and any such incident observed or reported by a faculty member or an invigilator associated with the examinations shall be reported to the Principal who in turn shall refer it to DAC. On the basis of the report and evidence available or gathered, DAC shall immediately initiate an enquiry giving the concerned student a chance to explain his/her case. Based on this the committee shall recommend the course of action in line with the guidelines formulated for this by the Controller of Examination of the University and forward it to the Principal for action.

Actions are to be based on the severity of the offence and are to be dealt with, on a course basis. Guidelines on this shall be given by the Controller of Examination which is to be followed by the Disciplinary Action Committee of the college.

The student may appeal to the Grievances and Appeals Committee for a relook on the matter. Based on the committee's report, the Principal shall take a final decision on the matter.

DAC shall be headed by a department head and shall have three other faculty members drawn from different departments as members. In case of malpractices in end semester examinations, the report given by the college DAC and the action taken by the Principal shall be intimated to the Controller of Examination of the University.

In case of malpractices in end semester examinations, the report given by the college DAC and the action taken by the Principal shall be intimated to the Controller of Examination of the University. The Controller of Examinations shall refer the case to the Examination Monitoring Committee. The Controller of Examination will consider the same as a Review.

y) Student's Welfare Committee

Every college shall have a Student's Welfare Committee, constituted by the Principal of the college. This committee shall have at least three faculty members as members and the chairman shall be a senior faculty member in the rank of a Professor. This committee is entrusted with the task of looking after the welfare of the students by taking appropriate steps with the concurrence of the principal.

z) Grievances and Appeals Committee

Each college should have a Grievances Redress Committee constituted by the Principal to address the grievances of the students and to consider their appeals on any decisions made by the college. This committee consisting of at least three faculty members and chaired by a senior professor shall look into student's grievances and appeals and give its recommendations to the Principal for action.

**8) Amendment to Ordinance/ Regulations/Rules**

Notwithstanding all that has been stated above, the University has the right to modify any of the above Ordinance/Rules/regulations from time to time.

**RULES:**

**RU-1 Course Code and Course Number**

Each course is identified by a course code and a three digit number. The two letter code refers to the department offering the course or the knowledge segment of the course. The knowledge segment code is used when the course is to be offered by different departments either individually or together but having the same syllabus and course plan.

Course Number: MA 101 - This refers to a course in Mathematics with the course number 101.

Course Number: BE 102 - This refers to a course in Basic Engineering.

Course Number is a three digit number and the first digit refers to the Academic year in which the course is normally offered, i.e. 1, 2, 3, or 4 for the B. Tech. Programme of four year duration. Of the other two digits, the last digit identifies whether the course is offered normally in the odd (odd number), even (even number) or in both the semesters (zero). The middle number could be any digit.

MA 101 is a course in Mathematics offered in the first semester.

EE 344 is a course in Electrical Engineering offered in the sixth semester.

PH 110 is a course in Physics offered both the first and second semesters.

BE 102 is a course in Basic Engineering offered by one or many departments.

These course numbers are to be given in the curriculum and syllabi.

**RU-2 Attendance**

Attendance is marked for each course. While 75% attendance is mandatory for writing the end semester examination in that course,

students are expected to have 100% attendance. However under unavoidable circumstances students are permitted to take leave. Leave is normally sanctioned for any approved activity taken up by students outside the college covering sports and other extracurricular activities. Leave is also permitted on medical grounds or on personal exigencies. Leave of absence for all these is limited to 25% of the academic contact hours for the course.

In case of long illness or major personal tragedies/contingencies the college Principal can relax the minimum attendance requirement to 60%, to write the end semester examination. This is permitted for one or more courses registered in the semester. Principal shall keep all records which led to his decision on attendance, for verification by the Academic Auditor. However this concession is applicable only to any two semesters during the entire programme. In case of prolonged illness, break of study is permitted as per RU-3.

### **RU-3 Break of Study**

A student is permitted to have a break of study.

- i) In case of accident or serious illness needing prolonged hospitalization and rest.
- ii) In case the student has a bright idea and would like to initiate a startup venture or develop a new product.
- iii) In case of any personal reasons that need a break in study. For break of study due to illness, student should submit all necessary medical reports together with the recommendation of the doctor treating him giving definite reasons for break of study and its duration. Before joining back the student should submit the fitness certificate from the doctor who treated him.

Students who want to initiate a start-up venture or a product development, have to submit a project report, clearly indicating the purpose, action plan, technical details, funding details and future plans to the college Principal. The Principal shall evaluate the proposal by constituting an expert team consisting of a technocrat and a bank executive and take an appropriate decision based on the team's recommendation. In the semester system followed by the University, break of study for an academic year is preferred over a semester break.

Students who want a break in study due to personal reasons shall convince the Principal on the genuine need for it by giving authentic evidence for the same.

#### **RU-4 Leave of Absence**

Students who want to take leave under RU2 have to submit a leave letter to the teacher conducting the course. This letter is to be forwarded to the Head of the Department with recommendation of the teacher indicating the total leave of absence the student has so far availed. Leave is to be sanctioned by the Head of the Department. For medical leave over three days, medical certificate indicating the need for leave is required. After any medical leave exceeding five instruction days, on rejoining, the student has to produce the fitness certificate given by the doctor.

