

Date: 27/08/2018

To

The Dean,

The Director International Affairs,

The Chief Warden,

GGs Indraprasth University

Sec-16C, Dwarka, New Delhi-110078

Subject: **Application for Hostel Allotment**

Dear sir/madam,

It is to state that I am **SURAJ SAH** and I have applied in B.Tech (CSE) to this university. Luckily I got admission here upon merit list. But I want to mention that I am from Nepal, for my future studies I have come to New Delhi and the issue is neither I have relatives here nor know entire place. I am totally new for here.

I want to request you that kindly, allot me room in the university hostel. I will pay the charges and you will never find me misbehaving. I submitted the form much earlier (**form no.146**) after knowing that the hostel allotment is not done upon merit basis but upon the form submission date. Afterwards, I came to know that those who submitted the form under foreign Quota (FN) many form got selected and I am still in queue. The terms and condition mentioned in the form says, hostel allotment is strictly based upon merit basis but unfortunately, that didn't happen. Hoping that you will consider my request, I am attaching the merit list for international students along with the term and condition of hostel.

Your Obediently,

Suraj Sah

B.Tech CSE, 1st sem

USICT, GGSIP University

Chhireshwornath, Nepal

Hostels Admission Brochure (Boy's Hostel)

Academic Year 2017-18

The University maintains four hostels on campus, two for the Boy's and two for the Girl's students of the University. The two Boy's Hostels are named Shivalik Boy's Hostel, Aravali Boy's Hostel and two Girl's Hostels are named Nilgiri Girl's Hostel and Satpura Girl's Hostel. Each hostel has over 180 single seat rooms. Each room is equipped with basic furniture like cot, chair, table, and cupboard, tube light and fan. Each of the hostels provide mess facilities for the residents. A common room, gymnasium, reading room and sports facilities are also available for the residents. There is a provision for round the clock water and electricity facilities for the hostels. It is concerted effort of the University to provide a wholesome hostel facility for the residents and help them pursue their respective academic goals to their best. It is a consistent endeavor of the hostel administration to follow the well- established ethos of hostel life and promote a healthy community atmosphere in the hostel. Ragging, physical violence, negative discrimination, consumption of alcoholic or narcotics substances is strictly prohibited in the hostels.

PROCEDURE FOR ALLOTMENT OF HOSTEL ROOM

1. All the admission in hostel shall be allotted strictly on the basis of merit and the relevant reservation rules as per the university and the Govt. of NCT of Delhi
2. All the students admitted as regular full time students in University Schools of Studies (USS) are eligible for hostel accommodation.

3. The Outside Delhi (OD) candidates will be given priority in hostel allotment over the candidates admitted under Delhi Category. The Allotment of hostel to the newly admitted OD students shall be done after the completion of admission process in the respective school of the USS. The remaining seats, if any left after the allotment to the OD category students shall be offered to the students from Delhi category.

The allocation of seats to the Delhi category students shall be done on the following priority basis;

- i) Disabled/Severely handicapped students of Delhi Quota.
- ii) According to qualifying degree merit, two lists will be prepared and the priority will be decided accordingly. (a) First List will include students having Outside Delhi (NCR) address though admitted under Delhi Quota (b) Second list will include students admitted under Delhi quota having Delhi residential address or their parents posted outside delhi in Government/PSU/Private Company. Such students are required to deposit the order of posting and Electricity Bill as residence proof.
- iii) A waiting list of the students will be prepared in case accommodation could not be provided to all the applicants. As and when the seats will get vacant, the allotments will be **done strictly from the waiting list till 31st October. Admissions in the hostel will be closed after 31st October.**
- iv) If a student does not accept the hostel allotment offered within stipulated period in the Hostel

admission notice he will lose his claim and seat will be offered to the next candidate in the list.

