M Gmail   **Vijaya Kumar <vulchi.vijay@gmail.com>**

TCS Recruitment# TCS(Saturday)

Gaurav Tyagi2 <gaurav.tyagi2@tcs.com>   Thu, Jun 10, 2021 at 9:12 AM

Greetings from TATA Consultancy Services

Thank you for expressing your interest in exploring a career possibility with the TCS Family.

We are delighted to invite you for a discussion to get to know more about you and your professional experience. The interview will be video based using the **CISCOWEBEX APPLICATION or MS TEAMS.**

At this interview you will have a technical discussion followed by a management &HR round*.Feel free to ask any questions you may have about our hiring process, the position, or our company.

*Subject to you clearing the previous stage of discussion.

INTERVIEW DETAILS	DATE	PREFERRED TIME SLOT	Interview Link will be shared before 30 mins of Interview
	12THJUNE'21	9:30 AM	

To make the interview experience smooth for both of us, we would require your attention to the below mentioned mandatory checklist:

Make sure you have a valid EP number. To create an EP Number, please visit https://ibegin.tcs.com/iBegin/register.

- *Complete the online TCS application form*
- *Upload latest resume, Government ID proof(PAN CARD) and latest passport Size Photo*
- *We will be validating your original government ID document. Do make sure you have it with you and are able to display it when asked for during the interview.*

We would like to complete the selection process in the same day. Towards that the following documents are required, <u>to be updated in the TCS portal</u>, for HR discussion/salary negotiation. Absence of these documents will delay the process and selection results, which we would like to avoid.

- *Mark sheet: 10th& 12th*
- *Degree & mark sheet for all semesters:Diploma/Graduation/PG (if any)*
- *Experience Letter/Relieving Letter/Appointment Letter of all your previous companies*
- *Current organization's last 3 month's payslip&latest compensation letter*

We are eagerly looking forward to our discussion with you!

<u>*PS: Please refer to the instructions at the bottom of this mail for Infrastructure Readiness and Helpline numbers*</u>

ALL THE VERY BEST 😊

CHEERS

TCS TALENT ACQUISITION GROUP

INSTRUCTIONS

INFRASTRUCTURE READINESS	If logging through Mobile	*Download the* **'Cisco WebEx Meetings'/MS Teams** *mobile app from APP Store / Play store*
	If logging through laptop / desktop	*Open* '**webex.co.in/join**'*in your browser or download web app from* 'https://www.webex.com/downloads.html' **'https://teams.microsoft.com/downloads'**
	1. Readiness of laptop with webcam enabled or alternatively use mobile phone • Install webex and MS TEAMS on laptop and mobile • Ensure your internet connection is stable. • Check that your computer's audio is working. • Test your computer's webcam. • Close any unnecessary web browser tabs and applications.	
INTERVIEW	• Find a quiet, private, well-lit place, free from possible interruptions. A neutral background that's free from distractions and avoid public spaces.	

ETIQUETTE	• Dress professionally. • Place your phone in silent mode.	
QUERIES	For EP number creation / document upload	1800-209-3111 (Toll Free Number) Mail to Careers@tcs.com
	For Video interview/scheduling support	
FEEDBACK / CONCERNS**	LEVEL 1	
	LEVEL 2	r.parthasarathy@tcs.com
	LEVEL 3	

Thanks & Regards,
Gaurav Tyagi

Talent Acquisition Group   Mail to – Gaurav.tyagi2@tcs.com