#### **RU-5 Comprehensive Examination**

This examination consists of two parts. Part one a written test and the other an oral one. The written examination shall be objective type of 1 hour duration and shall have 50 marks and is to be conducted by the concerned department. Chairman of the oral examination board shall be a senior faculty in the department and the members include two other faculty members of the department and an external expert from another academic institute or an industry. Oral examination shall carry 50 marks. Comprehensive examination may be conducted any time during the 6th semester with sufficient notice given to the students.

#### **RU-6 Seminar**

Students have to prepare a detailed report on the topic of the seminar and submit it to the teacher concerned. The seminar is to be of 20 minutes duration with another 5 minutes given for questions and answers. All students in the class have to attend the seminar without fail. Evaluation will be based on the report, seminar presentation as well as on the ability of the student to answer the questions put forward. Faculty member in charge of the seminar and another faculty member in the department nominated by the Head of the Department are the evaluators for the seminar. Distribution of marks for the seminar is as follows.

Marks for the report	: 30%
Presentation	: 40%
Ability to answer questions on the topic	: 30%

#### **RU-7 Ragging**

Ragging of any nature is a criminal and non-bailable offence. Involvement in ragging shall lead to stringent punishment, including imprisonment as per the law of the land. A student, whose involvement in ragging is established, shall be summarily dismissed from the college. Each student of the Institute, along with his/her parent, is required to give

an undertaking in this regard and the same is to be submitted at the time of registration.

### **RU : 8 B.Tech (Honours)**

The Institutions with at least two NBA accredited B.Tech/M.Tech programmes can offer B.Tech (Honours) degree for the students. To earn 12 additional credits, the student has to take at least four courses of which two should be from the M.Tech specialisation. MOOC courses (Massive open online courses) of relevance offered by Institutions of repute are to be identified by the student in consultation with the faculty advisor and get it approved from the University regarding the credits to be allotted. Additionally, there is an option for the student to join the summer projects offered by IISc & IITs. If a student after registering for the B.Tech(Honours) programme fails in any course, there after, will not be eligible for B.Tech (Honours) .

### **Addendum:-**

#### **1. Calculation of SGPA/CGPA**

Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) are calculated as follows.

$$\text{SGPA} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$
 where  $C_i$  is the credit assigned for a course and  $G_i$  is the grade point for that course. Summation is done for all courses registered by the student in the semester. Here the failed courses are also accounted.

$$\text{CGPA} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$
 where  $C_i$  is the credit assigned for a course and  $G_i$  is the grade point for that course. Summation is done for all courses registered by the student during all the semesters for which the CGPA is needed. Here the failed courses are also accounted. CGPA of all courses passed may also be given.

CGPA for the B. Tech programme is arrived at by considering all course credits that are needed for the degree and their respective grade points.

#### **2. Student Activity Points**

Activities that a student can engage in and the maximum quantum of points that can be earned from them are listed below.

##### **i) National Level Activities**

Code	Name of activity	Max. Activity Points	Minimum Duration
NA1	N SO	70	Two Semesters
NA2	N CC	70	Two Semesters
NA3	N SS	70	Two Semesters

## ii) College Level Activities

CA1	Active Member/Office bearer of Professional Societies (Student Chapters)	30/40	Four Semesters
CA2	Elected Office bearer of Student forums	30	Two semesters
CA3	Member/Captain-College Athletic/Games teams	20/30	Two Semesters
CA3	Executive Member of Student Clubs	20	Two Semesters
CA4	Volunteer for important College functions	20	Two Semesters
CA5	Committee member/Organizer of Tech Fest/Cultural Fest/ Conference	20/30	Two Semesters
CA6	Placed within top three in Paper presentation/debate/cultural competitions etc	30	
CA7	Placed within top three in State level Sports/Games/	30	

Additional 20 points are given for CA3/CA7 if the achievement is at the national level.

## iii) Entrepreneurship

EA1	Any Creative Project execution	40
Ea2	Awards for Projects	60
Ea3	Initiation of Start-ups	60
EA4	Attracted Venture Capital	80
EA5	Filed a Patent	80
EA6	Completed Prototype Development	80

## iv) Self Initiatives

SA1	Attend a National Conference	20
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SA2	Attend an Int. National Conference	30
SA3	Published/ got an Award for a Technical paper.	30/40
SA4	Organiser of student level Technical Conf/Competition	30
SA5	Foreign language skills	50
SA6	Online courses taken& completed	50

## Student Services

### **1. Hostels**

Hostel facility is available in the college campus for both Gents and Ladies, which is under the control of the College Management.

#### **i. Men's hostel - Total Capacity : 350**

**Warden - Rev. Fr. Thomas Kottaram**

**Ph: 0485-2261990, 9496821040**

**Asst. Warden - Rev. Fr. Bestin Njaloor**

**Ph: 9446719292**

#### **ii. Ladies hostel - Total Capacity : 450**

**Warden - Rev. Sr. Lissy CMC**

**Ph: 0485-2263150, 2850457, 9497804194**

**Asst. Warden - Rev. Sr. Princy CMC Ph:8113953194**

### **2. The Central Library**

The Central Library of the College was established in the year 2001. It is housed in an area of 16400 Sq. ft. spread over two floors. It is fully automated with a rich collection of Books, National and International Journals, Technical and other Magazines, CD ROMs on Engineering, other widely appreciated editions on diverse subjects like Literature, Management, Religion etc. This Library follows open access system, Barcode based circulation process and OPAC Literature Search. There is a library in the MBA department which is housed in an area of 3122 sq. ft. In addition, there are separate reference facility in each department. In addition Digital library provides online browsing of E-journals. The table given below lists the quantity of titles available in the library.

