VICKY SHI

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EDUCATION

UNIVERSITY OF PENNSYLVANIA | MAY 2021
BACHELOR OF ARTS IN **VISUAL STUDIES**
WITH A MINOR IN **DESIGN**

SKILLS

Graphic Design & Related Technologies
Photoshop | Illustrator | InDesign
Premiere Pro | After Effects

UI/UX Design & Related Technologies
HTML | Markdown | CSS | Javascript
Figma | Processing

Other Technologies
Java | Python | Git
Word | PowerPoint | Excel

WORK EXPERIENCE

Penn Urban Studies Office | Graphic Design Assistant
January 2020 – May 2021

- Designing and editing promotional material such as posters, flyers, postcards, buttons, and stickers
- Editing and maintaining programmatic website using Drupal
- Providing general assistance such as answering office calls, directing students and staff to proper locations, and resolving technical issues

Graphic Design Consultant | Freelance
Jan 2019 – Present

- Designing posters, banners, icons, layouts, resumes, and gifs for customers

Wharton Computing | IT Assistant
July 2017 – June 2019

- Migrated department website to new platform, ensuring new design was uniform and comprehensively informative
- Troubleshooted and resolved setup tasks, software and hardware malfunctions, internet connectivity issues, and other technical problems
- Troubleshooted devices including but not limited to Apple and Android products, PCs, and tablets

Center for Autism Research at the Children's Hospital of Philadelphia | Data & Computer Science Assistant
Sept 2015 – Dec 2016

- Designed main website visuals with HTML, CSS, and JavaScript
- Wrote Python scripts to test website functionality
- Maintained research data using MySQL and Excel

LEADERSHIP & ACTIVITIES

ComicsVerse | Writing & Editing Intern
May 2018 – August 2018

- Edited and maintained website using WordPress
- Analyzed and reviewed Marvel and DC movies through intersectional lenses

Penn Sangam | Special Events Chair
Jan 2017 – Dec 2017

- Main coordinator of Penn Sangam's Chai House, reaching out to managers and agents and bringing well-known figures of the greater Asian community to campus
- Coordinated with Graphic Design Chair to design and approve banners for events

RELEVANT COURSEWORK

- **CIMS061:** Video I
- **CIS110:** Introduction to Computer Programming
- **COMM290:** Artifical Intelligence and Decision-Making
- **COMM318:** Stories from Data
- **DSGN220:** Pixel to Print
- **DSGN234:** Art of the Web
- **DSGN264:** Art, Design, and Digital Culture
- **DSGN266:** Graphic Design with Creative Technologies
- **DSGN269:** Typography
- **DSGN337:** Information Design and Visualization
- **DSGN343:** Language of Design
- **FNAR340:** Digital Photography