

Name	Sriram Vujjini		<h1>Building Manager Log</h1>
Date	21.03.2025		
Time	12 pm - 6:30 pm		
ROOM	Notes:		
Ballroom A - 2100A			
Ballroom B - 2100B			
Ballroom C - 2100C			
Ballroom ABC - 2100			
The Oval Theater - 2500			
Legacy Room - 2702			
Honors Room - 2703			
Big East Room - 2705			
Ybor Room - 2706			
Spirit Room - 2707			
Plaza Room - 2708	Set for Small Business Owners at USF		
Hillsborough Room - 2709			
Sabal Room - 3700			
Palm Conf. Room - 3701			
Orchid Room - 3702			
Tarpon Room - 3704			
Manatee Room - 3705			
Oak Room - 3707			
Sandhill Crane Room - 3708			
Bob Room - 3709			
Egret Room - 3711	Set to meeting block		
Columbia Room - 3712			
Challenger Room - 3713			
The Chamber - 4200			
1st Floor Student Life Tower			
2nd Floor Student Life Tower			
3rd Floor Student Life Tower			
4th Floor Student Life Tower			
Amphitheater	Struck		
Atrium			
North Entrance (Outside)			
East Entrance (Outside)			
SVC Breeze Way (Outside)			
Crescent Hill			
MSC/MLK Plaza (Outside)			
SKYPAD			
BullPen/S&L Area (Outside)			
Electronics			
BM/Set-up/Bull Market Radios	11	Count all radios - notify E1 if any electronics are missing or broken	
BM Cell Phone	1		
Crew			
Info Desk Staff	Mercedes Alonso, Amarlia Bellot		
# of Set Up Keys	1		
Set-up Crew	Natacha Angheben, Malyka Griffith, An Pham		
SNL Standby Tech	Long Vo, Vamsi Ala		
SNL Event Tech	Mohammad Wasif Hossain		
Bull Market	Karan FNO, Divyanshu Pandya		
Additional Duties/Notes			
Maintenace issues:	Yes / No	work order submitted :	
Conference wing CLOCK issues	RM#	yes/ no	
Conference wing Light issues:	RM#	yes/no	
Additional Notes: 12:30 pm: L2 asked the BM to give Kone A elevator reset key. BM accomodated the request.			
1:20 pm: The client in the Amphitheatre (The Muslim Connection) did not show up for their event. When BM called them to confirm, they said that they did not know that they had a reservation for today. They said they will call back in a few minutes to confirm whether they will show up or not. After not having recieved a call for 15 minutes, BM called them back upon which they said they would not be showing up. BM told them that from next time they have to notify at least 2 hours prior to the event start time if they are cancelling. The client acknowldged it. BM asked setup crew and SNL to strike the furniture and tech equipment.			
1:45 pm: A person from CLCE asked for caution tape from the BM office. He returned it back after some time.			

2:50 pm: Operations 2 notified BM that a person (who looked like he was in his 40s) who was reading a book in the commuter lounge in 4th floor was causing an issue when custodial was cleaning up around him. He was creating a disturbance over there and Admin 1 and Operations 1 went there and asked him to leave the building. Operations 2 informed the BM to call UPD in case he was seen again causing issues inside the building.

5 pm: The people that were working on repairs in the building bought the keys that they took from L1 back and signed off their name on the sheet that L1 gave. BM put the keys and sheet on L1's desk upon his request.

6 pm: East entrance breakers were turned off (The non - ADA doors were not locking).
