**Objective**

To obtain a position which will allow me to further apply my wide range of technical skills in an intellectually stimulating environment, encouraging me to challenge and expand my existing knowledge in a professional setting.

**Education**

Illinois State University Normal IL

Bachelor of Science in Computer System Technology May 2021

Minor: East Asian Studies – Japanese Language

*Academic Honors: Dean’s List Spring 2020*

**Skills**

* Programming
  + Java, Python, Arduino, FPGA Programming
  + Basic understanding of using Github for collaboration
* Web development
  + HTML, CSS, JavaScript, WordPress
  + Basic understanding of PHP & working with databases
* Practical experience working with GNU/Linux
  + Advanced understanding of CLI commands, configuration & understanding RHEL administration
* Windows Server Administration
  + Virtual machines, Active Directory, configurating hardware & software RAID
* CompTIA Network+ equivalent knowledge
* CompTIA A+ equivalent knowledge & experience working with installing/upgrading computer hardware
* Graphic Design
  + Advanced knowledge of photo editing & intermediate knowledge of video editing
    - Adobe Suite (Photoshop, Premiere Pro, After Effects)

**EXPERIENCE**

*Language Lab Office Assistant* January 2021-Present

**Illinois State University** Normal, Illinois

* Assisted the Administrative Aide in Department of Languages office
* Responsible for data entry in Excel, scanning, copying, archiving & organizing of documents

*Language Lab Computer Monitor* February 2019-Spring 2020

**Illinois State University** Normal, Illinois

* Supervised a computer lab with language students and kept facility organized
* Collaborated with Graduate Students to organize club events, assisted with Spanish language questions and addressed computer related issues

*Service Clerk* June 2017-August 2019

**Jewel-Osco** LaGrange, Illinois

* Delivered excellent customer service by assisting patrons with questions on locating products, carrying out groceries to their vehicles and assisting cashiers.
* Bagging groceries, retrieving carts from the parking lot and ensuring that the store was kept orderly and safe for customers.

**Languages**

* Spanish: Fluent, native speaker
* Japanese: Conversational, intermediate-advanced reading & writing. JLPT N5 certified (12/1/19)