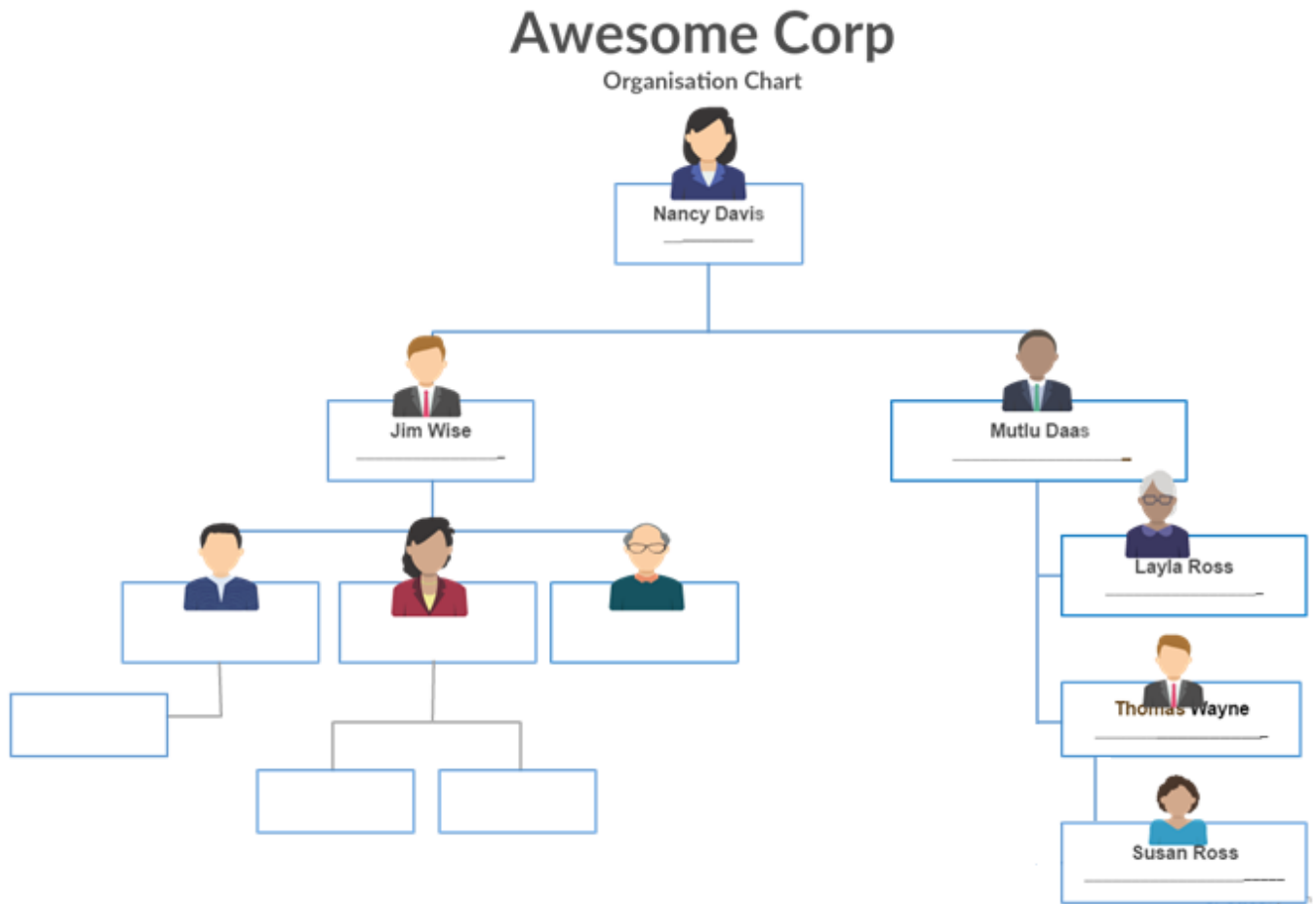


Name: _____

U1-Organizations – Video

URL: <https://youtu.be/wO-MtWejRM>



No. of Employees: _____

Watch the video and complete the chart above with the missing Departments and Job Titles. Then complete the gaps below with the missing information

The second most important person in this company is _____. He _____ directly to Nancy. He is **in charge of** _____.

CFO stands for _____

A CFO is **responsible for** _____.

These three officers **form part of** _____.

The Financial Department **consists of** _____

Layla is **responsible for** _____,

which refers to _____.

She **ensures** that _____

Thomas is Layla's **peer**. This means that he _____

Thomas **handles** _____, which is _____, and **is also responsible**

for paying _____.

Susan is the _____, which means that she is **in charge of**

_____.

Her job also **consists in ensuring** that service contracts _____ Other job

responsibilities **include** scouting for _____

VOCABULARY REVIEW

1. Provide synonyms or definitions for the following expressions:

ensure = _____

handle = _____

peer = _____

procurement = _____

scout for = _____

service contracts = _____

2. Explain the difference between:

- receivables ≠ payables _____
- customer ≠ client _____
- supplier ≠ provider _____
- consist in ≠ consist of _____