



# Business Requirements Document

for

[CLIENT.Company]

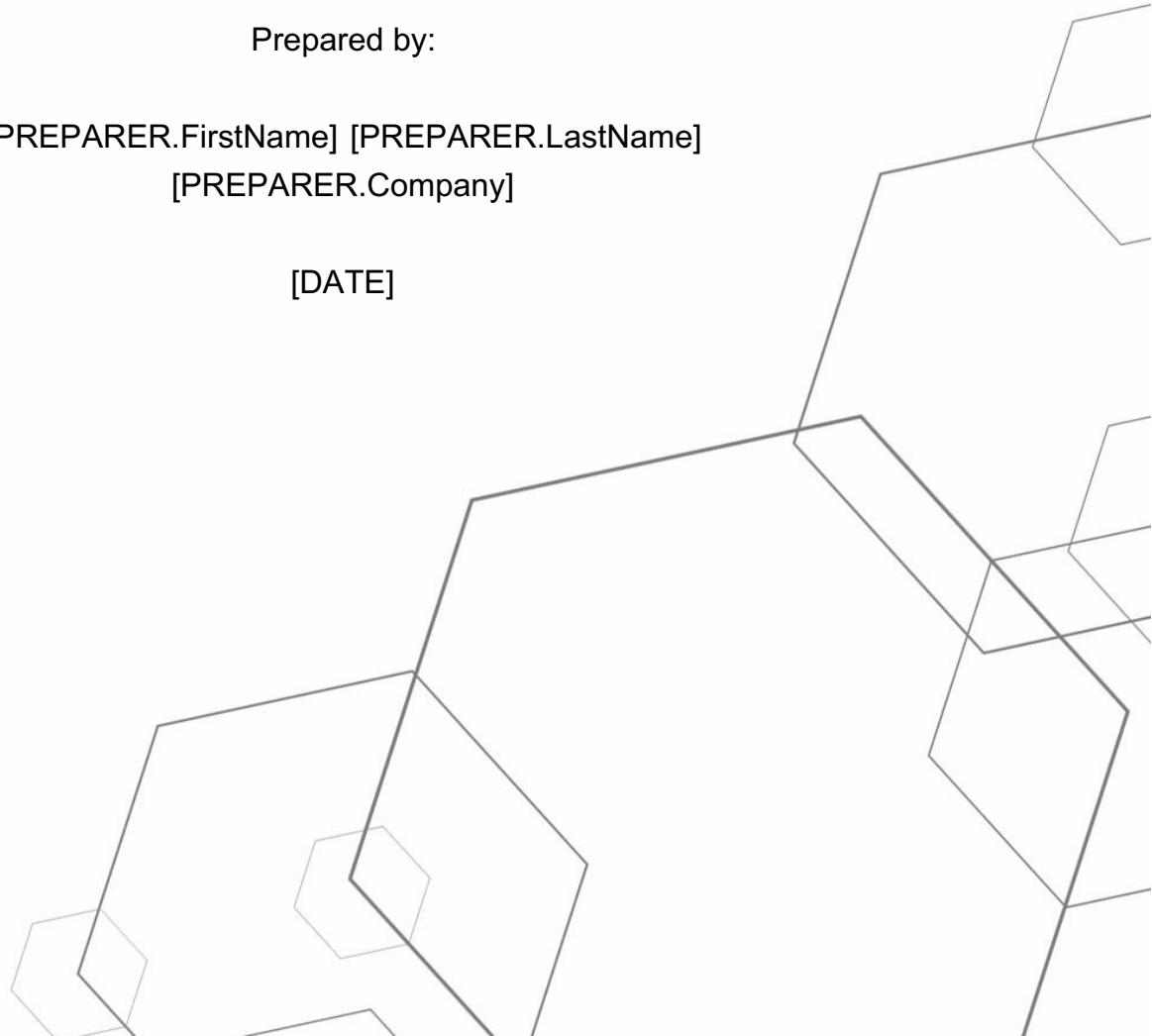
[PROJECT DESCRIPTION]

Prepared by:

[PREPARER.FirstName] [PREPARER.LastName]

[PREPARER.Company]

[DATE]



# Table of Contents

- 1. Executive Summary
- 2. Business Objectives
- 3. Background
- 4. Scope
- 5. Features
- 6. Functional requirements
- 7. Personnel requirements
- 8. Reporting and quality assurance
- 9. Delivery schedule
- 10. Other requirements
- 11. Assumptions
- 12. Limitations
- 13. Risks
- Appendix A - Glossary of Terms

## 1. Executive Summary

[EXEC SUMMARY TEXT]

## 2. Business Objectives

[BUSINESS OBJECTIVES TEXT]

## 3. Background

[BACKGROUND TEXT]

## 4. Scope

[SCOPE TEXT]

## 5. Features

[FEATURES TEXT]

## 6. Functional requirements

[FUNCTIONAL REQUIREMENTS TEXT]

## 7. Personnel requirements

[PERSONNEL REQUIREMENTS TEXT]

## 8. Reporting and quality assurance

[REPORTING QUALITY TEXT]

## 9. Delivery schedule

[DELIVERY SCHEDULE]

## 10. Other requirements

[OTHER REQUIREMENTS TEXT]

## 11. Assumptions

[ASSUMPTIONS TEXT]

## 12. Limitations

[LIMITATIONS TEXT]

## 13. Risks

[RISKS TEXT]

## Appendix A - Glossary of Terms

[GLOSSARY TEXT]