Business Case: Capital Asset Summary
Part I: Summary Information and Justification (All Capital Assets)

Section A: Overview & General Information

Date Investment First Submitted: 2015-09-16
Date of Last Change to Activities: 2020-08-21
Investment Auto Submission Date:
Date of Last Investment Detail Update: 2020-09-28
Date of Last Business Case Update: 2021-04-15
Date of Last Revision: 2021-04-30

Agency: 027 - Office of Personnel Management   **Bureau:** 00 - Agency-Wide Activity

1. Name of this Investment: Security Suitability and Credentialing Line of Business (SSCLoB)

2. Unique Investment Identifier (UII): 027-999991250

Section B: Investment Detail

1. **Provide at least one Agency Strategic objective code ([A-11 Section 230](#)) and/or Agency Priority Goal code ([A-11 Section 250](#)) that this investment aligns to on performance.gov. If this investment aligns to more than one Agency strategic objective code and/or Agency Priority goal code list all that apply. If your agency does not report to performance.gov please use "0". This is required for Agency IT Portfolio Summary Part 1 and Part 2 Investments, not for Part 3 Investments.**
   Agency Strategic Objective(s):
     027SO18176: Transform the background investigation process to improve investigation timeliness

   Agency Priority Goal(s):

2. **Briefly describe the investment's return on investment, including benefits internal and external to the government and outcomes achieved or planned.**
   The PMO/SSCLoB provides a unique whole of government perspective to ongoing reform initiative implementation by the agencies, optimizes SSC investments, simplifies SSC service delivery, and promotes reciprocity, efficiency, and effectiveness across the vetting enterprise. The return on investment will be realized through the completion of priority initiatives outlined in the PAC s Implementation Plan. A subset of key outcomes achieved and planned outcomes are detailed below. Outcomes achieved: *Established the PAC 5 Year Strategic Vision (Strategic Intent; EIT Strategy; Implementation Plan) *Designated eight End-to-End Business and IT shared services for the enterprise. *Established draft Outcome-Based Performance Metrics as part of the Continuous Performance Improvement Program *Supported coordination for Executive Order (EO) 13741, which established the National Background Investigation Bureau (NBIB), and EO 13764, which updated EO 13488 and EO 13467; modernizing the SSC governance

structure and processes. *Supported the designation of the PAC s Enterprise Investment Board as the Background Investigation Rate Council *Supported the Executive Agents (EAs) with multiple policy issuances *Identified, funded, and monitored annual SSC research and innovation projects *Compiled related research from the enterprise into the SSC Research Index Planned outcomes: *Implement the strategic initiatives identified in the PAC s Implementation Plan *Support the successful implementation of designated SSC business and IT Shared Services *Champion interagency user needs for the end-to-end IT Shared Services *Align and integrate Federal agency investments in personnel security, suitability/fitness, and credentialing *Support the identification of recommendations to reduce the background investigation backlog *Improve stakeholder engagement and communication within the SSC community *Strengthen partnerships and information sharing with partner mission areas (i.e. Insider Threat, HR, Counterintelligence, etc.) *Work with EAs establish, hone, and align enterprise policy and legislation for future SSC reform efforts *Fund and oversee research projects that identify opportunities and capabilities to improve the quality, timeliness, and effectiveness of enterprise SSC business processes and IT systems.

3. **If this investment will result in the elimination or the reduction of another major or non-major investment(s), please complete the following:**

Table I.B.1 Affected Investment Information	
Investment UII	To Be Status
NONE	

4. **Does the Investment currently include an intra- or inter-Agency shared service (common, shared, or centralized solution)?:**
YES

5. **Does the Investment plan to include an Intra- or Inter-Agency shared service that it does not currently include (common, shared, or centralized solution)?:**
NO

6. **If systems contained in this Investment collect data from the public, please identify the OMB Control Numbers which authorize that data collection as per the Paperwork Reduction Act. Use Reginfo at the following link to identify information collection requests and OMB control numbers. Agencies can work with their Records Officers to determine the applicability.**

7. **Provide the name of the Investment-level project manager:**
Matthew Eanes

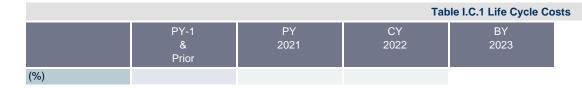8. **Select the qualification/experience level of the Investment-level project manager**

