Administrative Law Judges, Adjudicators, and Hearing Officers 23-1021.00





Description: Conduct hearings to recommend or make decisions on claims concerning government programs or other government-related matters.

Other Resources:

ONET Link

MyNextMove Link

Sample of Reported Job Titles: Adjudications Specialist, Adjudicator, Administrative Hearings Officer

Job Zone

Title: 5 - Extensive Preparation Needed

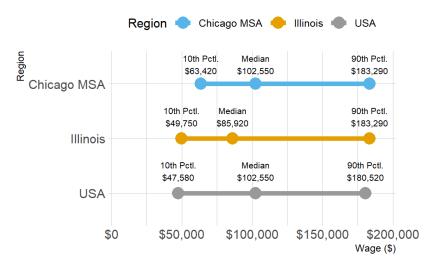
Education: Require graduate school.

Experience: Extensive skill, knowledge, and experience are needed for these occupations. Many require more than five years of experience.

Training: May need some on-the-job training, but most of these occupations assume that the person will already have the required skills, knowledge, work-related experience, and/or training.

Hot Technologies: Adobe Systems Adobe Acrobat, Microsoft Access, Microsoft Office Suite, SAP business and customer relations management software





Importance (out of 100)

Frequency

Top 5 Core Tasks According to Current Job Holders

Determine existence and amount of liability according to current laws, administrative and judicial precedents, and available evidence.	Daily	94
Prepare written opinions and decisions.	Daily	93
Monitor and direct the activities of trials and hearings to ensure that they are conducted fairly and that courts administer justice while safeguarding the legal rights of all involved parties.	Several times daily	93
Authorize payment of valid claims and determine method of payment.	Hourly or more	92
Conduct hearings to review and decide claims regarding issues, such as social program eligibility, environmental protection, or enforcement of health and safety regulations.	Several times daily	92