

DIAMOND VALLEY SNOOKER ASSOCIATION

CONSTITUTION (2020)

1. TITLE.

The name of the association shall be "DIAMOND VALLEY SNOOKER ASSOCIATION" hereinafter called the DVSA.

2. OBJECTIVES.

The organization and promotion of inter-club snooker competitions between members of affiliated RSL clubs, sub-branches, and other entities.

3. RSL CONSTITUTION.

The DVSA and its members shall always be governed by the constitution of the RSL, Sub-branch or other club rules where matches are being held.

4. COMMITTEE.

Consisting of a PRESIDENT, two VICE PRESIDENTS, HONORARY SECRETARY, HONORARY TREASURER, SCORE REGISTRAR and DEPUTY SCORE REGISTRAR.

5. DELEGATES.

Each member team of the DVSA shall elect one delegate to attend and represent it at all delegates meetings.

6. ELECTIONS.

All members of the committee shall be elected by the general body of members present at the Annual General Meeting in each year and shall hold office for a year or until the conclusion of the next Annual General Meeting.

7. DUTIES OF THE COMMITTEE.

All positions are honorary.

PRESIDENT.

- a) Subject to the control of, and acting on the behalf of the committee, the President shall exercise a general supervision over all members of the committee and the DVSA administration in particular:
- b) He shall be a member ex-officio of all subcommittees appointed or elected.
- c) When present he shall preside at all committee, delegates, and general meetings.
- d) He may call meetings of the various subcommittees as and when he considers the occasion requires.

VICE PRESIDENT.

In the absence of the President, a Vice-President shall carry out the duties of the President.

SECRETARY.

- a) Shall keep and update as necessary a register of all financial members, their club, and years of unbroken membership.
- b) Shall keep and update as necessary a roll of office bearers.
- c) Prepare and issue to clubs, delegates, or team captains all notices as required.
- d) Keep minutes of all meetings.
- e) Receive and issue all correspondence as required.

TREASURER.

- a) Shall bank or cause to be banked in the name of the DVSA all monies received.
- b) Shall cause and present a balance sheet / statement of accounts at all meetings.
- c) Shall keep records showing the financial affairs of the DVSA.
- d) Shall be responsible for the collection of all fees and subscriptions due to the DVSA.
- e) Shall advise the secretary of all registration fees outstanding.
- f) Shall ensure DVSA website is maintained on the VBSA domain.

SCORE REGISTRAR.

- a) Shall prepare or cause the preparation of a draw or fixture list prior to the commencement of each competition.
- b) Shall receive results and compile premiership ladders and issue copies of premiership ladders to all registered teams, including updating the VBSA web page on the VBSA domain.
- c) Maintain records of individual players, showing the number of frames won and the highest breaks gained.
- d) Prepare final premiership ladder at the conclusion of home and away matches for presentation at delegates meeting prior to the final's series.
- e) Ensure that premiership points are gained by registered players only.
- f) Impose penalties for breaches of the rules of the DVSA subject to confirmation by the committee.
- g) Make every effort to ascertain results of matches should for any reason one or more results not be received in the usual manner.

DEPUTY SCORE REGISTRAR.

- a) In the absence of the Score Registrar, the deputy Score Registrar shall carry out the duties of the Score Registrar.
- b) Shall make himself conversant with the procedures used by the Score Registrar if he is required to take over from the Score Registrar.
- c) Shall assist the Score Registrar as and when required to do so.

8. MEMBERSHIP.

- a) Any R.S.L club with one or more teams competing in the current or previous DVSA competition, provided its registration is still valid shall be deemed a member club of the DVSA.
- b) Any new club, which has registered one or more teams for the ensuing season, shall be deemed a member club of the DVSA.
- c) All players registered with the DVSA in any one season shall be deemed members of the DVSA.
- d) All memberships will cease at the commencement of the following season if a new registration fee is not paid.
- e) Any R.S.L. club with at least two full size snooker tables may be registered as a member club provided it is situated within a reasonable distance of the area known as Diamond Valley, Victoria.
- f) Any person who is a financial member of an R.S.L. club which has one or more teams registered with the DVSA may be registered as a player provided that the number of players registered with any one team does not exceed eight.
- g) A non-RSL snooker club may be registered to play in the DVSA by unanimous vote of the DVSA committee.

LIFE MEMBERSHIP.