Sl. No.	Particulars	Quantity
1	Book Titles	10214
2	Volumes	37433
3	Reference Books	7369
4	Printed Journals (a) International Journals (b) National Journals	19 105
5	E-Journals i. Engineering ii. MBA	503 3464
6	Delnet + NDL	Network of more than 5900 libraries in India

### **3. Sports & Games**

The College ensures a healthy and holistic lifestyle within the campus by encouraging students to participate in sports and games. The Department of Physical Education organises many sports and game events during the academic year. Special coaching camps are held for Basket ball, Volleyball, Badminton, Football and Cricket.

The Annual Sports meet is also held every year. The college has a well trained professional Basket ball team. The college conducts All Kerala Basket ball Tournament "Magnum" by mid February. Extensive grounds for outdoor games like Football, Basket ball, Cricket, Badminton, Track and field events and facilities for indoor games like shuttle, Table Tennis and Chess are provided in the campus. A multipurpose Synthetic Court is an additional facility.

### **4. Common Computing Centre (CCC)**

Viswajyothi has a central computing facility named as Common Computing Centre (CCC) functioning from 8 a.m. to 8p.m. with 67 PC's and an internet connection with bandwidth of 100 Mbps. This center is air conditioned and well-equipped with an uninterrupted power backup system. Students can access Internet and download study materials and can procure either hard copies or soft copies of the study materials with the assistance of staff at any time. This area is also Wi-Fi enabled so that students can access internet with their laptops.

### **5. Multi Gym & Fitness Centre**

Viswajyothi has a Multi Gym with a wide range of Gym equipments. Students and members of faculty use this facility in the morning and evening.

### **6. Cafeteria**

The Cafeteria can accommodate 200-250 students at a time. Separate seating arrangement is made for Staff. It is open from 7.00 am to 7.00 pm. Vegetarian and Non Vegetarian food will be served.

### **7. Kiosk**

In addition to Canteen, tea and snacks are served through Kiosks functioning in the Academic Block.

### **8. Reprographic Centre**

Facility for Xerox copy is available in C Block (Room No. C128). Stationeries are also available in this centre.

### **9. Mentoring**

Students in each class are divided into small groups of 6 to 8 and entrusted to a mentor. Each student has a mentor to provide personal care

Viswajyothi College of Engineering & Technology and develop his/her career. Every student is cared for and looked after well in the campus. The mentor is like a second parent to a student. No student in this campus is anonymous.

## **10. Counselling**

Full time counsellors are appointed to look into special needs of students. Students are free to consult them during free time.

## **11. Remedial Coaching / Bridge Course**

Bridge courses are conducted to bring up students to a benchmark. Remedial coaching is given to needy students to make up for their low performance.

## **12. Placement & Training Cell**

The Placement and Training cell monitors the employment opportunities, cater to enhance employability of students and arrange campus interviews. Our Campus recruitment program starts right from the penultimate semester. The students aspiring for higher studies are encouraged to undergo GATE/ CAT, GRE and GMAT exams. Besides, in campus IELTS course and IDP overseas education fair is conducted.

The Placement Training & Counselling Cell offers career guidance and support for graduating students on educational and job placement. The training division of the PTC implements need based professional, personal development and value added training programs for the benefit of the student community and faculty. Counselling helps students explore vocational-educational possibilities and in resolving personal or social problems, if any.

### **Guide lines for the students:**

- The students are expected to register their names during the last month of the 2nd year and thereafter it is their responsibility to update the database at the PTC office about their academic credentials on a continuous basis.
- The following trainings are imparted to the students by PTC department
  1. Communicative English
  2. Personality Development Program
  3. Aptitude Training
  4. Technical Training on domain skills
  5. Grooming Sessions - GD, Resume & Interview preparation
- If a student wants to withdraw his/her name after registering for an on campus or off-campus interview, he/she should do so at least 3 days before the scheduled time of the interview so that appointments may be

given to a student next on the list. If a student fails to inform, no more interviews will be arranged for that student.

- If a student has accepted a job offer, that student normally will not be allowed any more interviews, the interviews scheduled earlier for that student will also be cancelled so that the opportunity could be given to other students.
- Summer training : Interested students can avail this opportunity by filling up their details in a form available at the PTC.

