**Agenda 15/02/2022**

Location: Cubicle 9, Drebbelweg

Datum: 15/02/2022

Time: 14:45 - 15:45

Attendees:

* Giuseppe Di Giuseppe Deininger
* Bernadett Bakos
* Diana Banţă
* Anna Lantink
* Alexandru Marin
* Vladimir Petkov
* Floris van der Voorn

**Agenda-items**

3:15 **Opening by chair / Check-in**

3:20 **Write Code of Conduct**

Agree on communication methods/success criteria/etc.

3:40  **Write the backlog (continue on Thursday)**

Discuss basic requirements for project and other functionalities

that should be added.

Outline the system/user requirements in a document.

Agree on acceptance criteria

3:50 **Summary** **action points**

Discuss what needs to be done in the intermediary meeting

(on Thursday).

* Finish writing backlog
* Begin HCI assignment
* Discuss roles for who codes what

3:55 **Feedback Round / Question Round**

4:00 **Closure**