(select one):
1 - FAC-P/PM(DAWIA-3)- Senior

Section C: Life Cycle Costs

1.   **Provide the total estimated life cycle costs for the investment in millions. Note: Do not enter information in the grey cells as these will be calculated.**

Table I.C.1 Life Cycle Costs				
	PY-1 & Prior	PY 2021	CY 2022	BY 2023
Planning Costs:	$5.750000	$5.750000	$5.842000	$5.949333
DME (Excluding Planning) Costs:	0	0	0	0
DME (Including Planning) Govt. FTEs:	$1.750000	$1.750000	$1.778000	$1.810667
Sub-Total DME (including Internal Labor (Govt. FTE)):	$7.500000	$7.500000	$7.620000	$7.760000
O & M Costs:	0	0	0	0
O & M Internal Labor (Govt. FTE):	0	0	0	0
Sub-Total O & M Costs (Including Internal Labor (Govt. FTE)):	0	0	0	0
Total Cost (Including Internal Labor (Govt. FTE)):	$7.500000	$7.500000	$7.620000	$7.760000
Total Cost Internal Labor (Govt. FTE) costs:	$1.750000	$1.750000	$1.778000	$1.810667
# of FTE rep by costs:	11	11	11	11

Total change from prior year final President's Budget ($)		$7.500000	$7.620000	
Total change from prior year final President's Budget		0.00%	0.00%	

Table I.C.1 Life Cycle Costs				
	PY-1 & Prior	PY 2021	CY 2022	BY 2023
(%)				

2.

    a.   **In which year did or will this investment begin? (specify year - e.g., PY-1= 2019)**
        2015

    b.   **In which year will this investment reach the end of its estimated useful life? (specify year - e.g., FY+5 = 2027)**
        2035

3.   **Compare the funding levels for PY and CY to the final FY 2022 President's Budget for those same years. Briefly explain any significant changes. When making comparisons, ensure that you compare same-year-to-same-year (e.g., the FY20 level for 2020 versus the FY21 level for 2020):**
   N/A.

Business Case Detail: Performance Measurement Report

Section A1: General Information

1. **Name of this Investment:**   SECURITY SUITABILITY AND CREDENTIALING LINE OF BUSINESS (SSCLOB)

2. **Unique Investment Identifier (UII):**   027-999991250

Section C1: Projects Table

			Projects Table C.1			
Unique Project ID	Project Name	Project Goal	Project Start Date	Project Completion Date	Project Lifecycle Cost ($M)	Software Project?
SSCLoB-001	Security, Suitability, Credentialing Line of Business	The SSCLoB will optimize investments in personnel security, suitability/fitness, and credentialing programs; simplify service delivery for personnel security, suitability/fitness, and credentialing services; and promote reciprocity, efficiency, and e	10/01/2016	09/30/2018	$9.5	No

Section C2: Project Activities

1. **Provide all non-agile project activities for projects in Table C.1 that started in a previous FY (PY and earlier) and that have not been completed by the beginning of the CY, as well as activities that are scheduled to start in the current FY and BY.**

				Project Activity Table C.2.1								
Unique Project ID	Activity Name	Activity Description	Structure ID	Planned Start Date	Projected Start Date	Actual Start Date	Planned Completion Date	Projected Completion Date	Actual Completion Date	Planned Total Costs	Projected Total Costs	Actual Total Costs
SSCLoB-001	Shared Services Identification, Migration and Oversight FY17 Q1 and Q2	Development and maintenance of As-Is and To-Be SSC Reference Architecture including business requirements, data standards, technical architecture, and others. Also includes identification selection,	SSCLoB-001.1	2016-10-01	2016-10-01	2016-10-01	2017-03-31	2017-03-31	2017-03-31	1.162500	1.162500	1.162500

Project Activity Table C.2.1												
Unique Project ID	Activity Name	Activity Description	Structure ID	Planned Start Date	Projected Start Date	Actual Start Date	Planned Completion Date	Projected Completion Date	Actual Completion Date	Planned Total Costs	Projected Total Costs	Actual Total Costs
		migration to, and oversight of designated shared s										
SSCLoB-001	Enterprise Investment Analysis FY17 Q1 and Q2	Assist the Enterprise Investment Board in making strategic and aligned enterprise investment decisions, target potential shared services, and reduce duplicity. Enterprise Investment analysis capability also assists the EIB in planning and budgeting	SSCLoB-001.3	2016-10-01	2016-10-01	2016-10-01	2017-03-31	2017-03-31	2017-03-31	0.412500	0.412500	0.412500
SSCLoB-001	Strategic Planning and Execution FY17 Q1 and Q2	Aligning SSCLoB initiatives with Performance Accountability Council Strategic Intent and Enterprise IT Strategy. Also includes identification of future reform initiatives as they arise. In addition to strategic planning, this	SSCLoB-001.4	2016-10-01	2016-10-01	2016-10-01	2017-03-31	2017-03-31	2017-03-31	0.412500	0.412500	0.412500

