

1 STEP: Host Company (Employer) completes this form and sends to Participant

Participant Information

NAME (Last, First, Middle)

DATE OF BIRTH

EMAIL ADDRESS

PARTNER NAME

USCOM.KZ

Employer Information:

NAME OF COMPANY

DOING BUSINESS AS:

COMPANY WEB SITE

DETAILED ADDRESS OF THE COMPANY (SITE OF ACTIVITY/ADDRESS WHERE PARTICIPANT WILL WORK). STREET ADDRESS, CITY, STATE, POSTAL CODE:

HOST COMPANY DESCRIPTION:

PAY RATE:

PAY FREQUENCY:

TIPPED POSITION?

APPROXIMATE HOURS OF WORK PER WEEK

EIN (TAX ID)

Weekly

Yes

JOB START DATE:

JOB END DATE:

MONTH DATE YEAR
MONTH DATE YEAR

COMPANY PHONE NUMBER:

SUPERVISOR'S FIRST NAME:

SUPERVISOR'S LAST NAME:

SUPERVISOR'S EMAIL:

SUPERVISOR'S PHONE:

POSITION TITLE:

BRIEF DESCRIPTION OF POSITION:

Other Job Requirements

SUPPLIES REQUIRED (I.E. NON-SKID SHOES, BELT, ETC.)

ESTIMATED SUPPLIES COST

OTHER JOB CONDITIONS/REQUIREMENTS

Housing and Transportation Information

HOUSING PROVIDED BY EMPLOYER

COST PER WEEK PER PARTICIPANT (Note: If participant has not secured housing and host company does not assist, placement could be rejected)

TRANSPORTATION AVAILABLE (EMPLOYER PROVIDED OR LOCAL TRANSIT SYSTEM)

Cost of Transportation

2 STEP: Participant enters the information into the personal account on the Intrax website

3 STEP: Intrax contacts Employer by email: to get copy of business license, worker's Compensation and confirm vetting and position information online.

4 STEP: Intrax contacts Participant by email to check and sign Job Placement Agreement online.