- a) Any member of the DVSA after the committee reviews all players, that committee can select a player for life membership.
- b) No member shall be recommended for Life Membership who has less than eight years' continuous membership with the DVSA and five years' service on the committee or has, in the consideration of the committee contributed greatly to the DVSA in general.
- c) Any such member of the DVSA so elected a life member thereof shall thereafter be relieved from payment of any annual or seasonal registration or membership subscription.
- d) There shall not be more than five playing Life Members of the DVSA at any one time.
- e) Not more than one new Life Member shall be accepted in any one calendar year.

9. NEW TEAMS / CLUBS.

Any R.S.L club or approved snooker club wishing to enter a team in the DVSA that is not currently a member of the DVSA may at the invitation or discretion of the committee, send representatives to any delegates or general meeting of the DVSA. Such attendance will permit the said representatives right of debate and/or discussion but will not give power to vote on any resolution put at the meeting.

10. EQUALITY OF MEMBERS.

No club, team or person shall receive a greater profit, benefit, or advantage from the DVSA than that received by every club, team or member thereof.

11. FEES.

- a) A fee shall be paid by each team before competing in any DVSA controlled competition.
- b) A registration fee shall be paid by each player registered as a member of a team.
- c) Upon payment and acceptance by the committee of the DVSA of such fees, team membership and player registration will commence immediately.
- d) No unregistered player may compete in any DVSA competition.
- e) Unfinancial teams will not be eligible to play in the final's series.
- f) If fees are not paid by the due date, a penalty will apply (refer Bylaws, Rules & Regulations).
- g) Life Members, even though relieved from payment of a fee, must be registered as a player before each season commences in order to participate in matches.
- h) The payment and acceptance of fees shall imply acquiescence of clubs, teams and players paying such fees to the rules and Bylaws Rules & Regulations of the DVSA and shall bind clubs, teams, and players accordingly thereunder.
- i) Registration fees for both teams and players shall be set at each AGM and shall come into effect at the conclusion of voting for such fees.

12. MEETINGS.

- a) The committee shall hold meetings at regular intervals and minutes of all resolutions and proceedings of such committee meetings shall be entered in a book to be provided for that purpose.
- b) Delegates meetings may be held in addition to or in place of committee meetings as and when required.
- c) If a club is not represented by at least one member at an AGM or called delegate meeting, a penalty will apply (refer Bylaws, Rules & Regulations).
- d) The executive will be excluded from representing an individual club.

VOTING AT MEETINGS.

- a) Any general, committee or delegates meeting at which a resolution is properly put to the meeting, shall be decided by a show of hands unless a division, poll or ballot is demanded before or on the declaration of the result of the show of hands by at least 25% of members present, and unless such division, poll or ballot has been carried or lost shall be final.
- b) On a show of hands or other such method of reaching a decision, each member present shall have one vote.
- c) Only registered players can vote or officiate at a meeting. Where a meeting is held between seasons (such as the Annual General Meeting), this is restricted to registered players from the immediate past season.
- d) Any member officiating at a meeting must be in a fit condition to officiate.

CASTING VOTE.

The president or chairman presiding at any meeting of members shall have a deliberate vote, and in the event of a tie, shall have the casting vote.

13. QORUM.

The quorum of a general meeting shall be 12 members present.

14. TIME LIMIT FOR SPEECHES.

The Chairman may, with the consent of the meeting, fix a time limit for speeches on any resolution and any member speaking shall immediately resume his seat on the declaration of the chairman that the time allotted has elapsed.

Any matter, which has been once settled at a meeting, shall not again be entertained at the same meeting, provided however, that any such matter may be revived at any subsequent meeting.

15. ADJOURNMENT.

The Chairman may, with the consent of the meeting, and shall if directed by the meeting, adjourn any meeting at which those members are present.

16. CHANGE OF CONSTITUTION RULES.

These rules shall not be altered or varied unless and until:

- a) Not less than 14 days' notice specifying the intention to propose the resolution and setting out the proposed alteration or variation has been given to members, and
- b) A resolution so altering or varying the said rules is passed at a general meeting of the DVSA and such resolution has been passed by a majority of not less than 75% of the members present in person.

17. CHANGE OF BYLAWS, RULES AND REGULATIONS.

The committee shall have the power to make, alter or repeal all bylaws, rules and regulations as it may deem necessary or convenient for the control and management of the DVSA, provided that such bylaws, rules and regulations do not conflict with the DVSA constitution.

