

Session 1:

# Self-introduction

# Objectives



IMPROVE PRONUNCIATION  
& FLUENCY



INCREASE ENGLISH VOCABULARY



DEVELOP ESSENTIAL SKILLS



USE PROPER LANGUAGES IN  
DIFFERENT SITUATION

# Syllabus

## SEMESTER I:

### Daily Conversation

Self-introduction, personal interest, habits & routines, education, countries and places

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## SEMESTER 2:

### Business Communication

Work and job, working environment, daily work, meetings and discussions, email writing

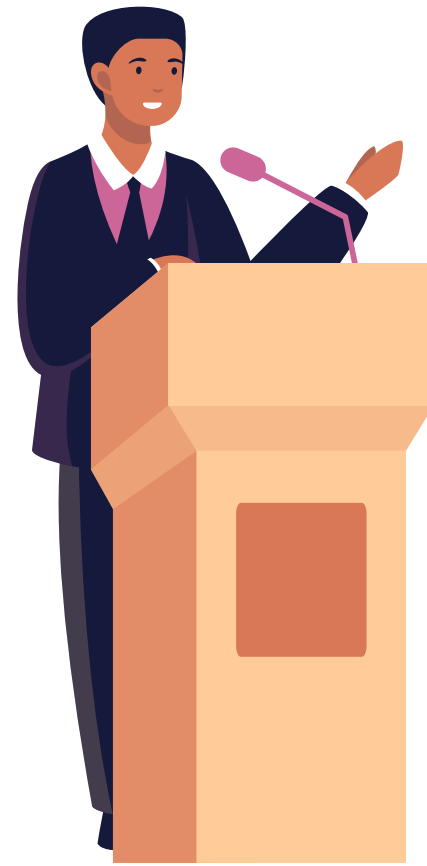
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## SEMESTER 3:

### Job Application

Career goals, strengths and weaknesses, working experience, interview skill, mock interview

# Overview of speaking proficiency



# Speaking

Fluency & Coherence

Pronunciation

Grammar Accuracy

Vocabulary Range

Interactive Communication

# Speaking - B2 (Upper-intermediate)

## Fluency & Coherence

can speak at length, occasional pauses/ hesitations, use linking words

## Grammar Accuracy

can use basic and more complex structures flexibly

## Vocabulary Range

can use vocabulary to talk in familiar/ unfamiliar topics, can use synonyms, paraphrases, collocations, common expression and idioms

## Pronunciation

generally be understood, can use intonation, word/sentence stress, pronounce individual sounds clearly

## Interactive Communication

can use basic communication strategies, can keep the conversation going, negotiate towards an outcome with little support

Listening → Speaking

**Shadowing** (advanced):  
fluency, pronunciation & intonation

# Listening → Speaking

**Shadowing** (advanced): fluency, pronunciation & intonation

- Select a piece of audio (a proficient speaker)
- Listen and notice the speaker's accent, rhythm & intonation
- Try to repeat what the speaker says as quickly and as accurately as possible
- Record yourself and check if you can understand your speech





# Self-introduction

in an interview

Most common question:

**Tell me about yourself.**

# Self-introduction

in an interview

What should you say to introduce yourself in an interview?

- Your \_\_\_\_\_ (name, age)
- Your \_\_\_\_\_ (degrees/ certificates)
- Your \_\_\_\_\_ (internship/ on-the-job training)
- Your \_\_\_\_\_ (short-term/ long-term)
- Your \_\_\_\_\_

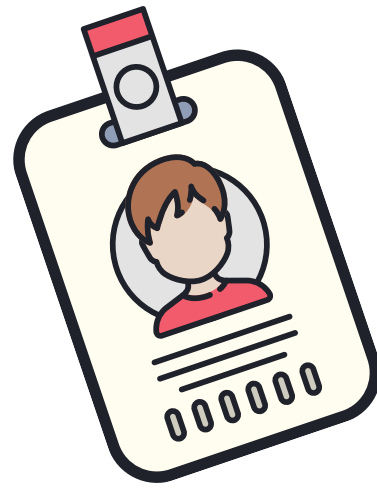


# Self-introduction

in an interview

- Your **general information** (name, age)
- Your **education**
- Your **skills** or **working experience**
- Your **career goals/ future plans**
- Your **reason/ motivation** to work in the company you're applying for.





# Self-introduction

in an interview

## Name

Hello, **I'm** [name].

Hi, **my name is** [name].

**My friends call me** [name]

**You can call me** [name]

## Hometown/ Country

**I'm from** [city/province/country].

**I am** [nationality]: I am Vietnamese.

**I was born** in [city/province/country].

**I grew up** in [city/province/country].

# Self-introduction

in an interview

## Education

**I am studying** + [major]: I'm studying Information technology.

**I graduated from** + [university]: I graduated from FPT University

**My major** is software engineering.



# Self-introduction

in an interview

## Job

Position:

**I am a/an** + [position]: I'm a software developer.

**I work as a/an** + [position]: I work as a software developer.

Company:

**I work at / for** + [company name]: I work at FPT Software.

My company provides IT services for global clients / FPT Software is one of the biggest IT companies in Vietnam.)

Industry:

**I work in** + [industry]: I work in IT industry.



# Self-introduction

in an interview

## Career Goals

- *My short-term goals are ...*
- *My long-term goals are ...*
- *I plan/intend/ want to ... in the next ... years.*

## Reasons to apply

- *My greatest motivation to apply for your company is ...*
- *As I am really into ..., I decided to apply for ...*
- *As ABC company is ..., I believe ...*







# Elevator Pitch

Keep your speech in 30 - 60 seconds

- Concise and effective
- Easy to understand
- Make listener want to learn more about you
- Lead to a future meeting/date

# Elevator Pitch

## Greetings

- Hi, ... / Good morning, ...
- Nice to meet you!/ It's a pleasure to meet you!/ Delighted to make your acquaintance! (formal)
- Thank you for giving me the opportunity to join in this interview.

*a quick introduction*  
(name, college you graduated from, degree)



*what are you seeking?*  
(career goals)



*experience*  
("Currently I am working for..."  
Last summer I interned with...")



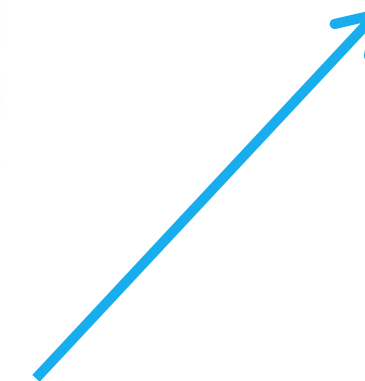
*what can you offer?*  
(skills and how you would benefit an organization)



**reason/ motivation**  
(why you want to work in this field/ this company)

## Conclusion

- That's all about me.
- Thank you for listening.



Thank you!