Project Activity Table C.2.1												
Unique Project ID	Activity Name	Activity Description	Structure ID	Planned Start Date	Projected Start Date	Actual Start Date	Planned Completion Date	Projected Completion Date	Actual Completion Date	Planned Total Costs	Projected Total Costs	Actual Total Costs
		capability includes th										
SSCLoB-001	Mature Research and Innovation Capabilities FY17 Q1 and Q2	Mature an enterprise SSC Research capability and identification of future research initiatives through innovation labs, crowdsourcing, and other forums. Potential research projects will be presented to the EIB for review and approval.	SSCLoB-001.10	2016-10-01	2016-10-01	2016-10-01	2017-03-31	2017-03-31	2017-03-31	0.412500	0.412500	0.412500
SSCLoB-001	Manage Research and Innovation Initatives Q1 and Q2	Facilitate EIB approval of enterprise research and innovation capabilities and oversee execution of SSCLoB funded Research and Innovation Projects.	SSCLoB-001.7	2016-10-01	2016-10-01	2016-10-01	2017-03-31	2017-03-31	2017-03-31	0.100000	0.100000	0.100000
SSCLoB-001	Shared Services Identification, Migration and Oversight FY17 Q3 and Q4	Development and maintenance of As-Is and To-Be SSC Reference Architecture including	SSCLoB-001.2	2017-04-01	2017-04-01	2017-04-01	2017-09-30	2017-09-30	2017-09-30	1.162500	1.162500	1.162500

Unique Project ID	Activity Name	Activity Description	Structure ID	Planned Start Date	Projected Start Date	Actual Start Date	Planned Completion Date	Projected Completion Date	Actual Completion Date	Planned Total Costs	Projected Total Costs	Actual Total Costs
		business requirements, data standards, technical architecture, and others. Also includes identification selection, migration to, and oversight of designated shared s										
SSCLoB-001	Enterprise Investment Analysis FY17 Q3 and Q4	Assist the Enterprise Investment Board in making strategic and aligned enterprise investment decisions, target potential shared services, and reduce duplicity. Enterprise Investment analysis capability also assists the EIB in planning and budgeting	SSCLoB-001.9	2017-04-01	2017-04-01	2017-04-01	2017-09-30	2017-09-30	2017-09-30	0.412500	0.412500	0.412500
SSCLoB-001	Strategic Planning and Execution FY17 Q3 and Q4	Aligning SSCLoB initiatives with Performance Accountability Council Strategic Intent and Enterprise	SSCLoB-001.5	2017-04-01	2017-04-01	2017-04-01	2017-09-30	2017-09-30	2017-09-30	0.412500	0.412500	0.412500

Project Activity Table C.2.1

						Project Activity Table C.2.1							
Unique Project ID	Activity Name	Activity Description	Structure ID	Planned Start Date	Projected Start Date	Actual Start Date	Planned Completion Date	Projected Completion Date	Actual Completion Date	Planned Total Costs	Projected Total Costs	Actual Total Costs
		IT Strategy. Also includes identification of future reform initiatives as they arise. In addition to strategic planning, this capability includes th										
SSCLoB-001	Manage Research and Innovation Initatives Q3 and Q4	Facilitate EIB approval of enterprise research and innovation capabilities and oversee execution of SSCLoB funded Research and Innovation Projects.	SSCLoB-001.8	2017-04-01	2017-04-01	2017-04-01	2017-09-30	2017-09-30	2017-09-30	2.600000	2.600000	2.600000
SSCLoB-001	Mature Research and Innovation Capabilities FY17 Q3 and Q4	Mature an enterprise SSC Research capability and identification of future research initiatives through innovation labs, crowdsourcing, and other forums. Potential research projects will be presented to the EIB for review and	SSCLoB-001.6	2017-04-01	2017-04-01	2017-04-01	2017-09-30	2017-09-30	2017-09-30	0.412500	0.412500	0.412500

Project Activity Table C.2.1												
Unique Project ID	Activity Name	Activity Description	Structure ID	Planned Start Date	Projected Start Date	Actual Start Date	Planned Completion Date	Projected Completion Date	Actual Completion Date	Planned Total Costs	Projected Total Costs	Actual Total Costs
		approval.										

