

PROFESSIONAL SUMMARY

ICT officer with 2+ years' experience in the IT sector, highly organized, prioritizing and multitasking to achieve work done. Team player with track record of establishing productive work relationships, friendly, outgoing, efficient, excellent customer relation ability.

EDUCATION

- **Federal University of Agriculture**

Makurdi

Bachelor of Science (B.Sc.) – Biochemistry | 2016 -2023

- **Government secondary school Jikwoyi,**

Abuja

Senior Secondary certificate 2011 – 2014

- **Kings international primary school**

Jikwoyi, Abuja

First School Living Certificate 2002 - 2008

SKILLS

- Full Stack web developer (HTML, CSS, PHP)

- Proficient in MySQL database management

- Internet Networking (Cisco)

- Cybersecurity Analyst

- Proficient with photoshop, Adobe premiere

pro, Vmix, core draw

- Proficient in Microsoft Excel, Word and

PowerPoint, Canva, WordPress

PROFESSIONAL EXPERIENCE

Wells Carlton Hotels and Apartment – IT Officer
2024 – Present

- Install, configure, and maintain computer hardware, software, and networks.
- Troubleshoot hardware and software issues, including desktops, laptops, printers, and servers.
- Provide technical support to users, including troubleshooting and resolving IT-related problems.
- Ensure security of IT systems, including data backup, antivirus protection, and access controls.
- Manage and monitor network infrastructure, including routers, switches, firewalls, and VPNs.
- Evaluate and recommend new technologies, tools, and solutions to improve efficiency and productivity.
- Collaborate with other departments to understand IT needs and requirements.
- Plan and execute IT projects, including upgrades, migrations, and installations.

ADDITIONAL SKILLS

- Strong critical thinking
- Problem solving skill
- Time management
- Data entry skills

AWARS / VOLUNTEERING

- Certified Human resource management professional
- Peer Educators trainer's community development service president 2023/2024 Batch A

REFEREES

Dr. Orinya Agbaji

Program manager priest peace and justice initiative
08068455697
agbajiorinya2016@gmail.com

Mr Ebenezer Elochukwu

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Priest peace and justice initiative – Asst. IT Officer | 2021 - 2024

- Installing and configuration of computer software
- Design of flyers and production of short Video clips
- Development of social media strategy Programs to carry out advocacy campaign
- Maintaining of IT equipment & Production Of Newsletter

Abuja Environmental Protection board (SIWES) | 2018

- Collection & Preparation of water and soil sample
- Testing & Analysis of samples
- Microbial culturing of samples
- Equipment Operation & Maintenance
- Quality Control

DSTV Africa – Installer | 2013 – 2014

- Installation of Satellite Dishes
- System update and Configuration
- Customer Support
- Troubleshooting & Repairs
- Documentation & Reporting