Program	Duration	Proposed Schedule	Semester	Resource Person	Approximate Fee
Induction Programme	half day	July or August	S1 Students	U R Solutions	Nil
Orientation to professional Ethics	2 days	June/July	S1 & S2 Students	Vertical Eye	Nil
Infosys Campus Connect Soft Skills	5 Days	June/July	S5/S6 Students	UR Solutions	Rs.1600
Technical Training	20 to 30 Days	Holidays/ Vacations	S6/S7 Students	Outsource	Rs.2000 to 10000
Aptitude training program	6 days	Holidays/ Vacations	S6/S7 students	Konfidence/ Face	Rs.1500
Aptitude training program Follow Up	4 days	Holidays/ Vacations	S7/S8 students	Konfidence/ Face	Rs.1000
Neck aptitude test	6 nos.	Online	S7/S8 students		Nil
Group Discussion	5 Hrs	During Working Days	S7/S8 students	Internal Faculty	Nil
Mock Interview	10 to 20 Mts	Before Campus Placements	For All Eligible students	Internal Faculty	Nil
Infosys Campus Connect Program -Technical)		After S8 University Exams.	Infosys Selected Students	Internal Faculty	Rs.1250
Invited Industry Talk	half day	March	S8 Students	External Faculty	Nil

**13. Mentoring Plan 2018-19**

FIRST YEAR	COUNSELLING	COMPREHENSION	APTITUDE	ATTITUDE/PD
	5 hours	6 hours	5 hours	2 hours
SECOND YEAR	COMPREHENSION	APTITUDE	TECHNICAL	ATTITUDE/PD
	5 hours	6 hours	5 hours	2 hours
THIRD YEAR	APTITUDE	TECHNICAL	GROUP DISCUSSION	ATTITUDE/PD
	5 hours	6 hours	5 hours	2 hours
FOURTH YEAR	TECHNICAL	GROUP DISCUSSION	APTITUDE	ATTITUDE/PD
	5 hours	6 hours	5 hours	2 hours

Mentoring	20 Hours
Session occupied by Dept-Mentors	18 Hours
Session occupied by Placement	2 Hours
Students/Mentor	15 Students

## 14. Scholarships & Endowments

The College has instituted scholarships for meritorious students belonging to BPL Category and Lower Income Group.

Eligible students can approach the Placement Cell for the following scholarships,

<b>Agency</b>	<b>Category</b>	<b>Eligibility</b>
Govt. of India	Minority	Income less than Rs. 2.5 lakhs
Govt of India	General	Income less than Rs. 6 lakhs
Govt of India	General	Single girl child Scholarship
Govt of Kerala	General	3 Seats in every batch on merit

## Endowments & Awards

1. Rev. Fr. Joseph Puthenkulam Memorial Endowment constituted by the management : Awarded gold medals to toppers in each branch of B.Tech
2. Rev. Fr. Thomas Malekudy cash award constituted by the Staff of the College : Awarded to the best outgoing student of the College
3. Muraleekrishnan Memorial Award constituted by the parents, in memory of their beloved son Mr. C. V. Muraleekrishnan : Awarded to the best outgoing student in Mechanical Engineering
4. Gold Medals constituted by the management : Awarded to University Rank Holders from the College.
5. Fr. Thomas Malekudy Endowment Lecture : The management has instituted an endowment lecture in a topic relating to Engineering & Technology by a technologist from 2015-16 as a token of gratitude to Rev. Fr. Thomas Malekudy, the first president of the Trust and Manager of the College. This will be an ideal platform for the staff and students for academic discussions on a topic of current relevance.

## 15. College Buses

The College provides travelling facilities for staff and students from the college campus to various destinations. The details of Routes & Staff In-Charges are listed on the back inside cover page.

**4. CONSULTANCY SERVICES DIVISION (R&D)****DETAILS OF THE SERVICES OFFERED****I. WATER ANALYSIS**

The characteristics of water are checked for physical and chemical parameters. The parameters are (1) pH (2) Colour (3) Turbidity (4) Sulphate (5) Chlorides (6) Residual Chlorine (7) Iron (8) Fluorides (9) Total Hardness (10) Most Probable Number (MPN) (E coli)

**A. Drinking Water**

1-10 Parameters for Drinking Water

In addition to the parameters checked for Drinking water the following tests are also done for the waste water.

**B. Waste water**

- a. Dissolved Oxygen
- b. BOD (Biological Oxygen demand)
- c. COD (chemical Oxygen demand)

**II. RUBBER LATEX ANALYSIS**

- a. Dry Rubber content (DRC) of Natural Rubber Latex
- b. Strength of Rubber products (gloves, rubber bands etc.)

**III. SOIL ANALYSIS****A. Geotech Engg. consultancy**

- a. Shear Strength b. Permeability c. Consolidation

**B. Agricultural consultancy**

Soil parameters like Macro nutrients N-P-K content, Micro nutrients like heavy metals

**IV. FOOD ANALYSIS**

Testing of Food Adulteration

- a. Vegetable oils
- b. Chilly powder
- c. Pepper powder

**V. BUILDING MATERIAL TESTING**

- |  |                          |
|--|--------------------------|
| a. Tests on Cement                             | b. Tests on Concrete     |
| c. Tests on Fine and course aggregate          | d. Tests on Bricks       |
| e. Tests on Hollow and Solid Blocks            | f. Tests on Paver Blocks |
| g. Tests on Roofing Tiles                      | Tests on Flooring Tiles  |
| h. Tests on Steel                              | Tests on Timber          |
| i. Tests on Bitumen                            |                          |
| j. Concrete parameters like Cube Steel Testing |                          |



