

" Do not write anything on question-paper except Roll Number, otherwise it shall be deemed as an act of indulging in unfair means and action shall be taken as per rules."

Roll No.

B.C.A. (III)

1736

Comm. Skills

B.C.A. Part-III
EXAMINATION - 2021
Paper - VI
BCA 306 - Communication Skills

Time Allowed : **Three Hours**

Maximum Marks : **80**

Note : 1. Question No. 1 is Compulsory. Attempt any four from the remaining questions.

2. All questions carry equal marks.

1. (a) Choose the correct Antonym of the underlined word from the given options:

(i) You will certainly gain in this deal.

(a) Lose

(b) Loose

- (c) Miss
- (d) Give up
- (ii) The court did not find him guilty.
 - (a) True
 - (b) False
 - (c) Innocent
 - (d) Criminal
- (iii) The exterior of his house is very elegant.
 - (a) Outer
 - (b) Inner
 - (c) Interior
 - (d) Posterior
- (iv) Epidemics are rare these days.
 - (a) Frequent
 - (b) Infrequent
 - (c) Usual
 - (d) Common
- (v) An idle man's mind is devil's workshop.
 - (a) Diligent
 - (b) Busy
 - (c) Lazy
 - (d) Vigil

(vi) This sword is not sharp.

- (a) Blunt
- (b) Blond
- (c) Keen
- (d) Junked

(vii) He made a very vague statement.

- (a) Inspiring
- (b) Controversial
- (c) Familiar
- (d) Clear

(viii) Which of these teams will win this time?

- (a) Lose
- (b) Loose
- (c) Loss
- (d) Victory.

(b) Choose the correct synonym of the underlined word from the given options :

(i) He spoke on a very controversial issue.

- (a) Safe
- (b) Polemical
- (c) Debatable
- (d) Popular

- (ii) There will be peace in the house when a husband's desires are in harmony with those of his wife.
- (a) Accord
 - (b) Discord
 - (c) Dispute
 - (d) Discordance
- (iii) Who will initiate a new scheme in this department?
- (a) Terminate
 - (b) Avoid
 - (c) Resume
 - (d) Begin
- (iv) His cruelty cannot be easily forgotten.
- (a) Benignity
 - (b) Ampathy
 - (c) Humanity
 - (d) Brutality
- (v) Never be a narrow minded person.
- (a) Liberal
 - (b) Illiberal
 - (c) Limited
 - (d) Unmeasured

(vi) There is an antique item in the store.

- (a) Ancient
- (b) Recent
- (c) Decent
- (d) Relevant

(vii) She is a swift runner.

- (a) Alarming
- (b) Lazy
- (c) Slow
- (d) Rapid

(viii) What I saw there was real.

- (a) Pretentions
- (b) Logical
- (c) Artful
- (d) Natural.

2. Differentiate between 'intrinsic motivation' and 'exterior motivation' and discuss their various types.
3. What is mind mapping? Show it with the help of a few diagrams.
4. Do the exam skills really help in achieving success and good grades in examination? Discuss with the help of a few major exam skills.

5. What are the major barriers to communication? Suggest some effective steps to overcome them.
6. Write short notes on the following 'Principles of Effective Writing':
- (i) Brevity
 - (ii) Clarity
 - (iii) Communication
 - (iv) Emphasis
 - (v) Passion and control
 - (vi) Revision
7. You are Suresh, presently working in a reputed MNC as analyst. Send your resume to the manager H.R. of Apple India Ltd. for the post of Senior Engineer.
8. (a) Fill in the blanks with suitable articles:
- (i) India will play One-day match tomorrow.
 - (ii) honest person will never steal.
 - (iii) This is very book I was looking for.
 - (iv) Which is longest river in the world?
 - (v) Modi ji delivered his longest speech today.