



# Minutes & Action Items

## Board Meeting

Tuesday, 20 February 2018

North Brighton Club.

Attendees: Jason Colebrook, Paul Cosgriff, Mark Dunn, Larry Eforgan, George Hoy, Warwick Loton & Jon Loughron.

Apologies: Shelly Ames.

Meeting commenced 7:05pm

Item	Action by who	Action by when
<b>Presentation on Hall of Fame &amp; Legends Function – Graeme McNeil</b> <ul style="list-style-type: none"><li>Graeme spoke at length on his work to date &amp; plans to hold a function by mid-May 2018. Provided detailed notes to PC &amp; MD. Left meeting for Board to discuss "in camera"</li><li>HofF/Legends function will require 12/18 months preparation. Graeme's timeframe too tight.</li><li>Contribution to VBSA by George &amp; Kathy Morrow to be recognised prior to departure for Ireland. Small farewell function to be organised at Yarraville Club. Presentation to be made at function. Henry Checuti to be approached to supply.</li><li>Adam Beitner, Kim Ivett &amp; Brett Porter (tasked with organising annual awards night at 2017 AGM) to be utilised in Hoff/Legends function.</li><li>Dolly Lindrum's 96<sup>th</sup> birthday 13<sup>th</sup> May 2018. Suitable acknowledgement to be made by VBSA.</li></ul>	GH  WL/MD  PC/MD	Early May 2018  TBA  Next meeting

<b>Previous Minutes of Meeting 28 December 2017 &amp; Business Arising.</b>			
<ul style="list-style-type: none"> <li>Code of Ethics. WL to draft for PC promulgation.</li> <li>VBSA website &amp; database. Estimated 2-year process to upgrade; cost \$100K. No “off the shelf” option available. Fixturing to be incorporated requiring crowd source (?) &amp; use of mathematician. Simon Fortune has been recruited into sub-committee. Live scoring also identified as “must have”. Dandenong &amp; District Pool League an example.</li> <li>Web Forum not sending notifications. Alan to be asked to fix &amp; also send notifications for subsequent posts to alert Board of activity.</li> <li>Replacement for Alan Croft re pennant finals organisation.</li> <li>Bank account signatories &amp; EFT arrangements.</li> <li>Tournament minimum numbers. ByLaw redraft required.</li> </ul>	WL WL  MD  PC GH GH/MD	23 February 2018 For information. Ongoing.  Next meeting  31 March 2018 Next meeting Next meeting	
Moved JL, Seconded GH that Minutes be accepted.			
<b>Financial Report</b>			
<ul style="list-style-type: none"> <li>Report attached.</li> <li>No more income until completion of Season 1.</li> <li>\$1,100 approved for Andrews/Atkins Shield. To be paid to Ron Cole for distribution.</li> </ul>			
Moved GH, Seconded JL that Report be accepted.			
<b>Coaches</b>			
<ul style="list-style-type: none"> <li>Criteria for qualification apparently absent. Need to be developed for National &amp; State Directors &amp; ABSC. JC to draft.</li> </ul>	JC	Next meeting	
<b>Affiliate Agreement</b>			
<ul style="list-style-type: none"> <li>Report submitted by WL. Refer attachment.</li> <li>Agreed to accept modified Agreement. WL, MD &amp; Alan Croft to finalise.</li> <li>\$100 annual fee to be charged.</li> <li>All existing Affiliates to complete new Agreement.</li> <li>Other potential affiliates to be approached e.g. Geelong, Bendigo.</li> </ul>	MD WL/MD	30 April 2018 30 April 2018	
<b>Legal Advice – Barry Jenner</b>			
<ul style="list-style-type: none"> <li>Barry strongly recommended reintroduction of Membership Form. GH to promulgate prior to commencement of Season 1. Form to be finalised as a matter of urgency.</li> <li>Member expulsion. VBSA Rule 10 (refusal of application to join/renew) favoured as method of expulsion, now that applications required.</li> <li>The Board noted its previous resolution to upgrade its website and database to enhance the provision of information to its Members.</li> </ul>	GH/MD	25 February 2018	