# **ACADEMIC CALENDAR**

**AUGUST**

1	WED	Commencement of class & registration
2	THU	
3	FRI	
4	SAT	
5	SUN	Holiday
6	MON	
7	TUE	
8	WED	
9	THU	Course committee/ Class committee
10	FRI	Student council election
11	SAT	Holiday - Karkadaka vavu
12	SUN	Holiday
13	MON	
14	TUE	
15	WED	Holiday - Independence Day
16	THU	
17	FRI	WORKSHOP CS & IT / SEMINAR CS & IT
18	SAT	Onam Celebration
19	SUN	Holiday
20	MON	Onam vacation starts, IVth Year APTITUDE TRAINING (II Phase)
21	TUE	IVth Year APTITUDE TRAINING (II Phase)
22	WED	Bakrid
23	THU	
24	FRI	First onam
25	SAT	Thiru onam
26	SUN	Third onam
27	MON	SN guru jayanth
28	TUE	Ayyankali jayanthi
29	WED	Onam vacation ends
30	THU	Reopening
31	FRI	First class test begins

**SEPTEMBER**

1	SAT	Holiday
2	SUN	Holiday
3	MON	WORKSHOP CS & IT
4	TUE	SEMINAR CS & IT
5	WED	WORKSHOP CS & IT
6	THU	
7	FRI	Completion of First class test
8	SAT	Holiday- IVth Year APTITUDE TRAINING (III Phase)
9	SUN	Holiday- IVth Year APTITUDE TRAINING (III Phase)
10	MON	
11	TUE	
12	WED	Consolidation of first class test mark
13	THU	
14	FRI	Exam registration ends
15	SAT	
16	SUN	Holiday
17	MON	Publish attendance
18	TUE	
19	WED	
20	THU	Holiday - Muharam/ Technical Training-Python/Java
21	FRI	Holiday - SN Guru Samadhi / Technical Training-Python/Java
22	SAT	Holiday / Technical Training-Python/Java
23	SUN	Holiday
24	MON	
25	TUE	
26	WED	
27	THU	
28	FRI	
29	SAT	Union Inauguration/ Final Year APTITUDE TRAINING (IV Phase)
30	SUN	Holiday- Final Year APTITUDE TRAINING (IV Phase)

**OCTOBER**

1	MON	
2	TUE	Holiday - Gandhi Jayanthi
3	WED	
4	THU	
5	FRI	
6	SAT	
7	SUN	Holiday
8	MON	WORKSHOP CS & IT
9	TUE	
10	WED	
11	THU	Series Test Begins
12	FRI	
13	SAT	Holiday
14	SUN	Holiday
15	MON	WORKSHOP CS & IT / SEMINAR CS & IT
16	TUE	
17	WED	Series Test ends
18	THU	Holiday - Mahanavami
19	FRI	Holiday - Vijayadhashami
20	SAT	Holiday
21	SUN	Holiday
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	Consolidation of Series Test Marks
27	SAT	Drona - Sports Day
28	SUN	Holiday
29	MON	
30	TUE	
31	WED	

**NOVEMBER**

1	THU	Publish Attendance
2	FRI	
3	SAT	Holiday
4	SUN	Holiday
5	MON	
6	TUE	Holiday - Deepavali
7	WED	
8	THU	
9	FRI	
10	SAT	Holiday
11	SUN	Holiday
12	MON	
13	TUE	
14	WED	
15	THU	
16	FRI	Tech Fest - BODHI
17	SAT	Tech Fest - BODHI, Sports Meet Zonal
18	SUN	Holiday
19	MON	
20	TUE	Holiday - Milad-I-Sherif
21	WED	
22	THU	
23	FRI	Evaluation of Project Preliminary (S7)
24	SAT	
25	SUN	Holiday
26	MON	Course committee/ Class committee
27	TUE	
28	WED	
29	THU	Last Working Day
30	FRI	Make up Class, Publish Internal Marks and Attendance for UG & PG

**DECEMBER**

1	SAT	Holiday
2	SUN	Holiday
3	MON	
4	TUE	
5	WED	Forward Internal Marks and Attendance to University
6	THU	
7	FRI	
8	SAT	Holiday
9	SUN	Holiday
10	MON	
11	TUE	University Exam begins for S1, S5
12	WED	University Exam begins for S3, S7
13	THU	University Exam S1, S5
14	FRI	University Exam S3, S7
15	SAT	Holiday
16	SUN	Holiday
17	MON	University Exam S1, S5
18	TUE	University Exam S3, S7
19	WED	University Exam S1, S5
20	THU	University Exam S3, S7
21	FRI	
22	SAT	Christmas Vacation Begins
23	SUN	
24	MON	
25	TUE	Christmas
26	WED	
27	THU	Biannual Research Journals
28	FRI	Publication of Technology & Future & VJCET BSCAN
29	SAT	
30	SUN	
31	MON	Re-opening- Publication of Dept. News letters

