=========== 19/10, Sprint 1 ==============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

  - To-do Tasks
    - Prepare for the project plan
    - Find information for the vision document
  - Issues/Obstacles
    - Issue 1: conflict in choosing the programming language for backend-side
    - Issue 2: lack of idea for features in the product

Actions (if any): agree to choose Go as the programming language of backend services; research more feature for the product.

Summary of the meeting: meeting ends after 70 minutes.

=========== 26/10, Sprint 1 ==============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ To-do Tasks
    - ■ Revision of the project plan + vision document
    - ■ Find information for the vision document
- ○ Issues/Obstacles
    - ■ Issue 1: disagreement in designing features for the application

Actions (if any): resolve the conflict of features design.

Summary of the meeting: meeting ends after 70 minutes.

=========== 4/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ To-do Tasks
    - ■ Prepare for the detailed vision document
    - ■ Prepare the first version of use-case specification

Actions (if any):

Summary of the meeting: meeting ends after 40 minutes.

=========== 11/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen

- Duy-Bao Bui

Team members absent: none

Status reports:

- To-do Tasks
    - Prepare for the detailed use-case specification document
    - Release the first version of use-case specification document

Actions (if any):

Summary of the meeting: meeting ends after 60 minutes.

=========== 18/11, Sprint 2 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- To-do Tasks
    - Review the use-case specification document
    - Find documents about implementation process: how to implement, the structure of the software,...

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 25/11, Sprint 3 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta

- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

  ○ To-do Tasks

    ■ Prepare for the software architecture document

Actions (if any):

Summary of the meeting: meeting ends after 60 minutes.

=========== 1/12, Sprint 3 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

  ○ To-do Tasks

    ■ Review the software architecture document

    ■ Implementation base of backend services

    ■ Sketch the UI prototype

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 16/12, Sprint 4 ===============
Team members present:

- Hoang-Khang Nguyen

- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- To-do Tasks
  - Complete the UI design
  - Re-implement backend services

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 23/12, Sprint 4 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- To-do Tasks
  - Edit the UI design
  - Implement backend + front end services
  - Plan for testing phase
  - Prepare test cases if possible
- Issues/Obstacles:
  - UI design did not meet the requirements

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 31/12, Sprint 5 ==============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- To-do Tasks
  - Edit the UI design
  - Implement backend + front end services
  - Plan for testing phase
  - Prepare test cases if possible
- Issues/Obstacles:
  - Backend implementation tasks did not meet the plan
  - Frontend implementation has issues due to the delay of backend implementation

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 31/12, Sprint 5 ==============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen

- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ To-do Tasks
  - Edit the UI design
  - Implement backend + front end services
  - Plan for testing phase
  - Prepare test cases if possible
- ○ Issues/Obstacles:
  - Backend implementation tasks did not meet the plan
  - Frontend implementation has issues due to the delay of backend implementation

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 06/01, Sprint 5 ===============
Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- ○ To-do Tasks
  - Fix the bugs detected while testing the software
  - Prepare more test cases
  - Prepare for the final demo + presentation
- ○ Issues/Obstacles:

- There are some functions that did not meet the requirements.

Actions (if any): quickly fix the bugs, prepare more detailed test cases

Summary of the meeting: meeting ends after 3 hours.

=========== 10/1, Sprint 6 ===============

Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- To-do Tasks
  - Plan for testing automation
  - Prepare test scripts

Actions (if any):

Summary of the meeting: meeting ends after 80 minutes.

=========== 13/01, Sprint 6 ===============

Team members present:

- Hoang-Khang Nguyen
- Quang-Khoi Ta
- Huynh Vo
- Huynh-Sang Nguyen
- Duy-Bao Bui

Team members absent: none

Status reports:

- To-do Tasks

- **Prepare for the final submission PA6**

Actions (if any): quickly fix the bugs, prepare more detailed test cases

Summary of the meeting: meeting ends after 3 hours.