## Bank Loan Manager

Every client of the bank who needs a load has to fill out the loan application forms with all necessary information provided. It includes personal/professional information, social security number, the housing project s/he is interested in, the property s/he is going to purchase, etc.

To approve a housing bank loan, the loan manager has to perform the following checks before it is approved or rejected.

- 1. The loan manager needs to make sure all personal information is provided and verified.
- 2. The loan manager will make sure that the client's job-related information is complete with proof of income provided and verified.
- 3. If the above information makes the applicant a potentially qualified client, the loan manager will see if the person has a reasonably good credit history to further reduce the risk of getting into a bad loan.
- 4. If everything is fine with the applicant, the bank also has to review the housing project and its developer. A housing loan is approved only if the project and its developer are considered 'financially healthy'.
- 5. A decision is made based on the results of all checks/reviews performed by the loan manager. In case a loan is approved, the applicant is notified by the bank by the Notification Service the applicant registered with a letter, an email or a phone call from the bank.