## Requirements Phase Defects Checklist - (Sample Checklist)

| Sr. | Check Point / Defect Statement | Check Mark (√) the Appropriate Column | |
|---|---|---|---|
| | | Yes | N/A |
| 01 | Business information is inadequate or partially missing. | | **NO** |
| 02 | Performance criteria or information are inadequate or partially missing. | **Yes** | |
| 03 | Environment information is inadequate or partially missing. | | **No** |
| 04 | System mission information is inadequate or partially missing. | **Yes** | |
| 05 | Requirements are incompatible. | | **No** |
| 06 | Requirements are incomplete. | | **No** |
| 07 | Requirements are missing. | **Yes** | |
| 08 | Requirements are incorrect. | | **No** |
| 09 | The accuracy specified does not conform to the actual need. | | **No** |
| 10 | The data environment is inadequately described. | **Yes** | |
| 11 | The external interface definitions are erroneous. | | **No** |
| 12 | User training has not been considered adequately. | | **No** |
| 13 | Initialization of the system state has not been considered. | **Yes** | |
| 14 | The functions have not been defined adequately. | | **No** |
| 15 | The user needs are inadequately stated. | | **No** |
| 16 | Quality metrics not specified adequately. E.g. Maintainability, Transportability etc. | **Yes** | |

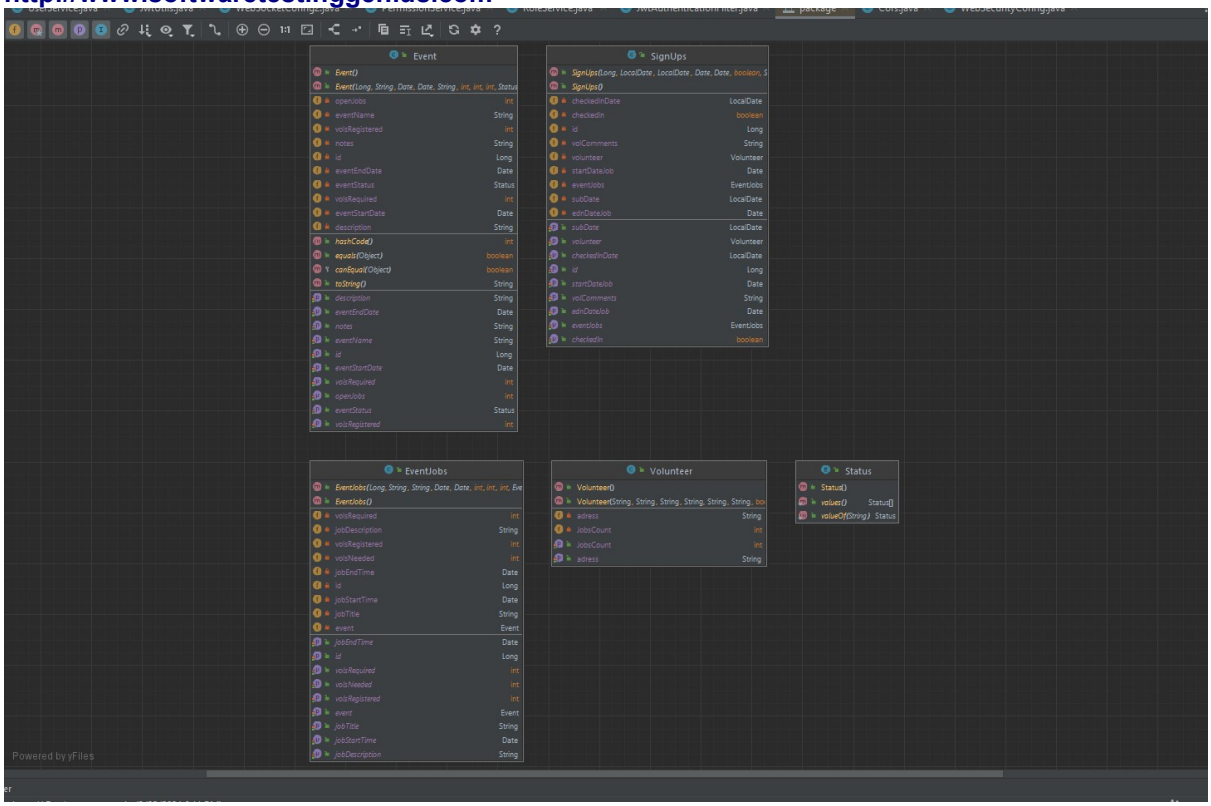
**How to use the Above Checklist:**

1) We record the conditions or observed results by marking a checkmark in either of the 2 - data columns against various check points or defect statements on the checklist.

2) A checkmark in the **"Yes"** column against an item indicates that the checkpoint or the defect statement is True.

3) A checkmark in the **"N/A"** column against an item indicates that the checkpoint or the defect statement is not applicable.

4) The checklist can be customized & additional columns like "Comments" etc. may be added which could provide useful assistance during analysis.


Event
SignUps
EventJobs
Volunteer
Status
Powered by yFiles