Sexual Harassment Training:

Employee Acknowledgement Form

I acknowledge that I attended <COMPANY NAME>’s employee sexual harassment training program on <DATE OF TRAINING>. I understand the behaviors that constitute sexual harassment and that sexual harassment is unlawful. I also understand that I may not commit sexual harassment in the workplace at any time. Further, I am aware that it is my responsibility to report all known incidents of sexual harassment.

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*Signature Date*

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*Printed Name*

**Note: To Be Added to Employee’s Personnel File**