



Post Office Box 90012 • Bellevue, Washington • 98009 9012

Registration Number:

Dear Business Owner:

Thank you for registering your business with the City of Bellevue. Your Bellevue registration number is

Your Bellevue tax liability begins with the first day of operations in Bellevue. If your business started in Bellevue prior to the current reporting period, tax returns for the prior periods have been enclosed for your convenience. Please complete and submit the enclosed tax return(s), along with payment of any tax, penalty, and interest due within thirty days. Penalty and interest information is explained on the back of the tax return.

Your account has been placed on non-filing status for the current year based on your estimated gross receipts. Non-filing accounts with a \_\_\_\_\_ or less in taxable gross receipts in \_\_\_\_\_, and not subject to square footage tax, are exempt from B&O tax and not required to file a tax return. You will receive a letter at the end of the year reminding you that if your gross receipts or square footage exceed the current exemption levels, a tax return must be filed and any tax due paid by \_\_\_\_\_ to avoid penalties and interest.

Please feel free to call us if you have any questions, or would like assistance in completing the tax returns. A Taxpayer Representative is available to assist you at (425) 452-6851.

Sincerely,

City of Bellevue Tax Division

Enclosures: Business and Occupation Tax Return(s)  
New Business Outreach Seminar Registration Form  
City of Bellevue Sign Code (BCC 22B.10.150 and Summary Information)  
Guide to the City's Business and Occupation Tax

