

Arbitrators, Mediators, and Conciliators

23-1022.00



Description: Facilitate negotiation and conflict resolution through dialogue. Resolve conflicts outside of the court system by mutual consent of parties involved.

Other Resources:

[ONET Link](#)

[MyNextMove Link](#)

Sample of Reported Job Titles: Alternative Dispute Resolution Coordinator (ADR Coordinator), Arbitrator

Job Zone

Title: 5 - Extensive Preparation Needed

Education: Require graduate school.

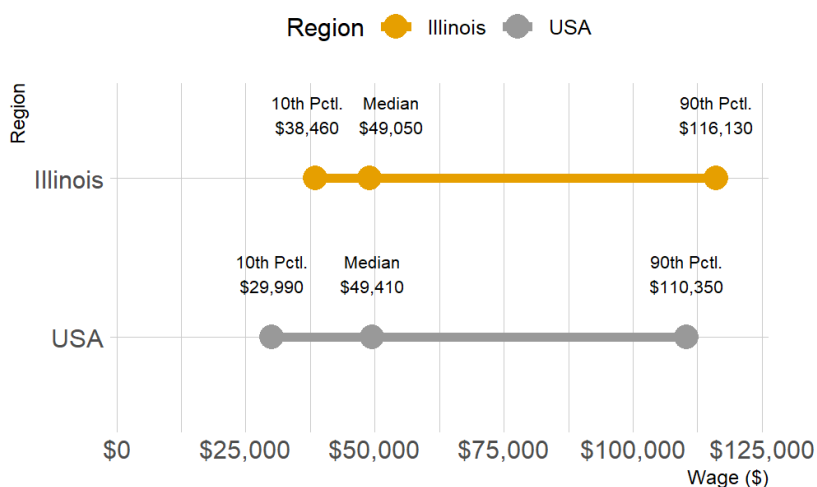
Experience: Extensive skill, knowledge, and experience are needed for these occupations. Many require more than five years of experience.

Training: May need some on-the-job training, but most of these occupations assume that the person will already have the required skills, knowledge, work-related experience, and/or training.

Core Certifications: Certified Professional Facilitator

Hot Technologies: Enterprise resource planning ERP software, Microsoft Access, Microsoft Office Suite, Microsoft SharePoint, Oracle PeopleSoft, Salesforce software

Region	Employment	Location Quotient	Median Wage
Illinois	–	–	\$49,050
USA	7,320	–	\$49,410



Top 5 Core Tasks According to Current Job Holders

Importance
Frequency (out of 100)

Prepare written opinions or decisions regarding cases.

More than monthly

98

Apply relevant laws, regulations, policies, or precedents to reach conclusions.

More than monthly

94

Conduct hearings to obtain information or evidence relative to disposition of claims.

More than weekly

93

Use mediation techniques to facilitate communication between disputants, to further parties' understanding of different perspectives, and to guide parties toward mutual agreement.

More than weekly

91

Confer with disputants to clarify issues, identify underlying concerns, and develop an understanding of their respective needs and interests.

More than monthly

86