Section D: Operational Data

1. **Provide the date and results of the last Operational Analysis (for operational and mixed life cycle systems/Investments):**

    1. **Date of Analysis:**

    2. **Analysis Results:**

    3. **Analysis Conclusion:**

2. **Report a minimum of 5 metrics using the following table to provide metrics and actual results for each individual metric:**

Metrics Definitions and Actual Results Table D.2 / D.3										
Metric ID	Metric Description	Unit of Measure	Performance Measurement Category Mapping	Agency Baseline Capability	2020 Target	2021 Target	Measurement Condition	Reporting Frequency	Agency Strategic Objective / Agency Priority Goal	Is Metric Retired?
30492	This metric measures the speed of BIs supporting Top Secret investigations at the 90th percentile.	days	2 - Strategic and Business Results			80.000000	Over target	Quarterly	027SO18176 : Transform the background investigation process to improve investigation timeliness	No

Metric ID	Actual Result ID	Actual Result	Date of Actual Result	Comment
30492	282691	83.000000	02/16/2021	

Metrics Definitions and Actual Results Table D.2 / D.3										
Metric ID	Metric Description	Unit of Measure	Performance Measurement Category Mapping	Agency Baseline Capability	2020 Target	2021 Target	Measurement Condition	Reporting Frequency	Agency Strategic Objective / Agency Priority Goal	Is Metric Retired?
30491	This metric measures the speed of BIs supporting Top Secret investigations at the 90th percentile.	days	2 - Strategic and Business Results			40.000000	Over target	Quarterly	027SO18176 : Transform the background investigation process to improve investigation timeliness	No

Metric ID	Actual Result ID	Actual Result	Date of Actual Result	Comment
30491	282690	54.000000	02/16/2021	

Metric ID	Metric Description	Unit of Measure	Performance Measurement Category Mapping	Agency Baseline Capability	2020 Target	2021 Target	Measurement Condition	Reporting Frequency	Agency Strategic Objective / Agency Priority Goal	Is Metric Retired?
30490	This metric measures the amount of background investigations in process by the Defense Counterintelligence and Security Agency (DCSA).	background investigation cases	2 - Strategic and Business Results			200000.000000	Under target	Monthly	027SO18176 : Transform the background investigation process to improve investigation timeliness	No

Metric ID	Actual Result ID	Actual Result	Date of Actual Result	Comment
30490	284282	192600.000000	04/28/2021	
30490	282689	210100.000000	03/22/2021	
30490	282688	208300.000000	03/02/2021	
30490	282687	202000.000000	02/16/2021	

Metric ID	Metric Description	Unit of Measure	Performance Measurement Category Mapping	Agency Baseline Capability	2020 Target	2021 Target	Measurement Condition	Reporting Frequency	Agency Strategic Objective / Agency Priority Goal	Is Metric Retired?
30489	This metric measures what percentage of Secret BI cases meeting	percent	1 - Customer Satisfaction (Process Results)			33.000000	Over target	Quarterly		No

Metric ID	Metric Description	Unit of Measure	Performance Measurement Category Mapping	Agency Baseline Capability	2020 Target	2021 Target	Measurement Condition	Reporting Frequency	Agency Strategic Objective / Agency Priority Goal	Is Metric Retired?
	timeliness objectives									

Metrics Definitions and Actual Results Table D.2 / D.3

Metric ID	Actual Result ID	Actual Result	Date of Actual Result	Comment
30489	282686	22.000000	02/16/2021	

Metric ID	Metric Description	Unit of Measure	Performance Measurement Category Mapping	Agency Baseline Capability	2020 Target	2021 Target	Measurement Condition	Reporting Frequency	Agency Strategic Objective / Agency Priority Goal	Is Metric Retired?
30488	This metric measures what percentage of Top Secret BI cases meeting timeliness objectives.	percent	1 - Customer Satisfaction (Process Results)			60.000000	Over target	Quarterly		No

Metric ID	Actual Result ID	Actual Result	Date of Actual Result	Comment
30488	282685	49.000000	02/16/2021	