

Kalyani Tripathi (Kalz)

India

Updated on : 17-Aug-2023

Resume Headline

Lead Engineer Recruiter

Skill Set : Analytical Skills, Hiring, Leadership

Preferred Job Type : : Full-Time, Part-Time, Remote

Employment Details

Python Developer

Mphasis Wyde

Sep 2020 - Feb 2021

Remote

Senior Engineer Recruiter

Enterprise Solutions Inc

Mar 2023 - Jul 2023

Recruiting for US/Canada/Mexico

Enterprise Solutions Inc. is a leading minority-owned Information Technology (IT) and Engineering services staffing firm (Certified by the National Minority Supplier Development Council - NMSDC), in the U.S., with more than 1000+ professionals across North America and Asia (India). Established in 2000, we currently have 3 locations globally, with plans of expansion. Our services to our clients include augmentation, statement of work, professional and executive search. We have successfully serviced our clients through various MSP programs and Integration Partners. We have a very strong and robust recruiting model designed to most effectively support all our clients. Our clients have continuously ranked us as a reliable partner and consistently rewarded us with Top Vendor status. We have been known to be among the top five suppliers with our key strategic clients.

Collaborated with Sales Managers and define recruitment strategies.

Understood & analyzed the requirement of the position.

Involved in the full life-cycle of the Recruitment Process starting from mapping, sourcing, screening, evaluation, initial interviews, follow-ups, offers and closures

Reviewed resumes to assess job compatibility

Identified, made initial contacts, completed phone screens and chose potential candidates to submit to clients.

Scheduled interviews with the designated panels, followed up for the feedback with the Clients

and shared with the candidates.

Negotiated between candidates and employers for salary, benefits, bonuses, etc.

Followed up with candidates to ensure BGC check, acceptance of offers, joining etc. and maintain

a relationship thereafter. Recruiting for US/Canada/Mexico Enterprise Solutions Inc. is a leading minority-owned Information Technology (IT) and Engineering services staffing firm (Certified by the National Minority Supplier Development Council - NMSDC), in the U.S., with more than 1000+ professionals across North America and Asia (India). Established in 2000, we currently have 3 locations globally, with plans of expansion. Our services to our clients include augmentation, statement of work, professional and executive search. We have successfully serviced our clients through various MSP programs and Integration Partners. We have a very strong and robust recruiting model designed to most effectively support all our clients. Our clients have continuously ranked us as a reliable partner and consistently rewarded us with Top Vendor status. We have been known to be among the top five suppliers with our key strategic clients. Collaborated with Sales Managers and define recruitment strategies. Understood & analyzed the requirement of the position. Involved in the full life-cycle of the Recruitment Process starting from mapping, sourcing, screening, evaluation, initial interviews, follow-ups, offers and closures Reviewed resumes to assess job compatibility Identified, made initial contacts, completed phone screens and chose potential candidates to submit to clients. Scheduled interviews with the designated panels, followed up for the feedback with the Clients and shared with the candidates. Negotiated between candidates and employers for salary, benefits, bonuses, etc. Followed up with candidates to ensure BGC check, acceptance of offers, joining etc. and maintain a relationship thereafter.

- Skills: Screening · Sourcing · Global Sourcing · Dice · Interviewing · Recruiting · Technical Recruiting · IT Recruitment

Senior Recruiter

SageBeans RPO

Mar 2022 - Mar 2023

Responsible for Recruitment of US/Canada/Domestic Requirement

- Gather the requirements from the business team and interacting with delivery managers and Sr. Managers in a timely manner.
 - Understanding the client requirements, coordinating for short listing and screening including preliminary interview of the candidates.
 - Handled all the IT and Non-IT Technologies involving combination of complex skill sets and rare technologies.
 - Involved in full cycle Recruitment involving sourcing, identifying, and interviewing, screening and placing personnel in quick turnaround time in contract, contract with hire and permanent
 - Dealing with consultants on H1B, GC and CITIZEN, etc. Negotiating the rates/ salary on Contract, Contract to hire basis and perm roles.
 - Source resumes from job portals like Monster, Dice, RPS, Dice and career builder and from professional networking sites like LinkedIn.
 - Successful in identifying and closing niche IT candidates.
 - Develop and Execute unique strategies to find exceptional candidates.
 - Work with Account Managers on target skill sets to assess clients' staffing requirements.
 - Identify, select, recruit and place the best candidates for the client.
 - Build relationship with Hiring Managers and Candidates from initial contact through closing.
 - Keeping track of responses & Short-listing Profiles.
 - Oversee completion of necessary pre-employment processes including reference checks and negotiating wages
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- Skills: Data Analysis · Staffing Services · Human Resources (HR) · Recruiting · Staff Training · Staffing Coordination · Training & Development · Technical Recruiting · IT Recruitment

Client Services Associate

EbixCash Global Services Pvt Ltd

Mar 2021 - Feb 2022

- Responsible to collaborate with the relevant departments to better address client needs, providing regular updates to higher management, and upselling company products where possible.
- Interacts with customers to provide information in response to inquiries about processes, products or services, handle and resolve complaints or refer complex matters to professional or managerial staff.

Lead Engineer Recruiter

BLUEFALCONN STAFFING

Jul 2023 - Present

- Reviewing resumes and interviewing candidates for positions to ensure they meet the job requirements
- Coordinating candidate interviews with hiring managers or human resources representatives
- Overseeing new hire orientations and training programs to ensure that new hires are able to

perform their job duties

- Working with hiring managers to identify candidates who have the qualifications needed for open positions
- Developing and implementing a recruitment strategy that is aligned with the company's goals and values
- Coordinating post-placement activities such as employee exit interviews or performance evaluations
- Reviewing resumes and identifying candidates who meet the qualifications for available positions
- Negotiating compensation packages with candidates on behalf of the company
- Developing and implementing hiring strategies that help companies fill open positions quickly with qualified candidates
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- Skills: Analytical Skills · Hiring · Leadership · Onboarding · Screening · Global Sourcing · Interviewing · Recruiting

Salary : 60000 Monthly

Notice Period : 1 Month

Education Details

Graduation in Computer Science

Bachelor of Technology - BTech From Dr. A. P. J. Abdul Kalam Technical University,

Passout Year : 2021

Course Type : Full Time

Percentage/Grade : 80 % Marks of 100 Maximum

Profile Summary

I'm a self motivated Personality & looking for more growth

Personal Details

Full Name	Kalyani Tripathi (Kalz)
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Gender	Female
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Marital Status	Single
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Email ID	samfi@thooa.com
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Mobile No.	9592032994
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Date of Birth	05 july 2001
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Languages Known	Hindi (Proficient),
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Nationality	India
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