**Agenda for the team meeting [Project].**

Location: Zoom

Datum: 22.02.2022

Time: 15:45

Attendees:

Dascălu, Andrei

Huisman, Tom

Kollert, Matyáš

Page, Henry

Ştefănescu, Vlad

**Agenda items**

**Code of Conduct Feedback**

* **Need more concrete approach to punishments**
  + **Figure out why the deadline was missed**
  + **Find solutions according to different situations**

**Backlog Feedback**

* **Should implement success criteria in each issue**
* **Make success criteria more concrete/specific (more “checklist”-ish)**
* **No estimation of how large the issues are**
  + **Give issues an indication(label or weights) of how large they are**

**API Endpoints**

* **At least one working endpoint in the system by Friday**
* **Start with question endpoint**
* **Reuse template for endpoints**

**Good Gitlab Practices**

* **Use Gitlab for code review**
* **Merge main into current branch before committing current branch**

**General TA feedback**

* **Communicate more during meetings**
* **Coding tasks should be split between group members**

**Summary of action points**

|  |  |  |
| --- | --- | --- |
| Action items | Who is responsible | Deadline |
| *Finish Information Literacy Module* | *Everyone* | *25.2.2022* |
| *Finish HCI Assignment* | *Everyone* | *25.2.2022* |
| *Submit HCI Assignment Draft* | *Henry* | *25.2.2022* |
| *Submit Agenda and Notes* | *Henry* | *25.2.2022* |
| *Redo Code Of Conduct* | *Everyone* | *25.2.2022* |
| *Working API Endpoint* | *Vlad, Andrei* | *25.2.2022* |
| *Redo Backlog* | *Henry, Tom* | *25.2.2022* |
| *Database* | *Henry, Tom* | *25.2.2022* |