User Acceptance Testing (UAT) Template

Date	
Team ID	
Project Name	
Maximum Marks	

Project Overview:

Project Name: [Enter Project Name]

Project Description: [Brief Description of the Project]

Project Version: [Version Number]

Testing Period: [Start Date] to [End Date]

Testing Scope:

[List of Features and Functionalities to be Tested]

[List of User Stories or Requirements to be Tested]

Testing Environment:

URL/Location: [Web URL or Application Location]

Credentials (if required): [Username/Password]

Test Cases:

Test Case ID	Test Scenario	Test Steps	Expected Result	Actual Result	Pass/Fail
TC-001	User Login	1. Go to login page 2. Enter valid credentials 3. Click "Login"	User is logged in and redirected to homepage	User successfully logged in and redirected	Pass
TC-002	Invalid Login	1. Go to login page 2. Enter invalid credentials 3. Click "Login"	Error message: "Invalid username or password"	Error displayed as expected	Pass

Bug Tracking:

Bug ID	Bug Description	Steps to reproduce	Severity	Status	Additional feedback
BG-001	Search allows special characters	1. Enter "@#$%" in search bar 2. Click search	Low	Open	Should restrict or sanitize special characters
BG-002	Cart quantity not updating	1. Add item 2. Increase quantity 3. Refresh page	Medium	In progress	Quantity resets on refresh

Sign-off:

Tester Name: Pavithra

Date: 2025-06-27

Signature: Pavithra

Notes:

- Ensure that all test cases cover both positive and negative scenarios.
- Encourage testers to provide detailed feedback, including any suggestions for improvement.
- Bug tracking should include details such as severity, status, and steps to reproduce.
- Obtain sign-off from both the project manager and product owner before proceeding with deployment.