**JANUARY**

1	TUE	University Exam S1, S5
2	WED	Holiday - Mannam Jayanthi
3	THU	University Exam S3, S7
4	FRI	University Exam S1, S5
5	SAT	Holiday
6	SUN	Holiday
7	MON	University Exam S3, S4, S7
8	TUE	University Exam S1, S2, S4, S5/ WORKSHOP CS & IT / SEMINAR CS & IT
9	WED	University Exam S1, S2, S3, S4
10	THU	University Exam S1, S2, S3, S4
11	FRI	University Exam S1, S2, S3,S4
12	SAT	Holiday
13	SUN	Holiday
14	MON	Commencement of Class and Registration/ WORKSHOP CS & IT
15	TUE	Exam (S) S2 & S4
16	WED	Exam (S) S2 & S4
17	THU	Exam (S) S2 & S4
18	FRI	Exam (S) S2 & S4
19	SAT	Holiday - Exam (S) S2 & S4
20	SUN	Holiday
21	MON	Course Selection Reg. and Mapping Ends/ WORKSHOP CS & IT
22	TUE	
23	WED	Course committee/ Class committee
24	THU	
25	FRI	
26	SAT	Holiday- Republic Day
27	SUN	Holiday
28	MON	
29	TUE	
30	WED	
31	THU	

**FEBRUARY**

1	FRI	
2	SAT	Holiday
3	SUN	Holiday- SEMINAR CS & IT
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	Tech Fest -KETCON & TEKON 2019
9	SAT	Holiday - Tech Fest -KETCON & TEKON 2019/ SEMINAR CS & IT
10	SUN	Holiday - Tech Fest -KETCON & TEKON 2019
11	MON	
12	TUE	
13	WED	First Class Test Begins/ WORKSHOP CS & IT
14	THU	
15	FRI	
16	SAT	Holiday
17	SUN	Holiday/ SEMINAR CS & IT
18	MON	Publish Attendance
19	TUE	
20	WED	First Class Test ends
21	THU	
22	FRI	
23	SAT	Holiday
24	SUN	Holiday
25	MON	
26	TUE	
27	WED	
28	THU	Exam registration ends

**MARCH**

1	FRI	Arts Fest - DRISHYA
2	SAT	Arts Fest - DRISHYA
3	SUN	Holiday
4	MON	Holiday - Mahashivratri
5	TUE	Consolidate Class Test Marks
6	WED	
7	THU	
8	FRI	
9	SAT	Holiday
10	SUN	Holiday
11	MON	WORKSHOP CS & IT
12	TUE	WORKSHOP CS & IT
13	WED	
14	THU	
15	FRI	Last Date for forwarding list of external examiner to University (PG)
16	SAT	
17	SUN	Holiday
18	MON	SEMINAR CS & IT
19	TUE	
20	WED	Series Test Begins
21	THU	
22	FRI	
23	SAT	Holiday
24	SUN	Holiday
25	MON	
26	TUE	Series Test Ends
27	WED	
28	THU	
29	FRI	
30	SAT	Holiday
31	SUN	Holiday

**APRIL**

1	MON	
2	TUE	
3	WED	Consolidate Series Marks
4	THU	
5	FRI	College Day
6	SAT	Holiday
7	SUN	Holiday
8	MON	
9	TUE	
10	WED	
11	THU	
12	FRI	
13	SAT	Holiday
14	SUN	Holiday - Ambedkar Jayanthi
15	MON	Holiday Vishu
16	TUE	
17	WED	
18	THU	Holiday - Maundy Thursday
19	FRI	Holiday - Good Friday
20	SAT	Holiday
21	SUN	Holiday - Easter
22	MON	
23	TUE	Last Date for Project Evaluation (Internal S8)
24	WED	Course committee/ Class committee
25	THU	Last Date for uploading Jury / Practical Marks
26	FRI	Last Date for Project Evaluation by department Committee
27	SAT	Holiday
28	SUN	Holiday
29	MON	Last Working Day
30	TUE	Make up Class, Publish Internal Marks and Attendance for UG & PG

**MAY**

1	WED	Holiday - May Day
2	THU	Exam S7 (S), Commencement of Summer Course S1 to S4
3	FRI	Exam S7 (S)
4	SAT	Holiday
5	SUN	Holiday
6	MON	Exam S7 (S), Forward Internal Marks and Attendance to University
7	TUE	Exam S7 (S)
8	WED	Exam S7 (S)
9	THU	Exam S7 (S)
10	FRI	Summer Course Eligibility up-loading
11	SAT	Holiday
12	SUN	Holiday
13	MON	Last Date for submission Project Report in the College PG
14	TUE	Exam S8 Begins
15	WED	Exam S1 S2 Begins
16	THU	
17	FRI	
18	SAT	Holiday
19	SUN	Holiday
20	MON	
21	TUE	
22	WED	
23	THU	
24	FRI	Exam S6 Begins
25	SAT	Holiday
26	SUN	Holiday
27	MON	Last Date for submission Project Report to University PG
28	TUE	Project Evaluation and Viva- Voce begins UG
29	WED	
30	THU	
31	FRI	Project Evaluation and Viva- Voce UG ends

