Instructions for Policy Hub

1. For the Webpage, please select the topics that you would like your paper to be listed under (choose all that apply). If there is a topic you would like your paper to fall under but do not see it here, please send it to the member of the research editorial team member you are working with.

☐ Banking	☐ International trade
☐ Capital and Investment	☐ Labor markets
☐ COVID	☐ Latin America
☐ Economic growth and development	☐ Model risk
☐ Economic indicators	☐ Monetary policy
☐ Education	☐ Payments
☐ Exchange rates	☐ Productivity
☐ Financial markets	☐ Racial equity
☐ Fiscal policy	☐ Real estate
☐ Forecasting	☐ Regulation
☐ Government programs	☐ Small business
☐ Health	☐ Technology
☐ Housing affordability	☐ Uncertainty
☐ Immigration	☐ Wages and compensation

2. Social Media: Please share the idea or finding from your paper that you think will be most interesting to the Bank's social media follower, something that would be very interesting to a well-informed, but general audience. We would try to use this in the posts for your paper.

   Your response

3. Are there any people in the media that you know are writing about the topics that your paper addresses that should be contacted regarding your paper?

   Your response

4. The rest of the information needed for your paper is in the following pages. Please use the format laid out in the template

Title

Author One, Affiliation

Author Two, Affiliation

Summary:

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Key findings:

1. Lorem ipsum.
2. Lorem ipsum.

Title

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About the Authors:

Author One Insert Bio Sketch.

Author Two Insert Bio Sketch.

1   Formatting the manuscript

For manual formatting, follow the styles defined in Table 1 and the instructions below.

Table 1: The styles defined in FRBA Policy Hub Template

Style name	Use for	Short description
Title	The title of your document	Font: IBM Plex Serif, Bold, 30 pt. No indent. Spacing after 15 pt. Line spacing 1.15.
Body	Running text	Font: IBM Plex Sans, 11 pt. Indent 0.5 in. Spacing after 6 pt. Line spacing 1.15.
BodyNoindent	The first paragraph of running text after headings.	Font: IBM Plex Sans, 11 pt. No indent. Spacing after 6 pt. Line spacing 1.15.
Heading 1	The first level numbered headings	Font: IBM Plex Sans, Bold, 14 pt. No indent. Hanging 0.3 in. Spacing before 12 pt. Spacing after 6 pt. Line spacing 1.15.
Heading 2	The second level headings	Font: IBM Plex Sans, Bold, 12 pt. No indent. Spacing before 2 pt. Spacing after 0 pt. Line spacing 1.15. Unnumbered.
Heading 3	The third level headings	Font: IBM Plex Sans, Italic, 11 pt. No indent. Spacing before 0 pt. Spacing after 0 pt. Line spacing 1.15. Unnumbered.

Heading 4	The fourth level headings	Font: IBM Plex Sans, Italic, 11 pt. No indent. Spacing before 0 pt. Spacing after 0 pt. Line spacing 1.15. Unnumbered. Insert a full stop after the heading's title. Start running text on the same line as heading.
Heading 5	The fifth level headings	Font: IBM Plex Sans, Italic, 11 pt. Indent 0.5 in. Spacing before 0pt. Spacing after 0pt. Line spacing 1.15. Unnumbered. Insert a full stop after the heading's title. Start running text on the same line as heading.
HeadingUnn 1	First level unnumbered heading. **Use for** Appendix, References	Font: IBM Plex Sans, Bold, 14 pt. No indent. Spacing after 6 pt. Line spacing 1.15.
Footnote	Footnotes	Font: IBM Plex Sans, 10pt. No indent. Spacing after each footnote 6pt. Line spacing 1.
TableFigureCaption	Captions of illustrations/tables	Font: IBM Plex Sans, Bold, 12 pt. No indent. Spacing after 6 pt. Line spacing 1.15.
TableFigureNote	Notes after illustrations/tables	Font: IBM Plex Sans, 8 pt. Spacing before 0 pt. Spacing after 0pt. Line spacing 1.15.
TableBody	Table text. **How to use:** Insert a table. Go to "Table Design" tab and select "Custom"/"TableBody".	Font: IBM Plex Sans. Header row 11 pt. Other rows 10 pt. Line spacing 1.15. No indent. Spacing after 0pt.

ListEnumerate	Numbered list	IBM Plex Sans, 11pt. Indentation left 4 mm Hanging 6mm. Spacing before 6pt Spacing after 6pt Tabs 10 mm. Line spacing 1.15.
ListBullet	Unnumbered list (with bullets)	IBM Plex Sans, 11pt. Indentation left 4mm. Hanging 6mm. Spacing before 6pt Spacing after 6pt Tabs 10mm. Line spacing 1.15.
ListDescription	Unnumbered list with description	IBM Plex Sans, 11pt. No indent. Hanging 10mm. Spacing before 6pt Spacing after 6pt Tabs 10 mm. Line spacing 1.15. Use **bold** for described term titles.
ReferenceEntry	Bibliographic references	IBM Plex Sans, 11pt. No indent. Hang indent 0.5in. Spacing after 6pt. Line spacing 1.15.

2 Math

Use table of three columns for an equation. Equations should be centered:

$$x^n + y^n = z^n$$

Use first column for an equation number:

(1) $$\Pr(Z \leq t) = \Phi\left(\frac{Z-\mu}{\sigma}\right)$$

where Z follows a $N(\mu, \sigma^2)$ distribution.

Use one table for multiline equations:

(2) $$g_\mu(\phi) = 0,$$

(3) $$g_\mu(X) = 1.$$

Intro paragraph(s). Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet.

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3   Heading1

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Table 2: Caption.

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Source: Lorem Ipsum.

Heading2

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Heading3

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Second paragraph.[2] Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet.

Heading4. First paragraph after header. Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet.

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Heading5. First paragraph after header. Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet.

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Appendix. HeadingUnn1

If applicable.

References

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