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| Name | Sriram Vujjini | | <div>Building Manager Log</div> |
| Date | 08.28.2025 | | |
| Time | 6 am - 10:15 am | | |
| ROOM | Notes: | | |
| Ballroom A - 2100A | | | |
| Ballroom B - 2100B | | | |
| Ballroom C - 2100C | | | |
| Ballroom ABC - 2100 | Set for Panhellenic Association | | |
| The Oval Theater - 2500 | Prefunction set for Health Policy and Advocacy Coalition | | |
| Legacy Room - 2702 | Set for The Hellenic Society | | |
| Honors Room - 2703 | | | |
| Big East Room - 2705 | | | |
| Ybor Room - 2706 | Set for Tampa Bay Asc. of Environmental Professionals | | |
| Spirit Room - 2707 | Set for National Society of Black Engineers | | |
| Plaza Room - 2708 | | | |
| Hillsborough Room - 2709 | Set for ProstheX | | |
| Sabal Room - 3700 | | | |
| Palm Conf. Room - 3701 | | | |
| Orchid Room - 3702 | | | |
| Tarpon Room - 3704 | Set for P.R.I.D.E. Alliance | | |
| Manatee Room - 3705 | Set for Phi Alpha Delta | | |
| Oak Room - 3707 | | | |
| Sandhill Crane Room - 3708 | Set for Alpha Kappa Delta Phi | | |
| Bob Room - 3709 | Set for Data Science @ USF | | |
| Egret Room - 3711 | Set for Public Relations Student Society of Am. | | |
| Columbia Room - 3712 | | | |
| Challenger Room - 3713 | Set for Rock Music Club | | |
| The Chamber - 4200 | | | |
| 1st Floor Student Life Tower | | | |
| 2nd Floor Student Life Tower | | | |
| 3rd Floor Student Life Tower | | | |
| 4th Floor Student Life Tower | | | |
| Amphitheater | | | |
| Atrium | Set for USF world, Center for Career & Professional Development | | |
| North Entrance (Outside) | | | |
| East Entrance (Outside) | | | |
| SVC Breeze Way (Outside) | | | |
| Crescent Hill | | | |
| MSC/MLK Plaza (Outside) | | | |
| SKYPAD | | | |
| BullPen/S&L Area (Outside) | | | |
| Electronics | | | |
| BM/Set-up/Bull Market Radios | 11 | Count all radios - notify E1 if any electronics are missing or broken | |
| BM Cell Phone | 1 | | |
| Crew | | | |
| Info Desk Staff | Erin Barnes, Naleena Gaskin | | |
| # of Set Up Keys | 1 | | |
| Set-up Crew | Natacha Angheben, Elena Glow, Luiza Medeiros de Campos, Page Moffit, Aidin Ozubekov | | |
| SNL Standby Tech | | | |
| SNL Event Tech | | | |
| Bull Market | Aklisia Dife | | |
| Additional Duties/Notes | | | |
| Maintenace issues: | Yes / No | work order submitted : | |
| Conference wing CLOCK issues | RM# | yes/ no | |
| Conference wing Light issues: | RM# | yes/no | |

Additional Notes: 7 am: Zipties were put on crashbars of one of the south entrance doors and the door leading to the pool table in bullpen as they weren't unlocked at opening.

Akbar Younis hadn't shown up for his opening standby shift. BM tried contacting him with the number on subltUp but it wasn't reachable. BM was able to contact him with another number (from the personal phone) upon which he said that he was sick and already contacted David and Jenique (who was originally supposed to be the BM in this shift) that he won't be able to show up. A discipline document was sent to his direct supervisors.

10 am: A person from USF catering called the BM to unlock 3707 so that he could set their equipment for the event 11 am. He said catering don't have their keys anymore to access the rooms anymore as they did before. BM unlocked the room for him and locked it back up once all of the equipment was set.

10 am: Information desk informed the BM about spotting some solicitors by the south entrance few minutes ago. When the BM went there to check (both outside and inside the entrance), they were already gone. BM let the next BM know about it just in case they see them.

[illegible]