- v) 5% of total available seats in academic year may be offered to foreign students and the same will be equally distributed across the USS so that the students admitted under foreign quota in various schools will have equal opportunity for admission to hostel.
- 4. If any seat gets vacated during the academic year, the allotment will be made by the decision of the hostel committee consisting of the Chief Warden and Wardens subject to the submission of fees for entire academic year.
- 5. The reservation norms of the University shall be followed in the hostel allotment in respective OD and Delhi category. The hostel seats remaining vacant in various reserved category shall be brought in the general pool, after second counseling, if there are no claimant from the reserved categories for such seats.
- 6. Before the commencement of Academic Year the seat matrix as per availability of accommodation will be prepared by taking into consideration applicable reservation policy.

PROCEDURE FOR RE-ADMISSION

1. All the residents are required to submit following documents and appear before the Hostel Admission Committee for allotment of room as per the notified schedules for the next academic sessions with the following documents:

- a. Mark sheets of the previous academic year
 - b. Requisite fee
 - c. Two recent passport size photographs along with duly filled admission form
 - d. Photocopy of students admission slip and I-Card
2. If the students are detained/not promoted to the next academic sessions because of detention or failure in the examinations are deemed to be non bonafide students and they are not entitled to stay in the hostels.
3. The existing residents are required to take readmission as per following schedule:
- a) UG Programme 10th Aug, 2017
 - b) PG Programme 12th Aug, 2017.

If the student fails to take readmission as per the above schedule, their admission in the hostel shall be cancelled and their room will be allotted to other hostel seekers. Before re-admission the residents are required to clear all their existing dues

- c) Hostel admission form to be duly signed by parents/guardians with on undertaking of the appointments of the local guardians and their updated contact details.
- d) Before re-admission, the residents are required to clear their all outstanding dues of the hostel.



Directorate of International Affairs GGS Indraprastha University

Sector 16-C, Dwarka, New Delhi 110 078

Email: directorintaff@gmail.com

Ref: GGSIPU/OIA/2018/053

July 27, 2018

The following Foreign Students have been issued provisional offer letters for admission in various programmes of the University for the Academic Session 2018-19. The final admission of these students shall be subject to the payment of fee and submission of eligibility documents, if any, by the prescribed date as mentioned in the admission offer letter, failing which the admission is liable to be cancelled.

S.No.	Name	Country	Programme	University School/Institute
1.	Saurav Shrivastav	Nepal	B.Tech (CSE)	USICT
2.	Anavi Khetarpal	USA	B.Tech (CSE)	USICT
3.	Suraj Sah	Nepal	B.Tech (CSE)	USICT
4.	Kunal Goenka	Nepal	B.Tech (CSE)	USICT
5.	Akshat Tyagi	UK	B.Tech (CSE)	USICT
6.	Utsav Singhi	Nepal	B.Tech (CSE)	USICT
7.	Tenzin Tsechok	Tibet	B.Tech (CSE)	USICT
8.	Rashindra Yadav	Nepal	B.Tech (CSE)	USICT
9.	Srishti Jha	Nepal	B.Tech (CSE)	USICT
10.	Shesha Pokharel	Nepal	M.A. (English)	USHSS
11.	Tenzing Jangchuk	Tibet	MCA	USICT
12.	Rinchen Niksum Dorji	Bhutan	BA LLB	USLLS
13.	Sohail Ohri	UK	BBA LLB	USLLS
14.	Bhavesh Kumar	UK	BBA LLB	USLLS
15.	Sanat Bharati	Nepal	MBA	USMS
16.	Alisha Limichana	Nepal	MBA	USMS
17.	Pawan Kumar Thakur	Nepal	MBA	USMS
18.	Kashish Agrawal	Nepal	MBA	USMS
19.	Nirmal Prasad Paudail	Nepal	MBA	USMS
20.	Prabigyan Nepal	Nepal	MBA	USMS
21.	Mushtaq Shaker Abdul Hussein	Iraq	MBA (Weekend)	USMS
22.	Ashish Bhattarai	Nepal	BCA	Ambedkar Institute of Technology
23.	Rachita Sulabh	Nepal	B.Arch	USAP

(Prof Anubha Kaushik)

Director

Copy to:

1. Incharge, UITS with the request to kindly upload the same on University Website.
2. Incharge (Admissions)
3. Guard File