

|                              |                                  |                               |
|------------------------------|----------------------------------|-------------------------------|
| Name                         | Sriram Vujjini                   | <h1>Building Manager Log</h1> |
| Date                         | 09.14.2025                       |                               |
| Time                         | 8 pm - 12:30 am                  |                               |
| <b>ROOM</b>                  | <u>Notes:</u>                    |                               |
| Ballroom A - 2100A           |                                  |                               |
| Ballroom B - 2100B           |                                  |                               |
| Ballroom C - 2100C           |                                  |                               |
| Ballroom ABC - 2100          |                                  |                               |
| The Oval Theater - 2500      |                                  |                               |
| Legacy Room - 2702           |                                  |                               |
| Honors Room - 2703           |                                  |                               |
| Big East Room - 2705         |                                  |                               |
| Ybor Room - 2706             |                                  |                               |
| Spirit Room - 2707           |                                  |                               |
| Plaza Room - 2708            |                                  |                               |
| Hillsborough Room - 2709     |                                  |                               |
| Sabal Room - 3700            |                                  |                               |
| Palm Conf. Room - 3701       |                                  |                               |
| Orchid Room - 3702           |                                  |                               |
| Tarpon Room - 3704           |                                  |                               |
| Manatee Room - 3705          | Set for Lifelong Learners of USF |                               |
| Oak Room - 3707              |                                  |                               |
| Sandhill Crane Room - 3708   |                                  |                               |
| Bob Room - 3709              |                                  |                               |
| Egret Room - 3711            |                                  |                               |
| Columbia Room - 3712         |                                  |                               |
| Challenger Room - 3713       |                                  |                               |
| The Chamber - 4200           |                                  |                               |
| 1st Floor Student Life Tower |                                  |                               |
| 2nd Floor Student Life Tower |                                  |                               |
| 3rd Floor Student Life Tower |                                  |                               |
| 4th Floor Student Life Tower |                                  |                               |
| Amphitheater                 |                                  |                               |
| Atrium                       |                                  |                               |
| North Entrance (Outside)     |                                  |                               |
| East Entrance (Outside)      |                                  |                               |
| SVC Breeze Way (Outside)     |                                  |                               |
| Crescent Hill                |                                  |                               |
| MSC/MLK Plaza (Outside)      |                                  |                               |
| SKYPAD                       |                                  |                               |
| BullPen/S&L Area (Outside)   |                                  |                               |

## Electronics

|                              |                     |   |
|------------------------------|---------------------|---|
| BM/Set-up/Bull Market Radios | Set for Panhellenic | Count all radios - notify E1 if any electronics are missing or broken |
| BM Cell Phone                | 1                   |   |

## Crew

|                  |   |  |
|------------------|---|--|
| Info Desk Staff  | Adlakha, Kashish  |  |
| # of Set Up Keys | 1   |  |
| Set-up Crew      | Raphael, Jeevon; Maliha, Nazifa; Dey, Meghabwati; Angheben, Natacha |  |
| SNL Standby Tech | Nguyen, Anh   |  |
| SNL Event Tech   |   |  |
| Bull Market      |   |  |

### Additional Duties/Notes

|                               |          |                        |
|-------------------------------|----------|------------------------|
| Maintenace issues:            | Yes / No | work order submitted : |
| Conference wing CLOCK issues  | RM#      | yes/ no                |
| Conference wing Light issues: | RM#      | yes/no                 |

Additional Notes: The client in 3709 (Kappa Sigma) overstayed their reservation for 10 minutes.

11:10 pm: The smoke control panel started beeping. BM stopped it by hitting the lamp test switch. Picture attached to email.

During closing, the north entrance ADA switch wasn't flicking off (it flicks back to on). So it was left at on. The door was locked with crashbars pushed in though.

