**Electronic Monitoring Acknowledgment**

Under the New York Civil Rights Law, the following communications may be subject to monitoring at any and all times and by any lawful means by [Company Name]:

* Any and all telephone conversations or transmissions;
* Electronic mail or transmissions; or
* Internet access or usage by an employee by any electronic device or system, including but not limited to the use of a computer, telephone, wire, radio or electromagnetic, photoelectronic or photo-optical systems.

I acknowledge that I have received and reviewed [Company Name]’s electronic monitoring notice and understand that I should consult my supervisor regarding any questions I may have.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  | | | |  |  |  |
|  | **Employee Signature** | | | | | | |  |
|  |  | |  |  | | | |  |
|  | *Employee signature* | |  |  | *Date* | | |  |
|  |  | |  |  |  | | |  |
|  | *Printed Name* | |  |  | *Employer Representative* | | |  |