**JUNE**

1	SAT	Holiday
2	SUN	Holiday
3	MON	Last Date for uploading of Viva Voce to University UG
4	TUE	
5	WED	Holiday - Idul Fitri
6	THU	
7	FRI	
8	SAT	Holiday
9	SUN	Holiday
10	MON	
11	TUE	
12	WED	Viva Voce begins PG
13	THU	
14	FRI	
15	SAT	Holiday
16	SUN	Holiday
17	MON	Exam S4 begins/ COMMUNICATIVE ENGLISH CLASS STARTS
18	TUE	Exam S5 begins
19	WED	
20	THU	III Year APTITUDE TRAINING(I Phase)
21	FRI	III Year APTITUDE TRAINING(I Phase)
22	SAT	Holiday
23	SUN	Holiday
24	MON	III Year SOFTSKILL TRAINING
25	TUE	Viva Voce PG Ends/ III Year SOFTSKILL TRAINING
26	WED	Last Date for uploading of VivaVoce to University PG/ III Year SOFTSKILL TRAINING
27	THU	Publication of Biannual Research Journal/III Year SOFTSKILL TRAINING
28	FRI	Exam S3 begins, Publication of Dept. News letters
29	SAT	Holiday- COMMUNICATIVE ENGLISH CLASS ENDS
30	SUN	Holiday

**JULY**

1	MON	
2	TUE	1st YEAR MPOWER TRAINING
3	WED	1st YEAR MPOWER TRAINING
4	THU	1st YEAR MPOWER TRAINING
5	FRI	1st YEAR MPOWER TRAINING
6	SAT	Holiday- 1st YEAR MPOWER TRAINING
7	SUN	Holiday
8	MON	1st YEAR MPOWER TRAINING
9	TUE	1st YEAR MPOWER TRAINING
10	WED	
11	THU	
12	FRI	
13	SAT	Holiday
14	SUN	Holiday
15	MON	Commencement of Class and Registration for the academic year 2019 - 20
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	Holiday
21	SUN	Holiday
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	Holiday
28	SUN	Holiday
29	MON	
30	TUE	
31	WED	Holiday - Karkkidaka Vavu

## Extension Numbers of EPABX System

SI No.	Client	Ext.No.
<b>ADMINISTRATION</b>		
1	Manager	105
2	Director	101
3	Trust Office (Treasurer)	102
4	Trust Office	104
5	Trust Office(Secretary)	111
6	Principal	100
7	Vice Principal	103
8	Dean (III) (Dr. K K Rajan)	606
9	Dean (Academic) (Dr. Edger)	222
10	Head (HR Div.)	106
<b>OFFICE</b>		
11	Administrative Officer	199
12	Alumni Office	120
13	Reception	121
14	Finance Officer	122
15	Office (PRO)	123
16	Office (Rajesh)	133
17	Office (Jismy/Reena)	144
18	Office (Anitha/Arun)	155
19	Office (Shija/Jills)	166
20	Publication (Jain)	177
<b>ELECTRONICS &amp; COMM. ENGG. DEPT.</b>		
21	HOD - ECE Dept.	200
22	Dr. Sinnu Susan Thomas	201
23	Staff Room (B2-Block)	202
24	Staff Room (C1-Block)	203
25	Staff Room (Asst. Prof) (C1-Bl)	204
26	Staff Room (C1 Ext)	205
27	Staff Room (C3 Block)	206
28	Circuits Lab - 1	210
29	Circuits Lab - 2	211
30	I C Lab	212
31	Systems & Mc Lab	213
32	Communication Lab	214
33	M.Tech. Lab	215
<b>COMPUTER SCIENCE &amp; ENGG. DEPT.</b>		
34	HOD - CSE	300
35	Staff Room 1 (C1-Block)	301
36	Staff Room 2 (C2 Block)	302
37	Staff Room 3 (D1-Block)	303
38	Staff Room 4 (D-Block 1st Floor)	304
39	Project Lab (A Block)	310
40	Hardware Lab (A Block)	311
41	Multimedia Lab	312
42	Hardware Maintanance	313
43	Network Systems Lab	314
44	Server Room (C1- Block)	315
45	Microprocessor Lab (A Block)	316
46	Dept. Library - CSE	318
47	System Administrator	321
<b>INFORMATION TECHNOLOGY</b>		
48	HOD - IT	400
49	Staff Room A Block(Ground Floor)	401
50	Staff Room A Block(First Floor)	402
51	Staff Room R&D Block	403
52	Data Comm. Lab	410
53	Programming Lab	411
54	DBMS Lab	412
<b>PLACEMENT &amp; TRAINING</b>		
55	Placement Cell	150
56	Placement Cell - Staff Room	151
<b>LIBRARY</b>		
57	Library - Librarian	180
58	Library - Staff	181
<b>MECHANICAL ENGG. DEPT.</b>		
59	HOD - Mechanical	500
60	Dr. Pramod (Dean Academics)	2887585
61	Staff Room (C3 Block)	501
62	Staff Room (C3 Block)	502
63	Staff Room (PG)	504
64	Machine Tool Lab	510

