Week a summary  
**Chat Log Summary**

**1. Will Holt – Monday 3/3 11:05am**

* **Subject:** Project Steps and Communication Plan
* **Summary:**
  + Shared the GitHub repository link and shared document for the project.
  + Proposed using email for communication and sticking to the previous timeline:
    - Final contributions by Tuesday night/Wednesday morning.
    - Submission by 8 PM Wednesday.
  + Suggested completing Step 3 (reviewing Hennepin County dataset and sharing initial observations in the shared document) by the Thursday meeting.
  + Offered to do more work if necessary.

**2. Vaishnavi Paniki – Monday 2/2 11:30am**

* **Subject:** Re: Project Steps and Communication Plan
* **Summary:**
  + Confirmed email communication and timeline are acceptable.
  + Asked if findings from readings should be uploaded to the shared document for the presentation.
  + Mentioned difficulty accessing the Hennepin County dataset and asked for clarification.
  + Appreciated Will’s initiative but preferred not to lead task division, agreeing to contribute as planned.

**3. Will Holt – Tuesday 3/4 10:19am**

* **Subject:** Re: Project Steps and Communication Plan
* **Summary:**
  + Clarified data sources:
    - Hennepin County data (Mapping Prejudice Project).
    - Census tract boundaries (Census TIGER/LINE files).
    - HMDA mortgage data (HMDA Data Browser).
  + Suggested downloading the datasets and adding initial insights to the shared document for discussion at the Thursday meeting.

**4. Sebastian Segura – Wednesday 3/5 4:51pm**

* **Subject:** Re: Project Steps and Communication Plan
* **Summary:**
  + Confirmed reviewing the data and adding initial insights to the shared document.
  + Agreed with the communication method and timeline.
  + Signed off with “See you guys tomorrow.”

**5. Will Holt – Wednesday 3/5 6:03pm**

* **Subject:** Re: Project Steps and Communication Plan
* **Summary:**
  + Acknowledged Sebastian’s input and agreed the project seems open-ended.
  + Signed off with “See you guys tomorrow as well.”

**6. Will Holt – Friday 3/7 2:29pm**

* **Subject:** Project Timeline and Work Division
* **Summary:**
  + Proposed dividing the project into three roles:
    1. **Data Bias:** Historical context, coding analysis, proxy variables.
    2. **Algorithmic Bias:** Modern lending systems, proxy variables.
    3. **Integration:** Final PDF, GitHub organization.
  + Suggested deadlines:
    1. Code and analysis uploads by Tuesday morning.
    2. Final PDF completion by Wednesday.
  + Encouraged finalizing roles before Spring Break.
  + Expressed preference for the Integration role if no one else wanted it.

**7. Vaishnavi Paniki – Saturday 3/8 11:28pm**

* **Subject:** Re: Project Timeline and Work Division
* **Summary:**
  + Agreed to take on the **Data Bias** section.
  + Outlined tasks:
    - Historical context of racial covenants.
    - Coding analysis to show effects of covenants.
    - Identifying 2-3 proxy variables for race.
    - Creating basic visuals and bullet-point analysis.
  + Promised to share datasets and work as soon as possible.
  + Signed off with “Looking forward to working on this with you all.”

**Key Points:**

1. **Communication:** Email is the agreed method, with a timeline of final contributions by Tuesday night/Wednesday morning and submission by 8 PM Wednesday.
2. **Data Sources:** Hennepin County data (Mapping Prejudice Project), Census tract boundaries, and HMDA mortgage data.
3. **Task Division:**
   * **Vaishnavi:** Data Bias (historical context, coding analysis, proxy variables).
   * **Will:** Integration (final PDF, GitHub organization).
   * **Sebastian:** Algorithmic Bias (modern lending systems, proxy variables).
4. **Next Steps:** Finalize roles, review data, and share initial insights in the shared document.