

ENGLISH ASSIGNMENT ONE

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Q1. What is communication?

Communication is conveying one's thoughts and ideas and receiving a message back. Communication can be between two or more individuals or groups of people. The gist of communication is exchange of information and ideas. Communication is the backbone of all relationships.

Q2. What are communication skills? And why are they important?

Communication skills are those that are necessary to carry out an efficient conversation. These skills include body language, speech delivery, tone, etc. Communication skills are very vital in order to have a smooth conversation. Communication skills help in actively delivering our thoughts and ideas flawlessly to the other end. They help in eliminating any possible misunderstandings.

Q3. Do you know someone with good communication skills? How do you know they have good communication skills?

One of my best friends, Krisha, has excellent communication skills. She's very quick to become friends with a complete stranger. Many people that we claim to be 'social butterflies' often have acquaintances and not friends, but this is where she is different. She becomes a friend. She'd help them and also receive help. She has a very lively demeanor which invites new conversations and thus relationships. She's also great at small talk, she's very witty when it comes to starting a chat out of nothing. It's like she always has a topic to speak about. She never lets a person feel 'left out'. Her connections aren't restricted to a certain age group.

Q4. Do you have good communication skills? Why or why not?

When engaged in a conversation, I've often noticed that I do not struggle with putting my ideas across the table and briefing about it. I can express my thoughts without any hindrance. I'm also a good listener. I'm usually fed with all the updates of my friends' lives. They tell me that I'm approachable and easy to talk to. Although I can carry a conversation, I usually see myself hesitating to make the first talk. If it involves work or if it demands urgency, I put myself out there and fulfill the need of the hour. But if it's up to me to start the talk, I tend not to move out of my comfort zone. Once I make a circle of good friends, I am likely to stop there, and not approach more people to be friends with.