

## VISITOR INFORMATION SHEET

Date \_\_\_\_\_

Welcome to our office. There will be a fee of \$\_\_\_\_\_ per consultation. This fee will be charged before your consultation with the attorney. Please complete the questions below.

<b>Name:</b>			
<b>Telephone #:</b>	Cell:	Home:	
	Work:	Fax:	
<b>Address:</b>			
<b>(Do you live at this address?)</b>	Yes _____ No _____		
<b>Email Address:</b>			
<b>Contact Person:</b>			
<b>Do you want to receive information regarding immigration updates?</b>	<input type="checkbox"/> Text Message (recommended) <input type="checkbox"/> Email <input type="checkbox"/> Post Mail		

How did you hear about our firm? ☐ Internet ☐ Seminar ☐ Other: \_\_\_\_\_ ☐ Another Attorney ☐ Our Client \_\_\_\_\_ ☐ Radio \_\_\_\_\_

This consultation is for: ☐ Myself ☐ Family ☐ Friend ☐ Other: \_\_\_\_\_

Objective of Visit. What is the purpose of your visit? :

\_\_\_\_\_

Do you have an immigration attorney? ☐ No ☐ Yes, name of attorney: \_\_\_\_\_

Please do not write below this line

Attorney: \_\_\_\_\_ Legal Assistant: \_\_\_\_\_ Date: \_\_\_\_\_

### Attorney Notes

<input type="checkbox"/> N-400	<input type="checkbox"/> DACA	<input type="checkbox"/> Jail Visit	<input type="checkbox"/> U Certification	<input type="checkbox"/> TN
<input type="checkbox"/> I-130	<input type="checkbox"/> DACA Extension	<input type="checkbox"/> Bond Hearing	<input type="checkbox"/> U Visa	<input type="checkbox"/> E-1
<input type="checkbox"/> 485	<input type="checkbox"/> Travel Doc.	<input type="checkbox"/> Removal _____	<input type="checkbox"/> VAWA	<input type="checkbox"/> E-2
<input type="checkbox"/> I-765	<input type="checkbox"/> FBI	<input type="checkbox"/> Affirmative Asylum	<input type="checkbox"/> Other	<input type="checkbox"/> LIA
<input type="checkbox"/> 601A	<input type="checkbox"/> CP	_____		
<input type="checkbox"/> FOIA <input type="checkbox"/> ICE <input type="checkbox"/> EOIR <input type="checkbox"/> CBP <input type="checkbox"/> USCIS				

**PROSPECTIVE CLIENT GENERAL INFORMATION**

<b>Full Name:</b>	
<b>Other Names Used:</b>	(e.g. Maiden Name)
<b>Date of Birth:</b>	
<b>City and Country of Birth:</b>	
<b>Country of Citizenship:</b>	

**MARITAL STATUS:** ☐ Single ☐ Engaged ☐ Married ☐ Divorced ☐ Widowed

**IF MARRIED OR ENGAGED, COMPLETE THIS SECTION:**

<b>Name of Spouse or Fiancé(e):</b>	
<b>Date of Birth:</b>	
<b>City and Country of Birth:</b>	
<b>Are you a LPR or USC?</b>	
<b>Date of Marriage:</b>	
<b>Place of Residence:</b>	
<b>Has your spouse ever been convicted of a crime?</b>	

**IF DIVORCED OR WIDOWED, PLEASE COMPLETE THIS SECTION:**

<b>Name of Former Spouse:</b>	
<b>City and Country of Birth:</b>	
<b>Country of Citizenship:</b>	
<b>Date of Marriage:</b>	

**Are you a Permanent Resident?** ☐ Yes ☐ No

**If the answer is affirmative::**

<b>¿What year?</b>	
<b>¿How did you obtain your residency?</b>	_____ Family Petition _____ Employer _____ Other

