Stage Bootup by A/V Technician

ON ROOM ENTER

General lighting . . . . ON
Stage Lighting . . . . ON
PA . . . . ON
Projector . . . . ON
  | correct input selected

EACH CAMERA

Camera . . . . ON
Bubble Level on Tripod . . . . CENTERED
Monitor . . . . ON
SD Card A . . . . INSERTED & FORMATTED
SD Card B . . . . INSERTED & FORMATTED
Auto Focus . . . . ON
Iris . . . . ADJUSTED AS NEEDED
White Balance . . . . ADJUSTED AS NEEDED
  | not too orange, not too blue
Recording . . . . STARTED
Focus Peaking on Monitor . . . . ON

FRONT OF HOUSE

Audio Mixer . . . . ON
Mic Reciever . . . . ON
Encoder PC . . . . ON
Mixer Laptop . . . . ON
Voctogui . . . . VISIBLE
ATEM Switcher . . . . VISIBLE
Mixer SD Card . . . . INSERTED
Mixer SD Card . . . . FORMATTED
Recording . . . . STARTED

EACH MICOPHONE

Full Batteries . . . . INSERTED
Transmitters . . . . ON
Signal on Audio Mixer . . . . PRESENT
Signal in Recording . . . . PRESENT
Empty Batteries . . . . IN CHARGER

LECTERN

Lectern Module . . . . POWERED
Speaker Adapters . . . . PRESENT
Laptop HDMI Cable . . . . PRESENT
Laptop Audio Cable . . . . PRESENT
Slides from Laptop . . . . OPERATIONAL
  | Connect own laptop
  | Select input on ATEM
  | Observe image on Projector
Audio from Laptop . . . . OPERATIONAL
  | Connect own laptop
  | Play music
  | Listen on Audio mixer, PA and recording
Selected Input . . . . INFOBEAMER

SYNC CHECK

Camera . . . . CLOSEUP LECTERN
Mic 1 . . . . UNMUTED TO PA AND STREAM
Voctomix Blinder . . . . LIVE
Clap . . . . TEN TIMES
  | Grab Mic
  | Step in front of camera
  | e.g. at lectern
Audio/Video Sync . . . . OBSERVE
  | Listen to livestream
  | Observe sync of hands and audio
Restart voctocore . . . . AS NEEDED
  | systemctl restart voctomix2-voctocore
Voctomix Blinder . . . . BREAK