# GRC:

Knovos GRC helps companies keep track of and manage their risks and regulatory requirements. It simplifies tasks like assessing risks, ensuring rules are followed, and managing audits and policies. Think of it as a tool to help businesses stay organized and compliant with various laws and regulations.

# **Rooms:**

This highly secure solution facilitates easy communication among relevant parties, enabling users to internally discuss, share, edit, assign, and track progress on documents and tasks. Granular access control permissions limit the access of outside parties to the information they need to know as necessary.

## **Solution Benefits:**

* Reduces the cost of physical storage space and the cost of paper.
* Allows administrators to record activity and ensure security and compliance
* Allows documents to be retrieved and modified by a user while access is denied to others when that particular document is being used.
* Manage and analyze contracts with built-in analytics.
* Better collaboration within teams and vendors/third parties with dedicated space
* Improve internal communication using workflows and approval.
* Advanced audit log system helps users get detailed history on a particular document
* Allows to share and collaborate files with stakeholders regardless of their location.
* Helps to comply through the use of audit trails & traceable & granular security controls.
* PII (Personally Identifiable Information) helps in compliance management.
* IRM secures documents even after it has left the system.
* Sign important documents on the fly.

# **Manage:**

## **Solution Benefits**

* Can be used across a range of business functions.
* Enables automatic task assignments and easy project tracking.
* Serves as a single, central repository where all pertinent business information can be Mil easily created and tracked, which eases your project management.
* Enables organizations to build, modify, and custom templates according to their project requirement.
* With the inbuilt Billing and Invoicing capability, all the accountability of project is maintained in a single platform.
* Reduces the risk of write offs due to long standing projects and non-traceability of tasks performed.
* Provides a detailed audit report of the project to better monitor the projects at a
* holistic level.

# **Discovery**

* Knovos Discovery is an end-to-end eDiscovery technology with Processing, ECA, Analysis, Document Review, and Document Production capabilities all in a single platform.
* Knovos Discovery is capable of ingesting hundreds of file type, including structured and unstructured data sets.
* Knovos Discovery provides multidimensional data and content analysis in an intuitive, easy-to-use interface enabling strategic document analysis, prioritization, and identification.
* With Technology-Assisted Review(TAR), the process of document review is now much more fast which ensures shorter time period for eDiscovery process

# **Arbitrate:**

* Knovos Arbitrate is best suited when multiple parties are involved in a case and need to share documents externally.
* Create dedicated space for Experts, Respondents, Claimants, Arbitrators & other stakeholders to collaborate.
* It works as a central repository in an arbitration as thousands of document are scrutinised in Arbitration Processes.
* The technology has a unique feature of bate numbering and stamping which provides authentication to the document.
* With 256-bit encryption all the case documents are now secured.
* Knovos Arbitrate helps you to prepare the trial bundle with multiple volumes and exhibits, and hyperlinking pages with the exhibits to navigate references smoothly during trials.
* Multiple Reports help to keep the progress in check for ongoing cases

# **Cascade:**

* Innovative web-based performance management platform.
* Enables to create strategic planning, performance budgeting, reporting and analysis.
* Able to link goals and strategies to cost and results throughout all levels.
* Cascading goal chart for easy navigation.
* Clear line of sight between goals of every manager and top level outcomes.
* Extremely flexible, adaptable, scalable and useable.
* Permits senior leadership to maintain constant awareness of all programs and activities, even throughout a large organization.
* Provides managers the tool to manage for results, while allowing them to demon- strate the effectiveness of both their program and their own management skill.
* Enables users to understand and implement performance management and performance based budgeting, with comprehensive reference guide for effective strategies.
* Affords an exceptional level of transparency and accountability in operation, thereby
* driving continuous improvement in program performance and cost effectiveness.
* Audit report of the project to better monitored the project/s at a holistic level

# **Summary:**

**Knovos: A Leading Legal Technology Company**

**Knovos** is a renowned Indian software company specializing in legal information management solutions.

Founded in 2008, they have been at the forefront of providing innovative tools to streamline legal processes and enhance efficiency.

**GRC:** Helps manage risks, ensure compliance, and streamline audits and policies.

**Rooms:** Provides a secure platform for collaboration, document sharing, and task management.

**Manage:** Streamlines project management, task assignment, and tracking.

**Discovery:** Facilitates e-discovery processes, including data ingestion, analysis, review, and production.

**Arbitrate:** Supports arbitration processes with features like document sharing, collaboration, and case management.

**Cascade:** Offers a performance management platform for strategic planning, budgeting, and reporting.

**Knovos** has a strong focus on automation and integration, aiming to simplify complex legal workflows and reduce manual tasks. Their solutions are designed to improve productivity, reduce costs, and enhance overall legal operations.

# **HR Questions**

## **Tell me about yourself:**

Greeting , Name, Qualification

Relevence skills and proof of work based on job description

Justify yourself that how/why you are best fit for this position

**Greeting and Introduction:**

Good morning/afternoon! My name is Vraj Clerk, and I am currently pursuing a Bachelor of Technology in Information Technology at Dharmsinh Desai University, with a current CPI of 7.43/10.

