



भारतीय खाद्य निगम
Food Corporation of India

DCPS/PRMT & WT/ CSGI/2018



Tender No. PRMS & WT / Investment/ 2025-26/1

Post-Retirement Medical Trust and FCI Welfare Trust invite tender, for Investment of surplus funds in State Development Loan (SDLs) from Empaneled Arrangers of these two Trusts.

The terms and conditions governing the bids are attached at **Annexure - I**. The Empaneled Arrangers fulfilling the requisite prescribed criteria are required to submit their bids through electronic mode on CPP Portal (URL: <http://eprocure.gov.in>). Last date of online submission of bids is 23rd Jun, 2025 on or before 11:30 AM hours. Instructions for online submission of bids are attached at **Annexure - II**. Format of BOQ is at **Annexure-III**.

The online bids of the bidders would be opened on 23rd Jun, 2025 at **11:35 AM** by a committee of FCI Officers at Headquarters, Barakhamba Road, Delhi - 110 001.

All decisions in this regard shall be at the discretion of the Post-Retirement Medical Trust and FCI Welfare Trust and the Trusts may or may not accept any one or more of the bids and shall not be bound to assign any reason for acceptance or rejection of any or all the bids. Bids received after the scheduled time and date, mentioned above, shall not be entertained.

(D.P. Saini)
General Manager (DCPS)

Annexure-I**Term & Conditions governing Bids for Offering quotes for Investment of Funds of Post-Retirement Medical Trust and FCI Welfare Trust.**

- i. Only active Empaneled Arrangers with these two Trusts as on date are eligible to participate in the Bid / Tender. By participating in the Tender, it shall be construed that Empaneled Arranger agrees and shall be bound with the same terms and conditions as mentioned in the agreement signed by them with these two Trusts.
- ii. For participation in the Tender to be called by Post-Retirement Medical Trust and FCI Welfare Trust, online bid submission is mandatory and bidders are required to submit soft copy of their bids electronically on the CPP Portal in the prescribed Performa, using valid Digital Signature Certificate.
- iii. Minimum quote should be for an amount of Rs. 50 Lakh per script.
- iv. Post-Retirement Medical Trust and FCI Welfare Trust reserve the right of selecting any specific tenure(s), script etc.
- v. Empaneled Arrangers bidding for different tenures must clearly indicate the maximum amount that can be offered by them.
- vi. No conditional bid would be accepted.
- vii. Quotes and all other information shall be provided in Indian Rupee (INR) only.
- viii. No quotes will be entertained after the stipulated date and time.
- ix. Please note that the quoted rate and amount (Quantum) must be available for investment, if selected for investment by the Post-Retirement Medical Trust and FCI Welfare Trust, till 48 hours from the stipulated last date and time for submission of the quotations.
- x. ***It is clarified that NO quotes other than State Development Loans (SDLs) shall be submitted. The quotes other than SDLs shall not be considered for Investment.***
- xi. Bidders must ensure correct depiction of YTM (Yield to Maturity).
- xii. Bidders shall be fully responsible for correctness of all the information given in their bids.
- xiii. Tender value is tentative and actual amount of investment may vary as per decision of Post-Retirement Medical Trust and FCI Welfare Trust.
- xiv. **Additional Conditions of Contract**
 - a. The bids are being invited as per the provisions of Public Procurement (Preference to Make India) order 2017 dated 15.06.2017 read with subsequent amendments and updates issued from time to time and same is to be abided by the bidders, failing which, the bid will become void.
 - b. The bidder should ensure that Provisions of Rule 144(xi) of General Financial Rules (GFR) 2017 with subsequent amendments and updates are followed in

totality and in case of any failure on this account, bid will become void.

Annexure-II

Instructions for Online Bid Submission

The tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in>).

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrollment**" on the CPP Portal which is free of charge.
- 2) As part of the enrollment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrollment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify/ nCode /eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.

2) Once the bidders have selected the tenders they are interested in; they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3) The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the documents have to be submitted, the number of documents- including the names and content of each of document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF / JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual report, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

Note: My Documents space is only a repository given to the Bidders to ease the uploading process. If Bidder has uploaded his Documents in My Documents space, this does not automatically ensure these Documents being part of Technical Bid.

SUBMISSION OF BIDS

1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

3) Bidders are requested to note that they should necessarily submit their

financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

4) The serve time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

5) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/ bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

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7) Upon the successful and timely submission of bids (i.e., after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

8) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

ASSISTANCE TO BIDDERS

1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.

(Tender Inviting Authority: Shri D.P. Saini, General Manager (DCPS), email-dgmpenshq.fci@gov.in.

2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.



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