

# Email Template Tutorial:

For - IRIA 2026, Hyderabad

**How to Send Professional  
Invitations**

**Select using the  
mouse from top left  
corner of email and  
drag mouse till end of  
the mail.**



Compose

Inbox 2,142

Starred

Snoozed

Important

Sent

Drafts 24

Purchases

Social 128

Updates 4,165

Forums

Promotions 303

More

Upgrade →

teserfde ➞ Inbox



Vikas Singh

to me

Sat, Jan 17, 11:57 PM (2 hours ago)



# INVITATION



We cordially invite you to

# IRIA-2026

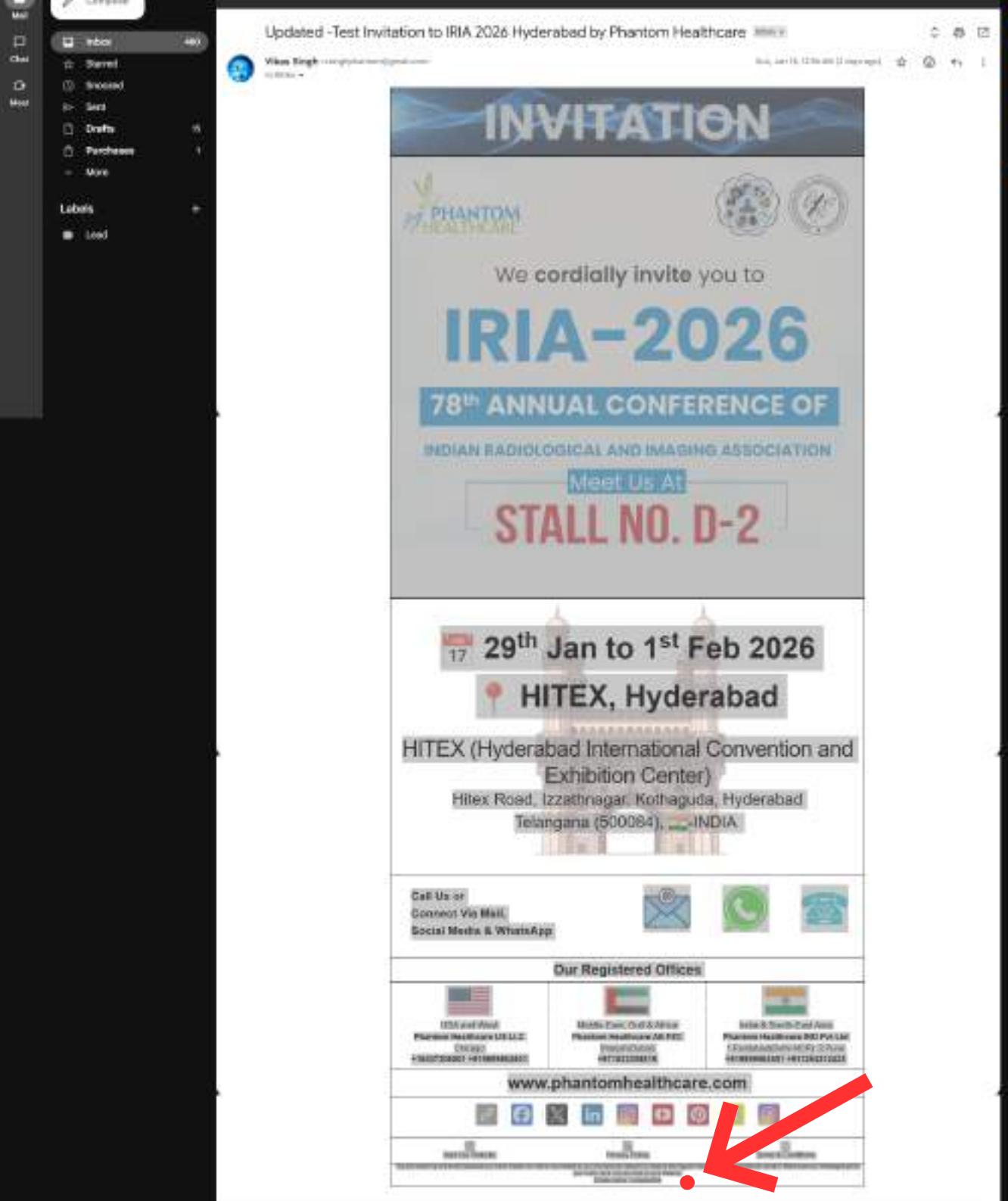
78<sup>th</sup> ANNUAL CONFERENCE OF

INDIAN RADIOLOGICAL AND IMAGING ASSOCIATION

Meet Us At



**Select till “Unsubscribe”  
and copy -  
(Ctrl+C or right click and  
select copy )**



**Compose a new email, and remove any predefined signature (if you have one).**

**Then paste the content which was copied using- (Ctrl+V or Right Click-> Paste Option)**

 Search mail

• Active

9

5

1

10

-4 of 225-

Updated -Test Invitation to IRIA 2026 Hyderabad by

**Vikas Singh** <vsinghphantom@gmail.com>  
to Ritika ▾



New Message

## Recipients

### Subject

Thanks & Regards

Vikas Singh

(Digital Marketing & Software Professional)

Phantom Healthcare



INDIA

USA

1148

Visit Our Website → [phantomhealthcare.com](http://phantomhealthcare.com)

#### **Our Regional Offices**

Samp

**Write the “Subject” as per your choice -use multiple versions of the “Subject” in every mail to avoid being in spam/junk. Keep “To” recipients' emails in “Bcc”, number of people to be kept in each mail depends on your Gmail or Google Mail Account(if provided by authorities) and then “Send”**

Phantom Healthcare invites you -----

To

Bcc: VIKAS SINGH (vsingh2110@) X digital@phantomhealthcare.com X goog

Add: Ajay Verma Brijesh Brijesh Suneha

Phantom Healthcare invites you -----

Cc

 googlebusinessprofile-support@google.com  
googlebusinessprofile-support@google.com

Send



Thank  
You