

Registration Number:

Dear Business Owner:

Thank you for registering your business with the City of Bellevue. Your Bellevue registration number is

Your Bellevue tax liability begins with the first day of operations in Bellevue. If your business started in Bellevue prior to the current reporting period, tax returns for the prior periods have been enclosed for your convenience. Please complete and submit the enclosed tax return(s), along with payment of any tax, penalty, and interest due within thirty days. Penalty and interest information are explained on the back of the tax return.

Your account has been placed on a monthly filing status for the current year. Taxpayers assigned to receive monthly Multi-Purpose Tax Returns will be mailed the returns at month end. The returns are due the 25<sup>th</sup> of the month following month end. For example, the January monthly return is due February 25<sup>th</sup>.

Please feel free to call us if you have any questions, or would like assistance in completing the tax returns. A Taxpayer Representative is available to assist you at (425) 452-6851.

Sincerely,

City of Bellevue Tax Division

Enclosures: Business and Occupation Tax Return(s)

New Business Outreach Seminar Registration Form

City of Bellevue Sign Code (BCC 22B.10.150 and Summary Information

Guide to the City's Business and Occupation Tax