

Name	Sriram Vujjini	<h1>Building Manager Log</h1>
Date	21.03.2025	
Time	3 pm - 8 pm	
<u>ROOM</u>	<u>Notes:</u>	
Ballroom A - 2100A		
Ballroom B - 2100B		
Ballroom C - 2100C		
Ballroom ABC - 2100		
The Oval Theater - 2500		
Legacy Room - 2702		
Honors Room - 2703		
Big East Room - 2705		
Ybor Room - 2706		
Spirit Room - 2707		
Plaza Room - 2708	Set for Gamma Phi Beta	
Hillsborough Room - 2709	Set for Alpha Delta Pi	
Sabal Room - 3700		
Palm Conf. Room - 3701		
Orchid Room - 3702		
Tarpon Room - 3704		
Manatee Room - 3705	Set for Zeta Beta Tau, Sigma Alpha Epsilon	
Oak Room - 3707		
Sandhill Crane Room - 3708		
Bob Room - 3709	Set for Delta Tau Delta, Kappa Sigma	
Egret Room - 3711	Set for Sigma Phi Epsilon	
Columbia Room - 3712	Set for Lambda Theta Alpha	
Challenger Room - 3713		
The Chamber - 4200		
1st Floor Student Life Tower		
2nd Floor Student Life Tower		
3rd Floor Student Life Tower		
4th Floor Student Life Tower		
Amphitheater	Struck	
Atrium		
North Entrance (Outside)	Struck	
East Entrance (Outside)		
SVC Breeze Way (Outside)		
Crescent Hill	Struck	
MSC/MLK Plaza (Outside)		
SKYPAD		
BullPen/S&L Area (Outside)		
Electronics		
BM/Set-up/Bull Market Radios	11	Count all radios - notify E1 if any electronics are missing or broken
BM Cell Phone	1	
Crew		
Info Desk Staff	Mercedes Alonso, Abhipsa Dass	
# of Set Up Keys	1	
Set-up Crew	Jonathan GlasgowLoc Nguyen, Carolyn Williams, Harun Yilmaz Karduz	
SNL Standby Tech	Mohammed Abdulabbas	
SNL Event Tech	Jaivin Khurana	
Bull Market		
Additional Duties/Notes		
Maintenace issues:	Yes / No	work order submitted :
Conference wing CLOCK issues	RM#	yes/ no
Conference wing Light issues:	RM#	yes/no
Additional Notes:		

3 pm: The power was out in the building. The client in ballroom who had a reservation at 4 pm communicated with BM Jenique about the power outage and gave her two contacts (Madison Weaver, 7179848555 and Katie Gilbert, 8646502419) to call one of them if there is any update. At around 3:20 pm, One of the clients' team came to the information desk to ask about any update on power to which the info desk staff responded that it's still the same. BM Sriram tried calling them at 3:40 pm before the event started to let them know that power is not back on yet, but no one responded. At around 4 pm, the catering for the event came to the loading dock but Brian talked to them about the ongoing issue. As soon as the power came back up at 4:30 pm (30 minutes after event start), BM called the client to let them know to which they responded positively, and BM unlocked the doors. SNL tech was already in there setting up. At 4:50 pm, the client came by the information desk to let the BM know that they would not be having their event anymore and asked the BM about who they can talk to about cancelling their event. BM said they should talk to their event planners about it to which the complied. BM also let SNL tech that the event is cancelled.

4:20 pm: L2 contacted BM to notify that the building would be first floor operations only as the power did not come back on yet. As the BM and the crew was preparing to close the 2nd, 3rd, and 4th floors the power came back on and all the operations went back to normal.

After the power came back on, A person named John from USF dining informed the BM that the walk in coolers are not working in the first floor kitchen. BM called maintenance Toni who guided the BM on turning the respective breakers back on.

When going to unlock 3711 for their reservation at 7:30 pm, BM found out that the room was not set in theatre style (it was supposed to be setup during the opening shift at 10 am). BM, closing BM and the setup crew all worked on setting the room up in about 10 minutes before the clients arrived.

The client in the amphitheatre (Sigma Phi Epsilon) left a lot of cake on the round table cloths after their event. The cloths were put in the laundry bags in 2nd floor storage.