



Hon. Victoria L. Platzer (Ret.)

MEDIATION FEE AGREEMENT

NAME OF CASE: _____
Insert Name of Case

Thank you for requesting that Victoria Platzer mediate the above-referenced matter. The mediation will take place via Zoom. The Zoom link has been provided with your confirmation email.

Judge Platzer's hourly rate is \$650.00 per hour, with a four-hour minimum, divided equally between the parties unless stipulated otherwise. There are no administrative fees charged. Preparation time, emails, telephone calls and travel time (if any) are billed at the same rate.

Full payment is expected within 30 days of the mediation session. Unpaid balances over 30 days past due will bear interest at 1.5% per month. All payments should be made payable to *Victoria L. Platzer, P.A* and mailed to _____.

The attorney involved in the mediation and the firm for which the attorney works are ultimately responsible for payment of the fee. All time spent in an effort to collect a past due invoice will be billed at the same rate as indicated herein for mediation services.

Credit cards are accepted for payment. Upon request, an authorization form will be provided. Banking fees and other related expenses will be passed along when accepting credit card payments.

There is no fee charge for cancellations made at least 7 calendar days prior to the scheduled mediation session. If the mediation is cancelled or reset in less than 7 days, a minimum fee of four hours will be charged if the space is not filled by another matter.

In the event the case is not settled on the day of the initial mediation, and at the request of the parties Judge Platzer continues to facilitate settlement, her time will be billed as indicated above.

Please write the name of your case at the top of this page, sign below to indicate your agreement to the terms contained herein and return this document by email to assistant@vplatzer.com.

Printed Name of Counsel and Client

Signature Date

Printed Name of Client and Counsel

Signature Date

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Signature Date

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