18. EXPENDITURE.

The committee alone shall authorize all expenditure and direct the method of dealing with all monies received for and on behalf of the DVSA.

All cheques shall be signed by the treasurer.

19. CORRESPONDENCE.

All correspondence must be addressed to the secretary except for results and other matters pertaining to competitions which must be directed to the Score Registrar.

20. NOTICE TO MEMBERS.

- a) Notice will have deemed to have been given to members when all delegates have been sent such notice.
- b) The committee shall not be held responsible for the failure of delegates to advise individual members of notices received.
- c) Copies of all notices issued to members through their delegates shall be sent or handed to all members of the committee.

21. DISCIPLINE, SUSPENSION OR EXPULSION OF MEMBER.

- a) Notwithstanding anything contained in these rules, the committee may by resolution, passed by a majority of at least 75% of the members present at a meeting of the committee, refuse to accept the registration of any member. The membership of any member whose registration has been so refused shall cease on completion of the financial period for which his previous registration has been accepted.
- b) If the conduct of any member, (whether it be a breach of these rules or otherwise) shall in the opinion of the committee, or at least 50% of the delegates, be injurious to the character, welfare or interests of the DVSA, the committee may call upon such member to justify and explain such

conduct either by letter or personal attendance at a meeting of the committee / delegates specially summoned to consider such conduct, and if after considering the statement and / or explanation (if any) made by such member, a majority of members of the committee / delegates present at such meeting are of the opinion that the conduct of such member has been, or is injurious to the character, welfare or interests of the DVSA, the committee at such meeting may caution, admonish, suspend or expel such member, provided that, if the offence shall, in the opinion of the committee, be of so flagrant a nature as to justify immediate action, the committee may by simple majority, without the calling on each member to justify and explain as aforesaid, immediately suspend or expel such member.

- c) No member suspended by the committee under these rules shall during the period of such suspension be entitled to any of the rights or privileges of the DVSA.
- d) No member retiring, resigning, or ceasing through any cause to be a member of the DVSA shall have any claim upon any portion of the property or assets of the DVSA.
- e) All records, registers and books of account maintained by members of the committee whilst holding office, shall become and remain the property of the DVSA, and as such shall be made available on demand.

22. COMPETITIONS.

- a) All matches will be played under the rules of the World Professional Billiards and Snooker Association (WPBSA) and the rules of the DVSA.
- b) All competitions devised and run by the DVSA shall be open to current financial member teams of the DVSA and players registered with such teams before commencement of the competition.
- c) Players registered are not transferable and players may play only for the club with which they are registered.
- d) Players may not register with more than one team in any one season.
- e) Any player registered with the DVSA who is suspended or expelled from their R.S.L. club, shall be automatically suspended for the same period, or expelled from the DVSA.
- f) Teams will participate in sections as required, and is expedient to, the fixtures drawn up by the committee. The committee will have the final say on which section teams will play in.
- g) In the event of a dispute and subsequent withdrawal of a team and/or players which have been registered and included in the fixtures prepared by the committee, all registration fees shall remain the property of the DVSA. The committee shall however, when preparing fixtures, make every effort to place teams in the section best suited to, or requested by each team.

23. MARKERS.

- a) The home team will provide competent referees/markers and scorers for all competition matches.
- b) The home team may co-opt the assistance of visiting teams should difficulty arise in the availability of such officials.
- c) Markers will apply the rules without favor and must advise a player if he is on a free ball. Markers will not advise a player if he is about to make a foul shot.
- d) A marker if in doubt may call upon a member of the audience if he thinks it will be of assistance in making a decision.

24. RESULTS.

Results must be submitted electronically by both captains (or appointed representatives) immediately following each match. A penalty will apply for late submission (refer Bylaws, Rules & Regulations).

25. RULE BOOKS.

At a club's expense, a hard or electronic copy of the latest World Professional Billiards and Snooker Association (WPBSA) rules must be available for reference, in the snooker room of each club.

26. DRESS.

All team members must wear neat, clean casual dress, and the rules of host clubs regarding dress standards is to be observed.

27. GAMBLING.

No member or other person shall whilst in attendance at any function or match run by the DVSA, bet, or offer to bet on the result of any competitive event run by the DVSA.