

Equipment Shipping Guide to Terralogic

Ship to:

TERRALOGIC LLC

Attn: [*full name of receiver*]

Anna Building, 2nd Floor

Quang Trung Software City, District 12

Ho Chi Minh City, Viet Nam

Tel: +84 28 37155048

Fax: +84 28 37155049

Email: receivingvietnam@terralogic.com

Preferred carrier FedEx/ DHL. Other carriers do not have as much experience working with Customs, causing great delays and possibly incurring additional cost

Shipping information

1. Please mark “ Bill Sender ” in Duty & Tax Billing section of Airway Bill or Cargo Control Document – in order to facilitate Customs Clearance
2. If items are not generally available on the marketplace (and thus not search able online by Customs), please indicate a value closer to wholesale
3. Before shipment, please email to Terralogic:
 1. Device name, model number
 2. Status of the equipment: brand new or used
 3. Quantity
 4. Cost per unit
 5. Plan to ship
4. Upon shipping, please email to Terralogic the Scanned copy of Air waybill/ or Tracking number

5. Terralogic may asks more information for the customs clearance:

1. Serial number
2. Country of origin
3. Cargo control document
4. Product Specifications

6. Terralogic will take care to clear the shipment, pay customs duties and other expenses/fees related to receiving equipment, and invoice duties/expenses/fees back to customer.

Help

For further assistance, please email: receivingvietnam@terralogic.com