

**MINUTES OF MEETING**

**Date:** 23.02.2016

**Time:** 11:25 am

**Location:** Open area, floor 2, building R1

**Chairman:** Veselin Slavchev

**Secretary:** Yasen Georgiev

**Attendees:**

Ivan Stoilchev

Ivaylo Hristov

Yasen Georgiev

Veselin Slavchev

**Absent:** none

**Agenda:**

1. First group meeting

- deciding who will be the project leader

1. First meeting with the client

-asking him different questions

**Motions:**

1. First group meeting:

On the first group meeting we decided that the most appropriate leader for our group will be Veselin Slavchev. We also decided how we will split the tasks and who will be responsible for the different parts.

1. Meeting with the client:

On our first meeting with the client we asked him a lot of different questions about the event, the applications and the website. We tried to understand well what we exactly have to do. Moreover, we asked about his expectations about the final result.

**Plan actions for next week:**

1. Research about methodologies
2. Research about different ways of codes for verification
3. Safely storing passwords
4. Learning PHP

Prepared by: Yasen Georgiev Approved by: Veselin Slavchev