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- [Add Agency](#)
- [Edit Agency](#)
- [Add User – Agency Admin](#)
- [Add User – Agency Manager](#)
- [Add User – Agency Reporting Manager](#)

Agency Listing

To view your agency details go to Agency list page:

1. **Name:** This field is auto-filled
2. **Status:** This field is auto-filled
3. **User:** You can add three types of users:
 - Admin
 - Manager
 - Reporting Manager
4. **Country:** This field is set by default
5. **Actions:** This will allow you to edit the details of your agency

Agency Details: You can add/edit your agency details.

Connect accounts details: You can edit/update the details of the Admin / Manager / Reporting Manager.

Deactivate Account: You can deactivate your account.

To deactivate your account tick on the given check box and submit.

Still need help? Contact us : support@xapads.com

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