=========== 19/10, Sprint 1 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - Created group's channel via messenger, slack and discord
  - Created Jira for project management
  - Completed PA0: PA0
  - Agreement to meet twice a week every Wednesday + Friday at 9:00 pm
- To-do Tasks
  - Prepare for the project plan
  - Find information for the vision document
- Issues/Obstacles
  - Issue 1: conflict in choosing the programming language for backend-side
  - Issue 2: lack of idea for features in the product

Actions (if any): agree to choose Go as the programming language of backend services; research more feature for the product.

Summary of the meeting: meeting ends after 70 minutes.

=========== 26/10, Sprint 1 ===============
Team members present:

- Hoang-Khang Nguyen

- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - First release of project plan + vision document
- To-do Tasks
  - Revision of the project plan + vision document
  - Find information for the vision document
- Issues/Obstacles
  - Issue 1: disagreement in designing features for the application

Actions (if any): resolve the conflict of features design.

Summary of the meeting: meeting ends after 70 minutes.

=========== 4/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - Revised and updated the project plan + vision document
  - Completed PA1: PA1
- To-do Tasks

- ■ Prepare for the detailed vision document
- ■ Prepare the first version of use-case specification
  - ○ Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 40 minutes.

=========== 11/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ Completed tasks
  - ■ Sketch some diagram for the use-case specification
  - ■ Submitted PA1: PA1
- ○ To-do Tasks
  - ■ Prepare for the detailed use-case specification document
  - ■ Release the first version of use-case specification document
- ○ Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 60 minutes.

=========== 18/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta

- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - Released the first version of the Use-case specification document
- To-do Tasks
  - Review the use-case specification document
  - Find documents about implementation process: how to implement, the structure of the software,...
- Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 25/11, Sprint 3 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - Revised and updated the use-case specification document
  - Completed PA2: PA2
- To-do Tasks
  - Prepare for the software architecture document

- ○ Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 60 minutes.

=========== 1/12, Sprint 3 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

  - ○ Completed tasks
    - ■ Revised and updated the use-case specification document
    - ■ First release of the software architecture document
    - ■ Completed PA3: [PA3](PA3)
  - ○ To-do Tasks
    - ■ Review the software architecture document
    - ■ Implementation base of backend services
    - ■ Sketch the UI prototype
  - ○ Issues/Obstacles: none

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 16/12, Sprint 4 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta

- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
    - Revised and updated the software architecture document
    - Implemented base of backend services
    - Sketch the UI prototype
- To-do Tasks
    - Complete the UI design
    - Re-implement backend services
- Issues/Obstacles:
    - The implementation of backend did not meet requirements
    - UI prototype is not detailed enough

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 23/12, Sprint 4 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
    - Revised and updated the software architecture document

- - - Completed PA4: [PA4](PA4)
  - - Implemented base of backend services
  - - Completed UI design
  - To-do Tasks
    - - Edit the UI design
    - - Implement backend + front end services
    - - Plan for testing phase
    - - Prepare test cases if possible
  - Issues/Obstacles:
    - - UI design did not meet the requirements

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 31/12, Sprint 5 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - - Revised and updated the software architecture document
  - - Implemented features for backend services
  - - Completed UI design
  - - Implemented frontend services + user interface
- To-do Tasks

- - ■ Implement backend + front end services
    - ■ Plan for testing phase
    - ■ Prepare test cases if possible
  - ○ Issues/Obstacles:
    - ■ Backend implementation tasks did not meet the plan
    - ■ Frontend implementation has issues due to the delay of backend implementation

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 06/01, Sprint 5 ===============
Team members present:

- ● Hoang-Khang Nguyen
- ● Quang-Khoi Ta
- ● Huynh Vo
- ● Huynh-Sang Nguyen
- ● Duy-Bao Bui

Team members absent: none

Status reports:

- ○ Completed tasks
  - ■ Completed PA5: PA5
  - ■ Implemented features for backend services
  - ■ Implemented frontend services + user interface
  - ■ Tested the implemented features (functional + nonfunctional)
- ○ To-do Tasks
  - ■ Fix the bugs detected while testing the software
  - ■ Prepare more test cases
  - ■ Prepare for the final demo + presentation

- - Issues/Obstacles:
    - There are some functions that did not meet the requirements.

Actions (if any): quickly fix the bugs, prepare more detailed test cases

Summary of the meeting: meeting ends after 3 hours.

=========== 10/1, Sprint 6 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- - Completed tasks
    - Implemented features for backend services
    - Completed UI design
    - Implemented frontend services + user interface
    - Deploy website successfully
  - To-do Tasks
    - Plan for testing automation
    - Prepare test scripts
  - Issues/Obstacles:
    - Backend implementation tasks have not finished yet

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 13/01, Sprint 6 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- Completed tasks
  - Completed PA6: PA6
  - Implemented features for backend services
  - Implemented more frontend services + user interface
  - Finish test scripts for test automation
  - Finish the project presentation slides
- To-do Tasks
  - Prepare for the final submission **PA6**

Actions (if any): quickly fix the bugs, prepare more detailed test cases

Summary of the meeting: meeting ends after 3 hours.