**Relevant Skills and Experience:**

Throughout my academic career, I have gained significant exposure to various programming languages, including C, C++, Java, PHP, and Python, which have helped me build a strong foundation for software development. My expertise in **web technologies** like HTML, CSS, and JavaScript, combined with **frameworks** such as React and Spring Boot, has allowed me to work on multiple web-based projects.

In addition to that, I have hands-on experience with **databases** like MySQL and MongoDB, and I have worked on cloud platforms, primarily AWS. One of my key projects is the **Student Management System** I built using PHP Laravel and MySQL, which involved key functionalities such as user authentication, fee management, and academic records management. This directly reflects my skills in **backend development** and aligns well with the ASP.NET framework and the demands of the role you're offering.

**Why I'm a Great Fit:**

I believe I am a great fit for this ASP.NET developer role because of my ability to quickly learn and adapt to new technologies. Although my experience is primarily with PHP and JavaScript frameworks, I am well-versed in the fundamental principles of **backend development** and **database management**, which are crucial for working with ASP.NET. My experience working on full-stack projects, coupled with my strong communication and teamwork skills, ensures that I can seamlessly integrate with your development team and contribute effectively to the success of your organization.

## **Strengths:**

* Technical proficiency
* Quick Learner
* Teamwork and Communication
* Punctual and organized
* Focused

1. **Technical Proficiency**: I have strong technical skills in a variety of programming languages and frameworks, such as C, C++, Java, PHP, and web technologies like React and Laravel. My experience working on real-world projects such as the **Tiffin Booking System** and **Student Management System** demonstrates my ability to apply these skills effectively in development environments​.
2. **Quick Learner**: I am adaptable and eager to learn new technologies. For example, I recently completed certifications in **AWS Cloud and Machine Learning Foundations**, where I gained a deeper understanding of cloud services and machine learning, showcasing my ability to continuously improve and acquire new knowledge​.
3. **Teamwork and Communication**: I have strong communication skills and thrive in collaborative environments. In my projects, I have worked closely with teams, sharing responsibilities, and ensuring smooth project execution, which has honed my ability to work toward common goals effectively​.

## **Weaknesses:**

* Limited Experience with ASP.NET
* Perfectionism
* Public Speaking

1. **Limited Experience with ASP.NET**: While I am proficient in backend technologies like PHP and Laravel, my direct experience with **ASP.NET** is limited. However, I am actively working to bridge this gap by focusing on learning the **ASP.NET framework** and applying my backend development skills to this technology stack.
2. **Perfectionism**: At times, I can be overly focused on details, which may cause me to spend more time on tasks than necessary. While this ensures high-quality work, I am working on balancing attention to detail with meeting deadlines more efficiently.
3. **Public Speaking**: I have always been more comfortable in smaller group discussions rather than large public presentations. However, I am actively working on improving my public speaking skills by taking on leadership roles in academic presentations and team meetings.

## **Are you planning for further your studies:**

As of now,I have no such plans for further education. I am really exited to work in real-world projects, Get industry experience & Understand how business works.

However, I strongly value the concept of continuous learning. I intend to keep upgrading my skills with the latest technologies through online courses and certifications.

## **Why Should we hire you?**

I feel that I am an excellent fit for this ASP.NET developer role based on my learning curve in any new technologies. My exposure and experience have been mainly focused on PHP and JavaScript frameworks, but I'm pretty well-versed in the main concepts of backend development and database management-specific elements essential for work with ASP.NET. With my full-stack project experiences and my excellent communication and teamwork skills, I will get along very nicely with your development team to help work towards the achievement of your organization's goals.

## **Where do you see yourself in 5 years**

In the next five years, I see myself evolving into a highly skilled and proficient ASP.NET developer, with a deep understanding of web development, cloud computing, and full-stack development. My goal is to contribute to impactful projects, working closely with experienced developers to build scalable and innovative solutions.

Along the way, I aim to take on more responsibility, possibly leading a team or managing key projects, where I can mentor junior developers and help drive the team toward success. I also plan to expand my skill set by staying updated with emerging technologies, especially in areas like AI integration and cloud services, which align with the direction of modern software development.

Ultimately, I aspire to be an integral part of a forward-thinking company, contributing to its growth while continuing to challenge myself professionally."

## **Why do you want to work for our company?**

I am particularly excited about the opportunity to work at Knovos because of the company’s innovative approach to leveraging technology to solve complex legal challenges. The legal tech industry is growing rapidly, and Knovos stands out as a leader in providing comprehensive solutions that streamline legal processes, from data management to dispute resolution.

With my background in backend development, databases, and cloud platforms, I believe I can contribute to enhancing the performance and scalability of Knovos’ solutions. I am also inspired by the company’s commitment to innovation, which aligns with my desire to constantly learn and apply new technologies, like ASP.NET and cloud services, to build efficient and effective software.

Working at Knovos offers the opportunity to be part of a forward-thinking company where I can grow professionally while contributing to meaningful projects that make an impact on the legal industry.

## **Questions to ask:**

1. Can you tell me about the team I would be working in?
2. How does the company support professional growth and development for its employees?
3. What are your expectations from the intern?
4. What are the current goals the company is focused on for upcoming years?