

Name	Sriram Vujjini	Building Manager Log
Date	08.24.2025	
Time	2:30 pm - 7:30 pm	
ROOM	Notes:	
Ballroom A - 2100A		
Ballroom B - 2100B		
Ballroom C - 2100C		
Ballroom ABC - 2100	Set for Student Government	
The Oval Theater - 2500		
Legacy Room - 2702		
Honors Room - 2703		
Big East Room - 2705		
Ybor Room - 2706		
Spirit Room - 2707		
Plaza Room - 2708	Set for Office of Transfer Student Success	
Hillsborough Room - 2709		
Sabal Room - 3700		
Palm Conf. Room - 3701		
Orchid Room - 3702		
Tarpon Room - 3704		
Manatee Room - 3705		
Oak Room - 3707		
Sandhill Crane Room - 3708		
Bob Room - 3709		
Egret Room - 3711		
Columbia Room - 3712		
Challenger Room - 3713		
The Chamber - 4200		
1st Floor Student Life Tower		
2nd Floor Student Life Tower		
3rd Floor Student Life Tower		
4th Floor Student Life Tower		
Amphitheater		
Atrium		
North Entrance (Outside)		
East Entrance (Outside)		
SVC Breeze Way (Outside)		
Crescent Hill		
MSC/MLK Plaza (Outside)		
SKYPAD		
BullPen/S&L Area (Outside)		
Electronics		
BM/Set-up/Bull Market Radios	11	Count all radios - notify E1 if any electronics are missing or broken
BM Cell Phone	1	
Crew		
Info Desk Staff	Fareeza Rahman, Khang Phan	
# of Set Up Keys	1	
Set-up Crew	Jeevon Raphael, Samara Peter-Charles, Jonathan Glasgow	
SNL Standby Tech		
SNL Event Tech		
Bull Market		
Additional Duties/Notes		
Maintenace issues:	Yes / No	work order submitted :
Conference wing CLOCK issues	RM#	yes/ no
Conference wing Light issues:	RM#	yes/no
Additional Notes: 3:25 pm: Samara Peter Charles was late to her shift by 25 minutes. She contacted informed the previous BM about this. A discipline document was sent to her direct supervisor.		
4:30 pm: While unlocking 4200 for the student government event, USF catering was trying to get in to setup in the room. BM did not find any food approval note in the setup sheets, so BM asked the catering person for their confirmation about this and made sure it was for this event. BM also notified L4 about this who said he didn't find any notes as well and said it is okay to proceed as long as long as catering had a confirmation.		

Centre Gallery was struck.
The client in 3701 did not show up for their event at 3:30 pm.
Sheik Muhammad Haseeb from Sound and light did not show up for his late mid standby shift. He already informed the previous BM that he would not show up because he was sick and that he sent a text to his direct supervisor David. A discipline document was sent his direct supervisors.
6:45 pm: The client in 3705 (event at 7:15 pm) requested for window covers for their reservation. BM accomodated the request.
7:13 pm: The smoke control panel went off. BM hit the lamp control switch to stop the alarm. Picture attached to email.
The client Alpha Delta Pi did not show up for their event in 2709 at 6:45 pm.
The client Delta Tau Delta did not show up for their event in 2707 at 6:45 pm.