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<u>Add User - Brand Reporting</u> <u>Manager</u>

Add User - Brand Manager

A manager role will have access to the platform assigned by the admin.

Note: The Manager can add or edit the campaign details and can also check and extract the reports.

Follow these steps to add a Brand Manager:

Step 1: To add a new user click on + sign:

Step 2: Enter the following details:

Full Name	Name of the Manager
Email	Email id of the Manager
Mobile	Mobile number of the Manager
IM ID	The Skype, GTalk or WeChat ID of the point of contact.

Step 3: To update the details click on Save.

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