

Name	Sriram Vujjini	<h1>Building Manager Log</h1>	
Date	04.17.2025		
Time	11 am - 3:30 pm		
ROOM	<u>Notes:</u>		
Ballroom A - 2100A			
Ballroom B - 2100B			
Ballroom C - 2100C			
Ballroom ABC - 2100			
The Oval Theater - 2500			
Legacy Room - 2702			
Honors Room - 2703			
Big East Room - 2705	Set for Black Female Development Circle		
Ybor Room - 2706			
Spirit Room - 2707	Set for National Society of Black Engineers		
Plaza Room - 2708	Set for Disney Club at USF		
Hillsborough Room - 2709			
Sabal Room - 3700			
Palm Conf. Room - 3701	Set for Circle K International		
Orchid Room - 3702			
Tarpon Room - 3704	Set for Sparks Magazine		
Manatee Room - 3705			
Oak Room - 3707			
Sandhill Crane Room - 3708			
Bob Room - 3709			
Egret Room - 3711			
Columbia Room - 3712	Set for Bioinformatics Club		
Challenger Room - 3713	Set for Water of Life Bible Study Club		
The Chamber - 4200			
1st Floor Student Life Tower			
2nd Floor Student Life Tower			
3rd Floor Student Life Tower			
4th Floor Student Life Tower			
Amphitheater			
Atrium			
North Entrance (Outside)			
East Entrance (Outside)			
SVC Breeze Way (Outside)			
Crescent Hill			
MSC/MLK Plaza (Outside)			
SKYPAD			
BullPen/S&L Area (Outside)			

Electronics

BM/Set-up/Bull Market Radios	11	Count all radios - notify E1 if any electronics are missing or broken
BM Cell Phone	1	

Crew

Info Desk Staff	Fareeza Rahman, Livia Guimaraes de Oliveira, Kashish Adlakha, Mercedes Alonso
# of Set Up Keys	1
Set-up Crew	Natacha Angheben, Aidin OzubekovHien Vu, Kyle Willcox
SNL Standby Tech	Zackary Mannheimer
SNL Event Tech	Jobin Abraham John
Bull Market	Divyanshu Pandya, Sofia Chamat Vergara

Additional Duties/Notes

Maintenace issues:	Yes / No	work order submitted :
Conference wing CLOCK issues	RM#	yes/ no
Conference wing Light issues:	RM#	yes/no

Additional Notes: Black banquet table cloths by Alasco were found in the BM office. There were no notes or nothing in the previous days logs mentioned about it. BM asked L3 if

Upon checking ballroom setup for the student government event (starts at 3 pm), BM noticed that there was no gap between stage and wall, even though the diagram and setup sheet say so. BM checked with L2 just to make sure as it seemed like having a gap with a pipe and drape at the back did not seem safe. L2 said there shouldn't be any gap for safety reasons as the stage doesn't have any railings at the back.

1:30 pm: Mercedes from the information desk found two solicitors asking people to buy cookie at the panera lounge. BM approached them and informed that it is not allowed unless they have special permissions. They kindly acknowledge and left. BM sent email to L6 to recommend bull coin for Mercedes for her observation.

2:10 pm: Mercedes from information desk informed the BM that a guest told her that cart 1 was not working. BM checked to see that it was stuck between 1st and 2nd floors and there did not seem to be no one inside. BM informed Operations 1 about it who called Kone - A guys to help repair it.