

PURCHASE ORDER

PO Number: PO-00456
Date: 15/08/2023
Vendor: Tech Solutions Inc.
Address: 123 Tech Street, Silicon Valley, CA 94000

| Item # | Description | Qty | Unit Price | Total |
|--------|---|-----|------------|--------|
| 301 | Dell OptiPlex Desktop - Intel i7, 16GB RAM, 512GB SSD | 2 | \$1200 | \$2400 |
| 302 | HP LaserJet Pro Printer - Wireless, Duplex Printing | 1 | \$350 | \$350 |
| 303 | Microsoft Office 365 Business - Annual License | 5 | \$120 | \$600 |
| 304 | Cisco Catalyst Switch - 24 Port Gigabit | 1 | \$800 | \$800 |
| 305 | Samsung 27" Monitor - 4K UHD, USB-C | 3 | \$450 | \$1350 |

Subtotal:\$5500
Discount:-\$275
Tax:\$522.5
Total:\$5747.5

Payment Instructions:
Tech Solutions Bank
Acc. No: 4567 0000 2222 3333
Sort Code: 12-34-56
Terms & Conditions:
All purchase orders are payable within thirty (30) days of the order date.