**Instructions for Policy Hub**

1. For the Webpage, please select the topics that you would like your paper to be listed under (choose all that apply). If there is a topic you would like your paper to fall under but do not see it here, please send it to the member of the research editorial team member you are working with.

Banking

Capital and Investment

COVID

Economic growth and development

Economic indicators

Education

Exchange rates

Financial markets

Fiscal policy

Forecasting

Government programs

Health

Housing affordability

Immigration

International trade

Labor markets

Latin America

Model risk

Monetary policy

Payments

Productivity

Racial equity

Real estate

Regulation

Small business

Technology

Uncertainty

Wages and compensation

1. Social Media: Please share the idea or finding from your paper that you think will be most interesting to the Bank’s social media follower, something that would be very interesting to a well-informed, but general audience. We would try to use this in the posts for your paper.

*Your response*

1. Are there any people in the media that you know are writing about the topics that your paper addresses that should be contacted regarding your paper?

*Your response*

1. The rest of the information needed for your paper is in the following pages. Please use the format laid out in the template

Title

**Author One**, Affiliation

**Author Two**, Affiliation

## Summary:

Lorem ipsum.

## Key findings:

1. Lorem ipsum.
2. Lorem ipsum.

Center Affiliation: Curabitur dictum gravida mauris.

**JEL Classification:**

**Keywords:**

**https://doi.org/10.29338/xx0000-0**

Title

**Summary:** Lorem ipsum dolor sit amet, consectetur adipiscing elit. Pellentesque ut leo elementum, malesuada sem quis, mollis neque. In fermentum nunc eget nunc gravida, quis condimentum risus blandit. Cras suscipit cursus faucibus. Maecenas ex libero, pretium eget libero nec, eleifend fringilla dolor. Vivamus auctor metus elit. Nunc vestibulum orci sit amet lorem bibendum, non maximus quam porta. Fusce non elit elit. Vivamus porta massa quis velit aliquam, in eleifend sem vehicula. Etiam commodo mi semper lacus ultricies, sed mollis sem consectetur. Nunc sit amet nibh ac ante suscipit mattis. Proin sodales lorem eu molestie tincidunt. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. In vehicula et nunc non auctor. Ut imperdiet lobortis dolor nec tincidunt. Mauris tristique egestas augue a bibendum. Aenean nec consectetur orci. Duis auctor elit ut sollicitudin pretium. Donec nulla mauris, pellentesque in placerat in, ullamcorper quis dolor. In vitae rhoncus ligula. Integer.

About the Authors:

**Author One** Insert Bio Sketch.

**Author Two** Insert Bio Sketch.

**Acknowledgments:** The author would like to thank insert text. The views expressed here are the author’s and not necessarily those of the Federal Reserve Bank of Atlanta or the Federal Reserve System. Any remaining errors are the author’s responsibility.

*Comments to the author are welcome at* author email address.

# Formatting the manuscript

For manual formatting, follow the styles defined in Table 1 and the instructions below.

Table 1: The styles defined in FRBA Policy Hub Template

|  |  |  |
| --- | --- | --- |
| Style name | Use for | Short description |
| Title | The title of your document | Font: IBM Plex Serif, Bold, 30 pt.  No indent.  Spacing after 15 pt.  Line spacing 1.15. |
| Body | Running text | Font: IBM Plex Sans, 11 pt.  Indent 0.5 in.  Spacing after 6 pt.  Line spacing 1.15. |
| BodyNoindent | The first paragraph of running text after headings. | Font: IBM Plex Sans, 11 pt.  No indent.  Spacing after 6 pt.  Line spacing 1.15. |
| Heading 1 | The first level numbered headings | Font: IBM Plex Sans, Bold, 14 pt.  No indent.  Hanging 0.3 in.  Spacing before 12 pt.  Spacing after 6 pt.  Line spacing 1.15. |
| Heading 2 | The second level headings | Font: IBM Plex Sans, Bold, 12 pt.  No indent.  Spacing before 2 pt.  Spacing after 0 pt.  Line spacing 1.15.  Unnumbered. |
| Heading 3 | The third level headings | Font: IBM Plex Sans, Italic, 11 pt.  No indent.  Spacing before 0 pt.  Spacing after 0 pt.  Line spacing 1.15.  Unnumbered. |
| Heading 4 | The fourth level headings | Font: IBM Plex Sans, Italic, 11 pt.  No indent.  Spacing before 0 pt.  Spacing after 0 pt.  Line spacing 1.15.  Unnumbered.  Insert a full stop after the heading’s title.  Start running text on the same line as heading. |
| Heading 5 | The fifth level headings | Font: IBM Plex Sans, Italic, 11 pt.  Indent 0.5 in.  Spacing before 0pt.  Spacing after 0pt.  Line spacing 1.15.  Unnumbered.  Insert a full stop after the heading’s title.  Start running text on the same line as heading. |
| HeadingUnn 1 | First level unnumbered heading.  **Use for** Appendix, References | Font: IBM Plex Sans, Bold, 14 pt.  No indent.  Spacing after 6 pt.  Line spacing 1.15. |
| Footnote | Footnotes | Font: IBM Plex Sans, 10pt.  No indent.  Spacing after each footnote 6pt.  Line spacing 1. |
| TableFigureCaption | Captions of illustrations/tables | Font: IBM Plex Sans, Bold, 12 pt.  No indent.  Spacing after 6 pt.  Line spacing 1.15. |
| TableFigureNote | Notes after illustrations/tables | Font: IBM Plex Sans, 8 pt.  Spacing before 0 pt.  Spacing after 0pt.  Line spacing 1.15. |
| TableBody | Table text.  **How to use:**  Insert a table.  Go to “Table Design” tab and select “Custom”/“TableBody”. | Font: IBM Plex Sans.  Header row 11 pt.  Other rows 10 pt.  Line spacing 1.15.  No indent.  Spacing after 0pt. |
| ListEnumerate | Numbered list | IBM Plex Sans, 11pt.  Indentation left 4 mm  Hanging 6mm.  Spacing before 6pt  Spacing after 6pt  Tabs 10 mm.  Line spacing 1.15. |
| ListBullet | Unnumbered list (with bullets) | IBM Plex Sans, 11pt.  Indentation left 4mm.  Hanging 6mm.  Spacing before 6pt  Spacing after 6pt  Tabs 10mm.  Line spacing 1.15. |
| ListDescription | Unnumbered list with description | IBM Plex Sans, 11pt.  No indent.  Hanging 10mm.  Spacing before 6pt  Spacing after 6pt  Tabs 10 mm.  Line spacing 1.15.  Use **bold** for described term titles. |
| ReferenceEntry | Bibliographic references | IBM Plex Sans, 11pt.  No indent. Hang indent 0.5in.  Spacing after 6pt.  Line spacing 1.15. |

# Math

Use table of three columns for an equation. Equations should be centered:

|  |  |  |
| --- | --- | --- |
|  |  |  |

Use first column for an equation number:

|  |  |  |
| --- | --- | --- |
| (1) |  |  |

where *Z* follows a *N(μ, σ*2*)* distribution.

Use one table for multiline equations:

|  |  |  |
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| (2) |  |  |
| (3) |  |  |

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# Heading1

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Table 2: Caption.

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## Heading2

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Second paragraph.[[2]](#footnote-2) Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet.

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Appendix. HeadingUnn1

If applicable.

References

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2. Lorem ipsum dolor sit amet. [↑](#footnote-ref-2)