<ul style="list-style-type: none"> <li>• Member Applications. <ul style="list-style-type: none"> <li>○ The Board noted the convention that had been adopted in recent years not to require Members to comply with the requirement of Paragraph 9 of the Rules of the VBSA that Members apply to be Members on an annual basis.</li> <li>○ The Board considered that in the context of a need to ensure that the records of the Association were up-to-date and also to ensure that members had acknowledged in writing their obligation to be bound by the terms of its Rules, its By-Laws, its competition conditions and other relevant documents, that it would be appropriate for the 2018 year to require Members to comply with Paragraph 9.</li> <li>○ Resolutions: <ul style="list-style-type: none"> <li>▪ The Board resolved that the present payment arrangements in respect of Association fees could continue and that there would be no obligation to make a payment at the time of submitting an application for Membership.</li> <li>▪ The Board resolved that Members must apply in writing to become Members of the Association in 2018 and that the application would require members to confirm their contact details and preferred method of receiving communications from the Association.</li> <li>▪ Both Resolutions carried.</li> </ul> </li> <li>○ The Secretary to prepare draft By-Laws to deal with instances where Members have not completed the application form.</li> </ul> </li> </ul>	MD	Next meeting
<b>Grants &amp; Funding</b> <ul style="list-style-type: none"> <li>• MD has been in contact with SRV. Grants being offered to new SSA's in next few months. Substantial funds will be available. Possible use in future-proofing VBSA database.</li> <li>• Grants applied for Ryan Thomerson &amp; Steve Mifsud to attend WSF World Snooker Championship.</li> </ul>		
<b>Sponsorship Director</b> <ul style="list-style-type: none"> <li>• PC &amp; MD met with George Spiteri following his approach to Board to perform this role. George will prepare a report to be tabled at next Board meeting.</li> <li>• WL to also talk to Peter Tankard about this role. To provide a report to PC &amp; MD.</li> </ul>	PC/MD WL	Next meeting Next meeting
<b>Board &amp; Snooker Convenor Vacancies</b> <ul style="list-style-type: none"> <li>• All Board Members to consider possible appointees.</li> <li>• PC has already spoken to Jim Lewis re Snooker Convenor, but this is not seen as a preferred appointment.</li> <li>• Chris Hansen mentioned for Board vacancy. PC to contact Chris.</li> </ul>	All PC	Next meeting Next meeting
<b>Historical &amp; Archival Sub-Committee</b> <ul style="list-style-type: none"> <li>• MD advised committee has had initial meeting. Will be considering some guidelines, also including Hall of Fame/Legends concept.</li> </ul>	MD/WL	Next meeting

<b>General Business</b>			
<ul style="list-style-type: none"> <li>• JL. <ul style="list-style-type: none"> <li>◦ Victoria Masters did not proceed. Entry Form failed to be loaded in time.</li> </ul> </li> <li>• GH. <ul style="list-style-type: none"> <li>◦ Sponsorships. \$24K for World Title. Advance \$300, but to be repaid if &gt;\$500 sponsored.</li> <li>◦ Recipients must play Pennant to receive sponsorship &amp; to play in Reventon series.</li> <li>◦ “No Pennant, No Funding” message to be promulgated via website.</li> </ul> </li> <li>• JC <ul style="list-style-type: none"> <li>◦ Quote for fitting of cloths for PIBS is \$600 more per cloth than 2017. PC to contact George Taylor address.</li> </ul> </li> <li>• PC <ul style="list-style-type: none"> <li>◦ Live scoring. PC to contact Adam Wyard to utilise ABSC system on VBSA website.</li> </ul> </li> </ul>	MD/GH PC PC	31 March 2018 16 March 2018 Next meeting	
<b>Next Meeting</b>	Reventon Academy, Yarraville.	Tuesday 10 April, 2018 7:00pm	

Meeting concluded 10:05pm

Signed

.....  
Paul Cosgriff  
**PRESIDENT**