## Extension Numbers of EPABX System

SI No.	Client	Ext.No.
65	Fluid Mechanics Lab	511
66	HM Lab	512
67	Mech. Workshop	514
68	Lab Staff Room	515
69	Heat Engines Lab	516
70	CAD Centre	517
<b>ELECTRICAL ENGG. DEPT.</b>		
71	HOD - Electrical Dept.	600
72	Staff Room (Laboratory-Block)	601
73	Staff Room (C3 Block)	602
74	Staff Room (B2 Block)	603
75	Staff Room (IEEE)	604
76	Staff Room (B2 Block)	605
77	Staff Room - R&D block	607
78	Electrical Circuits Lab	610
79	Electrical Workshop	611
80	Electrical Lab	612
81	B. Elec. & Measurements	613
82	EEE - Computer Lab	614
<b>CIVIL ENGG. DEPT.</b>		
83	HOD - Civil	700
84	Staff Room	701
85	Staff Room D Block 1st floor	702
86	Staff Room D Block 1st floor	703
87	Staff Room D Block 2nd floor	704
88	Staff Room D Block 2nd floor	705
89	Geo Tech Lab	710
90	SM Lab	711
91	Transportation Lab	712
92	Material Testing 2 Lab	713
93	Workshop Civil	714
94	Environment Lab	715
95	CAD Lab - Civil	716
<b>SCIENCE &amp; HUMANITIES</b>		
96	HOD - Science & Humanities	650
SI No.	Client	Ext.No.
97	Staff Room 1	651
98	Staff Room 2 (C-217)	652
99	Counselling Room	653
100	Staff Room 3 (C-318)	654
101	Dr. Lovely Mathew	851
<b>GENERAL</b>		
102	Automation Cell - George Seb.	345
103	Class IV Staff Room - B Block	124
104	Class IV Staff Room - C Block	125
105	Security - East Gate	126
106	Security - West Gate	127
107	Examination Control Room	152
108	Site Supervisor	170
109	Reprography & Store	191
110	Canteen	192
<b>MBA</b>		
111	Dean - MBA	800
112	Staff Room - MBA	801
113	Office - MBA	802
114	Library - MBA	803
115	HOD - MBA	804
<b>HOSTELS</b>		
116	Hostel - Ladies	161
117	Hostel - Gents (Warden)	171
<b>SUITE ROOMS</b>		
118	Faculty Suite	1175
119	Faculty Suite	2176
120	Faculty Suite MBA Block	346
<b>Telephone Complaints</b>		212/214
<b>Emergency Numbers</b>		
1	Sunny Jacob, Admin. Officer	*7102
2	PRO (Sijumon Francis)	*7103
3	Telephone Complaints (Ginu Jose)	*7213
4	System Admin. (James R Alex)	*7321
5	Hardware Maintenance(Sijo Mathew)	*7313

**BUS & TRANSPORTATION FACILITY 2018-19**

No	Boarding Point	Starting Time	Staff In Charge	Mob: Number	Driver/mob.no
2	Neriamangalam	7.35 AM	Shajan P J	9447181124	Mathew George 9048412370
			Dhinu Paul	9400559217	
3	Palai	7.30 AM	Anish M Jose	9447122163	V M varkey 9744923792
			James Alex	9400690478	
4	Kaliyar	7.30 AM	Brighty Jose	9746067345	Rajesh Manuel 9446802589
			Soumya Rani	9961017154	
5	Koothattukulam	7.40 AM	Breeza Poulose	9745547851	K V John 9946309697
			Cuckoo Joseph	9446393497	
6	Oonnukal	7.40 AM	Jesline Joseph	9447828173	E V Mathai 9744503225
			Jis Jose	9496826120	
7	Puthencruz	7.45 AM	Smitha Jacob	9446943261	M A Mathew 9400861748
			Mili Els Jose	9447240274	
8	Muttam	8.00 AM	Niji Mathews	9847146256	P S Jayan 9747944537
			K G Sindu	9446932650	
9	Thalayolapparambu	7.20 AM	R Anilkumar	9447659454	Sajeesh Valsalan 9847330512
			Ann Preetha Jose	9946641293	
10	Kakkanadu	7.15 AM	Vanitha Rugmoni	9142100351	Roy John 9656098480
11	Nedungapra	7.45 AM	Biju Varghese	9744289073	K V George 9400428912
			Seena Paul	9048532747	
12	Karimanoor	7.30 AM	Lijo Mathew	9447751306	M J Johnny 9544297112
			Jils Vinu	9961478473	
13	Perumbavoor	7.55 AM	Mahesh Sankar	9847512028	Vinodkumar 9447219100
			Denny Joseph	9744659051	
14	Kuruppanpady	7.35 AM	Shiju E G	9447580182	C T Valsan 9747911051
			Benny Sebastian	9447581125	
15	Vyttila	7.30 AM	Ranjini Surendran	9961516990	K A Jose 9846477834
			Abraham Antony	9495321699	
16	Aluva	7.15 AM	Anoop C	9947667207	Ponnappan C 9946797133
			Eldhose Paul	9946405618	
17	Thiruvankulam	7.35 AM	Lekshmi M S	9446485935	Paul Manuel 9847998339
			Manju Thomas	9744239254	
18	Udumbannoor	7.30 AM	Seethamma George	9447612874	Sasi C K 9495194429
			Mayadevi P A	9447917995	
19	Angamaly	7.25 AM	Jose P Varghese	9447811953	V U Jose 9446888528
			Bency Cletus	9961519929	
20	Kuttampuzha	7.25 AM	Regi Abraham	9745228969	Joison V 9526743485
			Anitha	9446210350	
21	Spare Driver				Mr. Jose 9847487212