



# Team Meeting

February 3, 2013

## **Meeting Minutes for Feb 3 2013, 12-4PM**

(Hosted on Google Hangouts.)

### Attendance:

Oliver	[12-2:30PM]
Michelle	[12-4PM]
Thea	[12-4PM]
Hanna	[12-2PM]
Vlad	[12-4PM]
Jing	[12-3PM]

### What was discussed:

Comments left by everyone on their assigned sections of the SRS were addressed and resolved

Page names are capitalized (e.g. Add New Request page)

Roles are capitalized in quotations (e.g. “Viewer” role)

Request statuses are lowercase (e.g. status is complete)

Status of a request after ‘deletion’ = invalid

‘Deleting’ a lookup field = retiring

### Tasks:

Finish last minute changes by 5PM

Vlad will download the SRS from Google Docs at 5PM to begin formatting