**DO YOU HAVE A FATHER OR MOTHER WITH AMERICAN CITIZENSHIP? If the answer is affirmative**

<b>¿ How did you obtain American citizenship??</b>	_____ Nacimiento _____ Naturalización
<b>¿What year?</b>	
<b>¿How old were you?</b>	
<b>Has anyone ever filed an immigrant visa petition for you or your parents?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, who filed for your parent? <input type="checkbox"/> Employer <input type="checkbox"/> Spouse <input type="checkbox"/> Sibling <input type="checkbox"/> Parent If yes, date Petition Filed Month/Year _____ Person who filed Petition: _____ Result: <input type="checkbox"/> Granted <input type="checkbox"/> Denied <input type="checkbox"/> Pending

**IF YOU HAVE CHILDREN, PLEASE COMPLETE THIS SECTION**

<b>1 Name of Child:</b>		<b>2 Name of Child:</b>	
<b>City and Country of Birth:</b>		<b>City and Country of Birth:</b>	
<b>Age:</b>		<b>Age:</b>	
<b>Does child live with you?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Does child live with you?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>3 Name of Child:</b>		<b>4 Name of Child:</b>	
<b>City and Country of Birth:</b>		<b>City and Country of Birth:</b>	
<b>Age:</b>		<b>Age:</b>	
<b>Does child live with you?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Does child live with you?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

<b>Dates of entries and exits to the United States:</b>	<b>Entered</b>	<b>Exited</b>
	1. Date: _____	Date: _____
	2. Date: _____	Date: _____
	3. Date: _____	Date: _____
	4. Date: _____	Date: _____
	5. Date: _____	Date: _____
	6. Last: _____	Last: _____
	<b>A. First Date of Entry:</b>	
	Month/Year _____	
	Place of Arrival: _____	
Were you inspected by an Immigration Officer? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>		
<b>How did I enter the United States the last time I entered?</b>		
<input type="checkbox"/> Cross the border between the United States and Mexico on foot / river / desert		
<input type="checkbox"/> Present documents of another person.		
What kind of documents? _____		
<input type="checkbox"/> The bridge officer let me through.		
_____		
<input type="checkbox"/> They passed me hidden. Where? _____		
<b>B. Last Date of Entry:</b>		
Month/Year _____		
Place of Arrival: _____		
Were you inspected by an Immigration Officer? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>		
<b>How do I enter the United States?</b>		
<input type="checkbox"/> Cross the border between the United States and Mexico on foot / river / desert		
<input type="checkbox"/> Present documents of another person.		
What kind of documents? _____		
<input type="checkbox"/> The bridge officer let me through.		

<b>Are you currently Living in the United States?</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If yes: You have been living in the US since: Month: _____ Year: _____ Where? _____
<b>Have you ever had a U.S. Visa?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, please provide the following: Consulate that issued visa _____ Date issued: _____ Date of Expirations: _____
<b>Have you ever been refused a U.S. visa?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, name of Consulate denying visa issued _____ Denied more than Once: <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Have you ever been stopped or questioned by an Immigration Officer?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, where: _____ Month/Year _____ More than Once: <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Have you ever been denied entry into the U.S.?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, where: _____ Month/Year _____ More than Once: <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Have you ever been in deportation proceedings?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, where: _____ Month/Year _____ End Result: _____
<b>Have you ever been deported or removed from the U.S.?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, where: _____ Month/Year _____ Reason for Deportation: _____
<b>Have you ever been stopped or questioned by the Police?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, where: _____ Month/Year _____ Reason for Stop: _____ Were you arrested? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Have you ever been CHARGED with committing a crime?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, where: _____ Month/Year _____ Crime Charged: _____ Did you go to court? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Have you ever been FOUND GUILTY of committing a crime?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, where: _____ Month/Year _____ Crime Charged: _____ Penalty: _____
<b>Do you have a valid driver license?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No   If Yes, from what state: _____ Expiration Date: _____

