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http://vnikajimenez.github.io/

## **About Me:**

While I have experience in office management, I found my true calling in design. I focus on mobile and web design across all platforms, I am a serial advocate of user-centered design. I'm looking for a company that values design and a collaborative environment in which we can work together to create awesome products.

## My Skills:

Adept with Adobe Creative Suite

Knowledge of front-end markup: HTML5/CSS3/JavaScript

Knowledge prototyping, personas, and wireframing

Strong communication & translation skills in English, French & Spanish

Experienced in office management

## My Education:

Agile Mobile Design workshop, General Assembly, San Francisco, CA, 2013
Front End Web Development, General Assembly, San Francisco, CA, 2013
Certificate in Multimedia Studies Web & Mobile design, SF State University, San Francisco, CA, current student

BA, International Business Management, Contemporary University, México, 2007

## My Experience:

Social Media Volunteer

06/2012 to current

Wonder Dog Rescue, San Francisco, California

Updated website and instagram to match current availability dogs for adoption. Helped with Print materials such as brochures, one-pagers, event invitations, flyers and posters.

**Customer Support** 

01/2012 to 05/2012

Hole in 5 enterprise, San Francisco, California

Answered ~100 emails daily from customers in English, Spanish and French for an international skincare line

Office Assistant

01/2011 to 08/2011

Attachments.me, Toronto, Canada

Supported initial office setup by purchasing office furniture and setting up the kitchen and food supplies