=========== 19/10, Sprint 1 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - Created group's channel via messenger, slack and discord
  - Created Jira for project management
  - Completed PA0: 📄 PA0
  - Agreement to meet twice a week every Wednesday + Friday at 9:00 pm
- To-do Tasks
  - Prepare for the project plan
  - Find information for the vision document
- Issues/Obstacles
  - Issue 1: conflict in choosing the programming language for backend-side
  - Issue 2: lack of idea for features in the product

Actions (if any): agree to choose Go as the programming language of backend services; research more feature for the product.

Summary of the meeting: meeting ends after 70 minutes.

=========== 26/10, Sprint 1 ===============
Team members present:

- Hoang-Khang Nguyen

- Quang-Khoi Ta

- Huynh Vo

- Huynh-Sang Nguyen

- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks

  - First release of project plan + vision document

- To-do Tasks

  - Revision of the project plan + vision document

  - Find information for the vision document

- Issues/Obstacles

  - Issue 1: disagreement in designing features for the application

Actions (if any): resolve the conflict of features design.

Summary of the meeting: meeting ends after 70 minutes.

========== 4/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen

- Quang-Khoi Ta

- Huynh Vo

- Huynh-Sang Nguyen

- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks

  - Revised and updated the project plan + vision document

  - Completed PA1: PA1

- ○ To-do Tasks
    - ■ Prepare for the detailed vision document
    - ■ Prepare the first version of use-case specification
- ○ Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 40 minutes.

=========== 11/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ Completed tasks
    - ■ Sketch some diagram for the use-case specification
    - ■ Submitted PA1: PA1
- ○ To-do Tasks
    - ■ Prepare for the detailed use-case specification document
    - ■ Release the first version of use-case specification document
- ○ Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 60 minutes.

=========== 18/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen

- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ Completed tasks
  - ■ Released the first version of the Use-case specification document
- ○ To-do Tasks
  - ■ Review the use-case specification document
  - ■ Find documents about implementation process: how to implement, the structure of the software,...
- ○ Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

========== 25/11, Sprint 3 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ Completed tasks
  - ■ Revised and updated the use-case specification document
  - ■ Completed PA2: PA2

- To-do Tasks
    - Prepare for the software architecture document
- Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 60 minutes.

=========== 1/12, Sprint 3 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
    - Revised and updated the use-case specification document
    - First release of the software architecture document
    - Completed PA3: [PA3](PA3)
- To-do Tasks
    - Review the software architecture document
    - Implementation base of backend services
    - Sketch the UI prototype
- Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 16/12, Sprint 4 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - Revised and updated the software architecture document
  - Implemented base of backend services
  - Sketch the UI prototype
- To-do Tasks
  - Complete the UI design
  - Re-implement backend services
- Issues/Obstacles:
  - The implementation of backend did not meet requirements
  - UI prototype is not detailed enough

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 23/12, Sprint 4 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ Completed tasks
    - ■ Revised and updated the software architecture document
    - ■ Completed PA4: [PA4](PA4)
    - ■ Implemented base of backend services
    - ■ Completed UI design
- ○ To-do Tasks
    - ■ Edit the UI design
    - ■ Implement backend + front end services
    - ■ Plan for testing phase
    - ■ Prepare test cases if possible
- ○ Issues/Obstacles:
    - ■ UI design did not meet the requirements

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 31/12, Sprint 5 ===============
Team members present:

- ● Hoang-Khang Nguyen
- ● Quang-Khoi Ta
- ● Huynh Vo
- ● Huynh-Sang Nguyen
- ● Duy-Bao Bui

Team members absent: none

Status reports:

- ○ Completed tasks
    - ■ Revised and updated the software architecture document
    - ■ Implemented features for backend services

- - ■ Completed UI design
  - ■ Implemented frontend services + user interface
  - ○ To-do Tasks
    - ■ Implement backend + front end services
    - ■ Plan for testing phase
    - ■ Prepare test cases if possible
  - ○ Issues/Obstacles:
    - ■ Backend implementation tasks did not meet the plan
    - ■ Frontend implementation has issues due to the delay of backend implementation

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 06/01, Sprint 5 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ Completed tasks
  - ■ Completed PA5: [PA5](PA5)
  - ■ Implemented features for backend services
  - ■ Implemented frontend services + user interface
  - ■ Tested the implemented features (functional + nonfunctional)
- ○ To-do Tasks

- - - ■ Fix the bugs detected while testing the software

    - ■ Prepare more test cases

    - ■ Prepare for the final demo + presentation

  - ○ Issues/Obstacles:

    - ■ There are some functions that did not meet the requirements.

Actions (if any): quickly fix the bugs, prepare more detailed test cases

Summary of the meeting: meeting ends after 3 hours.