<b>Do you pay taxes in the U.S.?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, since when?: Year_____
<b>Are you currently employed using a U.S. Social Security Number?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, is it valid?: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> I don't know
<b>Do you have employment authorization?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, is it valid ? : <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know
<b>What is your Occupation:</b>	
<b>Are you currently working?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not and are you receiving unemployment? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Have you filed taxes during the last 3 years?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If not, why not?
<b>Highest level of Education:</b>	<input type="checkbox"/> Elementary <input type="checkbox"/> High School <input type="checkbox"/> College <input type="checkbox"/> Other:_____
<b>English language proficiency</b>	<input type="checkbox"/> Limited basic proficiency <input type="checkbox"/> Intermediate <input type="checkbox"/> Native / Fluent
<b>Do you have any certificate of continuing education / Training / Special licenses?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what?
<b>Can you prove that it is not likely to become a public charge?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know

## NATURALIZATION ELIGIBILITY SHEET

### BASIC REQUIREMENTS

YES NO

- Have you been a permanent resident of the US for at least 5 years OR at least 3 years and been married to and living with the same US citizen for the last 3 years? ☐ ☐
- Have you lived at the same address the past 3 months? ☐ ☐
- Were any of your parents/grandparents US citizens before your 18<sup>th</sup> birthday? ☐ ☐
- **MALES:** have you registered w/ Selective Service? ☐ ☐

Selective Service System # \_\_\_\_\_ Date Registered: \_\_\_\_\_

### ABSENCES (have you...)

YES NO

- Taken any trips outside the US for more than 1 year? ☐ ☐
- Taken any trips outside the US for more than 6 months/less than a year? ☐ ☐
- Worked outside of US? ☐ ☐

### DETENTIONS (have you...)

YES NO

- Ever been detained by Border Patrol/Immigration and Customs Enforcement (ICE)? ☐ ☐
- Ever been detained briefly at border or airport? ☐ ☐
- Ever been fingerprinted or have signed anything when detained? ☐ ☐

### DEPORTATION/REMOVAL (have you...)

YES NO

- Ever been or are you now in immigration proceedings/before an Immigration Judge ☐ ☐
- Ever been detained and did not go to court? ☐ ☐
- Ever been deported and returned unlawfully (Entry Without Inspection)? ☐ ☐
- *Approximate Date:* \_\_\_\_\_ ☐ ☐
- Ever been ordered deported and never left? ☐ ☐
- Ever been granted Voluntary Deportation and never left? ☐ ☐
- Ever applied for any kind of relief from deportation (asylum, etc.)? ☐ ☐

### CRIMES

YES NO

- Have you ever been cited/received traffic tickets? ☐ ☐
- Have you ever been arrested by the police? ☐ ☐
- Have you ever been charged with violating any law *or* convicted of a crime or offense? ☐ ☐
- Have you ever been in jail? ☐ ☐
- Are you currently on probation/parole? ☐ ☐

### CRIMES (have you...)

YES NO

- Failed to reveal applicable arrests/charges/detentions/deportations when applying for residency? ☐ ☐
- Lied/committed fraud to receive public benefits? ☐ ☐
- Married someone in order to obtain an immigration benefit? ☐ ☐

### GOOD MORAL CHARACTER

YES NO

- Have you ever claimed to be a US citizen? ☐ ☐
- Have you ever registered to vote in the US or ever voted in a US election? ☐ ☐
- Do you owe overdue taxes? ☐ ☐
- Have you ever failed to file required income taxes? ☐ ☐
- Do you have any children under the age of 18 that do not reside with you? ☐ ☐
- \* Do you have proof of support for these children not living with you? ☐ ☐
- Do you owe child support? ☐ ☐
- Have you ever been married to more than one person at the same time? ☐ ☐
- *(even if marriage was in another country)*
- Have you ever helped or tried to help anyone enter the US illegally? ☐ ☐

Prospective Clients Signature: \_\_\_\_\_

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